

Certificate in Business Administration (CERT_BUSN)

Accounting Concentration (ACCT)

By providing an academic foundation in accounting, this certificate program prepares students for entry-level positions in the accounting field. It also may be completed to enhance skills of individuals currently employed in accounting-related positions. Students interested in this program should develop a plan of study to coordinate the timing and availability of all courses.

Note: Most credits earned in this certificate program can be applied toward the associate degree program in Business with a major in Accounting or General Business. Many courses require prerequisites, corequisites and/or testing. [See course descriptions for details.](#)

RECOMMENDED COURSE SEQUENCE

- First semester: ACCT 1010; COMI 1420; MATH
- Second semester: ACCT 1020; BUSN 1040
- Third semester: ACCT 1030, 2010
- Fourth semester: ACCT 1500, 2020

Certificate Requirements

| COURSE NO. | COURSE TITLE | COURSE NOTES | CREDITS |
|--|---|--------------|---------|
| ACCT 1010 | Financial Accounting | | 4 |
| ACCT 1020 | Managerial Accounting | | 4 |
| ACCT 1030 | Computerized Accounting | | 3 |
| ACCT 1500 | Personal Income Taxes | | 3 |
| ACCT 2010 | Intermediate Accounting I | | 4 |
| ACCT 2020 | Intermediate Accounting II | | 4 |
| BUSN 1040 | Personal Finance | | 3 |
| COMI 1420 | Introduction to Spreadsheets | | 1 |
| MATH | Select one: Math 1005, 1015, 2077, 2138 | | 3 |
| Total Certificate Requirements Credits | | | 29 |

GAINFUL EMPLOYMENT INFORMATION

Most students in this certificate program attend part time and take two courses each semester. Therefore, the average time to complete the Accounting certificate as a part-time student could be five semesters (or 30 months). Students who choose to attend full time could complete this certificate program in as few as four semesters (or 24 months). For more information about the number of CCRI graduates in this program and other important gainful employment information, please visit www.ccri.edu/acadaffairs/gainful-employment/bst/BUSN/accounting-cert.html.