



CCRI FACULTY SENATE
Academic Standards Policy Committee

MINUTES

Date: 9/13/24

Time: 10:30 – 11:30 AM

Place: KC 3201 and Zoom

Attendees: Jennifer O'Rourke, Janice Schmitz, Gaines Tyler, Matthew Reiger, Rita Koyame-Marsh

- I. Call to Order --- Meeting called to order at 10:32 am.
- II. Roll Call --- Attendance was taken and a quorum was present.
- III. Approval of Minutes
 - a. As a committee of new members, attendees abstained from approving minutes.
 - b. Yes -- 0 No -- 0 Abstain -- 5
- IV. Schedule of meeting dates for fall semester
 - a. 10/18/24, 10:30-11:30 Rm 3201 and zoom
 - b. 11/1/24, 10:30-11:30 Rm 3201 and zoom
 - c. 12/13/24, 10:30-11:30 Rm 3201 and zoom
- V. Goals for 2024-2025
 - a. WP/WF – Passed Committee – Approved and Signed by Interim President Costigan
April 2024.
 - b. Incomplete Policy
 - i. Discussion and comments included:



1. Current policy states that students need to complete the 'i' with the issuing professor. Adjunct faculty may not be available the following semester.
2. How would new professor be paid? Does the student join a new class? Would it increase course cap?
3. Policies regarding old COVID stipulations need updating.

c. Grading Policy

- i. ASPC approved standardizing letter grades in 2022. Committee needs to investigate if it went to the senate floor.

VI. Action Steps for Next Meeting

- a. Review current incomplete policies and bring to next meeting for review.
- b. Investigate bill to standardize letter grades.