

CCRI Driver Education Request for Accommodation Policy and Procedures

IEP/504 Plan

The purpose of this form is to provide you with the steps to obtain a Request for Accommodations for Individuals who have an IEP/504 Plan.

FIRST STEP:

Click the link to the Workforce Accommodations form and complete the form.

<https://ccri.edu/dss/workforce-accommodations.html>

NEXT STEP:

Email all pages of the IEP/504P documentation to WorkforceDSS@ccri.edu at least 14 days (about 2 weeks) prior to the course start date, or as soon as possible. Partial documentation will not be processed.

Email Header: **Driver Ed Request for Accommodations**

Please attach all pages of the IEP/504P and follow the email template below:

Student's full name:

Driver Ed Course#

Driver Ed Start Date:

Driver Instructors Name:

*If you have questions related to Driver Education, please contact the Frontline Staff at WorkforceTransportation@ccri.edu or call 401-825-1214, Monday – Friday 8:00 a.m. - 4:00 p.m.

DAS – Disability Accessibility for Students **ONLY** provides accommodations for classes.

CCRI Driver Ed courses are all inclusive to meet the learning needs of students.

CCRI offers a Driver Education Accommodated class designed for students who benefit from a smaller classroom setting and/or have individual instructional needs. The Driver Education Instructor is also a certified Special Educator. This course is beneficial to students who require testing in a separate location and/or test questions read aloud. Classroom max capacity is 10 students.

CCRI will provide reasonable accommodations without changing the core elements of the course.

An Accommodation will not be provided without appropriate supporting documentation.

The state of Rhode Island's approved curriculum for Driver's Education is the How to Drive, AAA 15th edition.

The required textbook is the How to Drive, AAA 15th edition, which is the most up to date, 436 pages with full-color illustrations and diagrams throughout. There are 19 chapters covering everything a new driver needs to know. It was revised in 202 by American Automobile Association.

Triple A offers the availability of textbooks in digital format. You must have an active eBook subscription and ONLINE access. You may use a Reader app for audio learning. The eBook is not available for download. Click the link below to purchase an eBook.

<https://drivertraining.aaa.biz/pages/aaa-ebook>

6. My child has an IEP/504Plan, can my child enroll in a traditional driver education class?

Yes, all our Driver Education classes are inclusive. We also have many instructors who teach our traditional driver education class and have RIDE special education certification. Email documents to WorkForceDSS@ccri.edu . After documents have been processed, a Request for Accommodations will be sent to the driver education Instructor.

Test Request Form: If you enroll in a traditional driver education class and the students IEP requires separate location and/or formal assessment questions read aloud, you may request to have the student tested at CCRI with a Test Proctor. The request must be made within 3 business days prior to the final test date. This applies only for the Final Exam and the DMV Knowledge Exam. Please click on the link below for the Test Request Form.

<https://www.ccri.edu/dss/forms/test-request-1.html>

7. How long does it take to process a request for accommodation?

Typically, the turnaround time is 24 business hours, but depending on the time of year, it may take up to 7-14 days (about 2 weeks).

Disability Services for Students

The Community College of Rhode Island is committed to providing equal access to all college facilities, services, academic and course requirements for students with disabilities. The institution cannot, however, make modifications that substantially change essential elements of the 33-hour Driver Education curriculum. The Community College of Rhode Island reserves the right to set and maintain reasonable academic standards while striving to meet the needs of all students.

Support services for students with documented disabilities are provided through the Division of Student Affairs. Accommodations and services are rights guaranteed to individuals with documented disabilities under Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ADA) of 1990.

For more information on Disability Services FAQ, click on the link below:

https://www.ccri.edu/dss/dss-accommodations.html#What_Is_A_Reasonable_Accommodation

Rev November 2024