Fall Campus Plan
2020
The Community College of Rhode Island’s Fall 2020 Operations Plan

Reviewed by the  Rhode Island Department of Health
June 29, 2020
Distributed July 28, 2020
Updated: August 13, 2020
Subject to change.

Introduction

The Community College of Rhode Island is the largest community college in New England. We serve approximately 20,000 students annually and train an additional 22,000 people in our Division of Workforce Partnerships. We have four campuses located in Warwick, Providence, Lincoln, and Newport. Warwick is our largest campus at over 300,000 square feet and typically welcomes 6,000-7,000 people each day.

Since March 23, 2020, CCRI has been operating in a remote teaching, learning, and working model. We made the decision to continue that teaching and working model in our Summer 1 session and our Summer 2 session. After gathering data, analyzing classroom capacity, and planning for protective measures, CCRI will continue its remote teaching and learning model for most of its classes in fall 2020.

Developing the Plan

In preparation for the fall 2020, all of the college and universities were asked to submit a plan to the Rhode Island Department of Health (RIDOH) that outlines how the institutions plan to manage the fall semester. The plans contain the protective measures, operational and policy changes, and modifications necessary to return college operations to campus. RIDOH requested that the college prepare plans in anticipation of gatherings limited to 10, 25, 50, and 100 people.

- If the direction from the RIDOH is to limit gatherings of 10 people, the college would revert to an entirely remote teaching, learning, and working model for all but our essential staff.
- If the direction from the RIDOH is to limit the gatherings to 25, we would implement the plan as described in this document.
- If the direction from the RIDOH is expanded to gatherings of 50-100, we would continue with the model described in this plan. CCRI has been planning for fall 2020 since fall 2019 and enrolling students since April 2020. Our strategy is baked into the approach outlined in this plan. While we can move entirely to remote teaching and learning should the circumstances of the pandemic require us to do so again, we cannot otherwise change the fundamental structure for how we deliver our fall 2020 academic offerings at this point in the academic calendar.
As we developed this plan, we considered the characteristics that make our college unique among Rhode Island’s higher education institutions:

1. While we do not have resident halls, we serve Rhode Islanders from all over the state. In fact, we estimate that approximately 35% of our students come from the zip codes hardest hit by COVID-19.
2. Many of our students work in critical infrastructure roles including health care, food service, grocery and other retail stores.
3. We have neither sufficient medical personnel staff nor an on-site health center so our ability to respond clinically to health issues on our campuses is extremely limited.

**Physical Spaces and Occupancy Limits**

To develop its 2020 facilities master plan, CCRI worked with the facilities planning firm, Goody Clancy. When the pandemic hit and it was apparent we would have to learn more about how to operate our facilities given the data and information we were learning from the CDC and RIDOH, we asked Goody Clancy to use the extensive data they collected about our buildings to complete an analysis of the capacity of our classrooms, labs, and common areas assuming 6-foot social distancing was required.

The results are attached in Appendix A. It is evident that the vast majority of our classrooms on our four campuses do not have sufficient capacity to hold a class of typical size for CCRI with the required social distancing measures in place. This fall, we will use the new, adjusted capacity in Appendix A to guide how many people we allow to use a classroom at any one time.

We do want to bring back students, faculty, and staff to our campuses in a limited, safe, and thoughtful manner. We know our students benefit from face-to-face interaction with their professors and that many of our students need better wi-fi and physical space in order to complete coursework. With these considerations in mind, we are planning for how we use our classrooms and common areas with social distancing limits. We are currently working on identifying courses to be taught in the classroom. Our approach will be based on what classes must have a face-to-face component (i.e., some labs, see Appendix B for detail on our Health and Rehabilitative Science labs previously reviewed by RIDOH). While most CCRI classes will continue to be delivered remotely this fall, there will be some exceptions offered on campus including certain lab sciences, healthcare courses, and a number of courses in advanced manufacturing, the arts, and other hands-on disciplines. These classes will maintain protective measures such as wearing a mask and practicing social distancing. In recognition of the difficulty teaching with a mask, the recommendation is for faculty to have an additional buffer from students.
Some classes may be “front-loaded” with the face-to-face teaching in September and early October with remote learning for the remainder of the semester under the assumption that another wave of COVID-19 may occur later in the fall.

For our classrooms that can hold fewer than 10 people with social distancing in place, we are also considering offering those rooms to faculty on a reservation basis to hold group office hours for students. Before a room is used for the first time this fall, chairs will be removed and the layout tested to ensure both limited capacity and circulation. All classrooms would be disinfected between uses.

We also intend to place tablet desks throughout our largest common areas on each of our campuses for teaching and tutoring, and for students who do not have access to sufficient wi-fi or study space at home. For example, we can fit 100 tablet desks with the required 80SF perimeter in our Great Hall in Warwick. **Appendix C**

Even with these considerations, the vast majority of our classes will continue to be taught remotely, greatly reducing the number of students and faculty coming to our campuses each day.

Some conference rooms will be closed due to capacity and layout concerns. The conference rooms that are available for use will be posted with the adjusted allowed capacity and meeting attendees will be required to practice social distancing and wear mask. As meeting space availability with be limited, faculty and staff will be encouraged to meet virtually.

**Appendix D** (building access) and **Appendix E** (interior circulation) illustrates how we envision people accessing our buildings from the parking lots and how they will be directed to move once inside.

### Business Processes, Procedures, and Activities

**Enhanced cleaning and disinfecting procedures:** CCRI is preparing to implement a robust cleaning and disinfecting protocol in accordance with CDC guidelines. These activities include:

- Clean high traffic and high contact areas (doorknobs, elevator buttons, ADA accessible door buttons, bathroom doors, etc) twice daily with EPA rated List N products.
- Provide cleaning supplies to each office and a directive that the tenant of each office cleans it daily.
- Identify doors that can be propped open without violating fire regulations to avoid individuals touching the handles.
- Disinfect classrooms with electrostatic sprayer between each use.
Screening and Contact Tracing Procedures: CCRI will require all individuals entering our campus buildings to be screened for COVID-19 symptoms and other higher-risk situations.

- Upon arriving at a campus, an individual will need to provide a valid ID (CCRI, driver’s license, other government ID, etc.) and sign in. Each person will be asked to read screening questions as prescribed by RIDOH: https://www.reopeningri.com/resource_pdfs/COVID19_Screening_Tool_English-NEW.pdf and provide a verbal response. By September 2020, the college may have another tool that would allow faculty, staff, and students to selfscreen which would be sufficient for entry.
- Anyone who answer yes to any of the screening questions and cannot explain these symptoms by known allergies or non-infectious illnesses or are sick, will be sent home and asked to contact their medical provider. College Police will alert Human Resources if an employee who appears sick enters the building and Disability Services if the person is a student.
- Everyone (faculty, staff, students, vendors, outside parties, etc.) will be screened on no-contact temperature verification kiosks. (These are currently backlogged so we are likely to start the academic year without them). If an individual has a fever, they will be not be allowed to enter.
- If a person becomes sick while on campus, they will be asked to leave immediately and Facilities will clean the area in which the person was located per CDC guidelines.
- The college will encourage employees and students to download the Crush COVID app or keep a contact tracing notebook.

Cloth Face Masks and other Personal Protective Equipment: The college believes that wearing a mask is a key strategy in reducing infections.

- Employees and students will be required to wear face coverings over their nose and mouth to enter any building.
- Face coverings are required at all times and in all locations unless you are the single occupant of an office or are teaching. This requirement includes students in the classroom.
- The college will provide individuals with a mask if they do not have their own face covering.
- PPE will be used where required by regulation or at the direction of faculty when the content of the classwork requires it.
- Employees who have health concerns related to wearing a mask should contact Human Resources. Students should refer questions to the Disability Services Office.

Guidelines Related to Travel
• **College-sponsored travel:** Through at least the fall semester, all college-sponsored travel will be prohibited. Appeals to this policy can be made to Human Resources for faculty and staff and the Dean of Students for students.

• **Personal travel:** CCRI will follow the restrictions as defined by Governor Raimondo and Department of Health. Currently, a 14-day quarantine is required for people returning to Rhode Island from an area with an infection rate of over 5% and for individuals who are returning to Rhode Island from outside of the United States. An employee can be released from this quarantine requirement if they can provide evidence of a negative test that was taken up to 72 hours before arriving in Rhode Island or by getting tested at one of the testing sites throughout the state. The test result should be provided to Human Resources.

**Testing**

• While the college will not establish an on-campus testing protocol, we will encourage faculty, staff, and students to seek regular testing at community-based testing centers found here: https://health.ri.gov/covid/testing/asymptomatic/#where. In addition, we will encourage asymptomatic individuals between the ages of 18 and 39 to self-schedule a free asymptomatic test through portal.ri.gov.

**Food service**

• It is likely we will have a “grab and go” model in place but the final decision will be based on the number of people who access food services. Please see **Appendix G** for CCRI specific information.

**Bookstore protocols**

• Bookstore ordering will be solely on-line. Orders will be picked up during designated times for customer pick-up, employee(s) will staff a table with a laptop. Bookstore operations have been structured to limit the interactions between individual employees and between employees and the public.

**Procedure to Safely Quarantine and Isolate Symptomatic COVID-19 Individuals**

• CCRI is not anticipating the need to quarantine and isolate COVID-19 infected individuals as we are a non-residential college. If the need arises that an ill individual needs a place to stay briefly until transportation can be arranged, we will designate an empty classroom for that purpose which will then be cleaned per the CDC guidelines.
Working in partnership with college departments, CCRI Marketing & Communications will engage the college community through the following measures:

**Printed materials**

CCRI will design various printed pieces in English and Spanish to be posted throughout the campuses. The pieces will include easy to understand graphics and language that align with RIDOH and CDC guidelines on screening, social distancing, face coverings, proper hygiene, and where to find resources for additional information, as well as instructions on accessing the buildings, screening procedures, and flow of traffic. These materials will be updated as needed.

- Posters to be placed throughout the four campuses, including, but not limited to, entrances, common areas, dining areas, Campus Stores, classrooms and labs, elevators, and staircases.
- Table tents to be placed on all tables in common areas, including the Great Hall at the Knight Campus, Newport and Providence Atriums, the Flanagan dining area, and tables in each of the four campus libraries.
- Restroom signs to be posted at each entry, on mirrors above sinks, and inside individual bathroom stalls.
- Pull-ups and “sandwich boards” placed at critical points throughout the campus to provide information on entering buildings, traffic flow, and screening procedures.
- Floor decals to communicate proper social distancing for student-facing services and high-volume areas, as well as flow of traffic throughout the campus.

**Video**

Depending on resources, CCRI may create videos – that include what to expect upon returning to campus and key public health guidance on social distancing, face coverings, and proper hygiene measures. If developed, videos will be translated in English and Spanish and will be captioned.

**Website**

CCRI will continue to post updated college policies and procedures, FAQs, and public health and college information to its COVID-19 specific webpages and will provide downloadable materials for individuals to print and post in their workspaces.

**Email**

When the college went to remote teaching and working, the Marketing and Communications Department created the CC Daily e-newsletter. For the first two months, a message containing relevant information about the pandemic and the guidelines to follow was sent to faculty and staff each day. It is now sent out twice weekly. The regular communications are well-received. CCRI will continue to share relevant information in a timely fashion to faculty, staff, and students.
through our email platform which has become a routine outlet to regularly find information about COVID-19.

**Academic Offerings**

Academic Affairs is preparing throughout the summer to support the faculty in remote teaching and learning. There are a number of trainings made available to faculty, and the Vice President for Academic Affairs has convened an advisory group of faculty to assist her and the deans in planning for the fall.

All classroom use will be managed based on adjusted classroom capacity in order to maintain social distancing and scheduled in such a manner that the college is able to follow the proper cleaning protocols.

**Business, Science, Technology, Engineering and Math Department (BSTEM)**

Many of the BSTEM classes will continue to be taught remotely with some exceptions, including our ALEKS program (developmental education for math) with an adjusted capacity of approximately seven students in each classroom. Manufacturing classes will be taught in a face-to-face model as will our Chemistry labs. The students will be required to wear masks and maintain social distancing. We are still in the planning stages for Biology.

**Library**

The libraries in Knight and Lincoln will remain open with very limited staffing. Students can access services by appointment and on-line.

**Nursing and Allied Health**

All classes will be managed based on adjusted classroom capacity, the need for social distancing, and following the proper cleaning protocols. These health classes are a hybrid of in-class and remote teaching. Students and faculty returned to campus in the summer so that they could complete the required lab work. They are using PPE as necessary.

**Arts, Humanities, and Social Sciences**

The Performing Arts will also condense classes may teach outside as the weather permits. Physical Education will follow the guidelines provided to the state. All other classes will be taught in a remote format.

**Student Services**
With the limited re-opening of our campuses this fall, Students Services staff will be returning to campus with modified operations. Supervisors are being asked to plan for a return to campus based on their number of staff, specific work area conditions, and maintaining student supports with a high level of effectiveness. We will continue to maximize our use of Starfish, Webex, and Signalvine to support students remotely.

The plans developed by supervisors may contain the following strategies: alternate work days to reduce the number of staff on campus on any given day, change in work location, changes to the work schedule, installation of barriers. Interactions that require face-to-face exchanges will be the priority for the use of plexiglass barriers. Any changes to employees working conditions would be made in a manner consistent with the respective collective bargaining agreement or otherwise agreed to with the representing union.

This initial fall 2020 plan is primarily focused on the steps the college will need to take to support our students’ classroom (or remote) education. In the coming weeks, we will also develop plans for athletics and student life, including sports, theater productions, student clubs and other similar activities. We recognize that social distancing and group size restrictions will have a significant impact on these student life activities and will work to develop plans that enable students to safely participate in our college community to the fullest extent possible. It is likely that some of these activities will be cancelled for the fall semester.

**Computer and Career Labs**

This fall, we will re-open the computer labs and the Knight campus career lab. There will be protocols to follow when a student uses the lab. The college may develop additional requirements that will be communicated to students when the semester begins. Labs will:

- Establish protocols for ingress & egress from the lab, with hand sanitizing stations available .
- Require face coverings.
- Establish 6ft distance between workstations throughout the lab.
- Increased cleaning between each use.
- Disinfect the laboratory & equipment during off-hours and between classes, as needed.

**All Other Staff**

With the limited re-opening of our campuses this fall, all other staff will be returning to campus with modified operations. Supervisors are being asked to plan for a return to campus based on their number of staff and specific work area conditions, with the goal of maintaining operations that are efficient and responsive.

The plans developed by supervisors may contain the following strategies: alternate work days to reduce the number of staff on campus on any given day, change in work location, changes to the work schedule, installation of barriers. Interactions that require face-to-face exchanges will be
the priority for the use of plexiglass barriers. Any changes to employees working conditions would be made in a manner consistent with the respective collective bargaining agreement or otherwise agreed to with the representing union.

Human Resources

Currently, CCRI is working under the Department of Administration Teleworking (Remote Work) Policy which was put in place to address the Governor’s recommendation that an option to work from home, where feasible, be allowed during the pandemic. CCRI plans to continue remote work in some fashion for the fall semester. However, as we enter new stages in the reopening process, we will be asking our employees to return to campus for work.

Employees will be required to maintain social distancing while on campus which will result in new ways of conducting business:

- Employees may be relocated to another workstation for a period of time when social distancing cannot be maintained within a shared office.
- There will be new occupancy limits for shared spaces based on social distancing and maximum gathering limits. Gatherings should only occur if there is college business that must be done face-to-face and there are no other options, such as Webex or Zoom.
- All staff and faculty will be asked to eat lunch at their work station to limit interactions with others.
- Faculty and staff must adhere to modified traffic patterns that may be instituted in buildings and hallways; building entry points will be limited.
- Employees will be provided access to cleaning materials and will be asked to wipe down their personal workspace at least once a day.
- Employees will be strongly encouraged to use electronic document sharing and transfer as we have done through much of the spring. They are strongly discouraged from using shared equipment (i.e., copiers, scanners, etc.) which must be cleaned by the employee after each use. Employees are strongly discouraged from using public microwaves and refrigerators which must be cleaned by the employee after each use.
- Employees will be asked to empty their office trash and recycle bins into a collection point in the common areas of the building.
- Individuals on campus will be required to keep record of their activity on campus including visited spaces and staff, faculty, and/or student interaction. This can be a personal written record or kept utilizing a contact tracing application such as Crush Covid Rhode Island or others.
- Employees should continue to use video conferencing, to the extent possible, with off campus constituents, or vendors.
- Should someone report that they became ill while at work or report that they have been in contact with an infected person, that individual must immediately leave campus and
contact their medical provider. The location will be immediately cleaned per CDC guidelines. Human Resources will assist the individual with other resources at their disposal remotely.

- If an employee has an underlying medical condition which could be exacerbated by wearing a mask, the individual will need to provide Human Resources with documentation from a medical provider prior to coming to campus for the first time.
- If an employee has an underlying medical condition or lives with someone who is at greater risk of severe illness if they contract COVID-19 and would prefer to work remotely, they will need to provide Human Resources with documentation from a medical provider who will then consult with the employee’s supervisor regarding the possibility of working remotely.

Human Resources will utilize a robust communications strategy, including email communications and periodic remote training sessions to communicate the requirements with employees. It will also distribute the college’s COVID-19 policy (under development).

Guidelines may change as necessitated by public health guidelines and the campus’ operational needs.

**Supplies**

CCRI has identified the supplies it requires to maintain clean buildings per the CDC and RIDOH guidelines. We are also purchasing six new electrostatic sprayers to assist with disinfecting spaces between each use and sufficient cleaning supplies for individual offices. Due to the extensive demand on these supplies nationally and globally, we are experiencing some delay in securing supplies. Our ability to follow the CDC guidelines for cleaning and disinfecting is a key factor in re-opening our campuses.

**Persons with Mobility Challenges**

In Warwick, persons with disabilities can park in designated handicap parking spots in the rear of the main structure. In addition, the short term parking lot will be utilized for handicap parking only. Persons with disabilities will enter the campus through the ground floor ramp entrance, located between the theater and the main building under the “overhang.” This location will give disabled persons immediate access to the elevators on the ground floor. Alternatively, one can be dropped off in front of the entrance.

In Lincoln, persons with disabilities can park in designated handicap parking spots in the Admin Lot and enter the building through Entrance “B” which provides easy access to an elevator.
In Providence, persons with disabilities can park in designated handicap parking spots closest to Entrance A and enter the building through Entrance “A,” which provides easy access to an elevator.

In Newport, persons with disabilities can park in designated handicap parking closest to the main entrance which provides easy access to an elevator.

Elevator capacity on each campus will be limited to two people with priority given to individuals with mobility challenges. Signage regarding elevator use will be posted both outside and inside the cab.

**Other Considerations**

**Plan for Outbreak on Campus**

Should CCRI experience an outbreak, meaning two members of our community tested positive for COVID-19, we would work with RIDOH to determine if the people in question had any possible contact by virtue of their roles at the college (worked/took classes on the same campus, had shared use of a bathroom, etc.). If there was a possible connection related to a campus, we would consult with the Department of Health to determine the appropriate response given the actual circumstances and close the building temporarily for a thorough cleaning per CDC and RIDOH guidelines.

**Point person and COVID-19 Re-Opening Plan Committee**

- Alix Ogden, Associate Vice President, Administration (lead)
- Vice President for Student Affairs and Chief Outcomes Officer, Sara Enright
- Vice President for Academic Affairs, Rosemary Costigan
- Vice President for Finance and Strategy, Kristen Albritton
- Chief of Police, Sean Collins
- Associate Vice President for Impact and Institutional Effectiveness, Greg LaPointe
- Associate Vice President for Institutional Advancement, Bobby Gondola
- Dean of Students, Michael Cunningham
- Director of Marketing and Communications, Amy Kempe
- Director of Human Resources, Sybil Bailey
- Director of Facilities, Ken McCabe
- Executive Director of Workforce Partnerships, Tekla Moquin
- Executive Director of Workforce Operations, Jaime Nash

**Testing point person:** Terri-Ann Milligan
tamilligan@ccri.edu
APPENDIX A:
Adjusted Classroom Capacity

The figure above is a representation of a student sitting on a chair to achieve six feet of space around the individual.
## KNIGHT CAMPUS

### Knight Campus Overview

**Challenges**
- Existing average ASF/Seat is 19.5 in 44 classrooms
- Classrooms are undersized to support flexible instruction.
- Only 2 to 3 classrooms are useable in the three scenarios
- There is one additional lecture hall that will support courses

**Options**
- Based on final CDC guidelines and/or state recommendations work with internal council to identify preferred proposal.
LINCOLN CAMPUS

Summary

Applying 65 ASF/student provides CRI with upwards of 19 relatively viable spaces with associated caveats such as reduced mobility within the space and defined loading and unloading, for example.

This will also support CRI’s approach of 12 seats per classroom for on-campus students / face-to-face meetings while also including 5-on-line students simultaneously.

Specialized spaces will need a more detailed test fit and discussion with existing instructors on flow and process.

Specialized Space

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Classroom / Office</th>
<th>Room</th>
<th>Existing ASF</th>
<th>ASF in Capacity</th>
<th>Capacity by ASF/Room</th>
<th>Capacity by ASF</th>
<th># Seats</th>
<th>ASF per Seat</th>
<th>50% Seat Capacity</th>
<th>ASF per 50%</th>
<th>To Be Confirmed</th>
</tr>
</thead>
</table>
NEWPORT COUNTY CAMPUS

Newport Campus Overview

- Classrooms are undersized to support flexible instruction
- Only one classroom may be useable in the three scenarios
- There’s one additional lecture hall that will support some courses

Additional Option
- Newport 118/119/120/121 form a "quad classrooms" with dividable walls. Combined into one space (2,540 ASF) would support 32 to 40 student courses in a flat-floor format
- Other
APPENDIX B: 
Health and Rehabilitative Sciences 
(Previously Reviewed by RIDOH)

CCRI Health and Rehabilitative Sciences has been working to develop a detailed plan for having students return to campus for lab practice. This plan will allow students to return to campus in a safe and effective way and complete required competencies for graduation.

1. Entry and Exit of laboratory space
   a. Entry to laboratory space will be regulated and monitored. Before entering the lab space, sanitize your hands and complete a health verification form with temperature reading. A lab instructor will review the information for entrance into the lab.
   b. All students are required to vacate college premises immediately upon completing their lab.

2. Social Distancing Expectations within the lab space
   a. Proper hand washing procedures and hand sanitizer use are expected for each student before, during and after lab sessions.
   b. Students will follow spacing demarcation on floor for physical distancing guidelines, while maintaining a minimum of 6 feet of separation from other individuals.

3. PPE Required
   a. Face masks/coverings must be worn by any person entering the college and remain in place until exiting the campus.
   b. Specific programs may require additional PPE.
      i. For example, Dental and Rehab. Health may require N95 masks, face shields, gowns, gloves and shoe coverings for direct contact with other students/community members when performing person-to-person instruction.

4. Restroom Usage
   a. Restrooms usage should ensure physical distancing is achieved. This may require monitoring one student at a time, within the occupied lab.

5. Laboratory Cleaning Protocols
   a. Enhanced cleaning protocols are in place within the laboratory space (e.g., door handles, light switches, lab equipment and flat surfaces such as tables,). Hand sanitizer dispensers will be placed at entrance of each laboratory.
   b. If an individual in a lab space tests positive for COVID-19, the immediate space(s) in which the positive person was in will be deep-cleaned based on CDC protocols and will be re-opened once sanitized.
## HEALTH AND REHAB SCIENCE Lab Space

<table>
<thead>
<tr>
<th>Campus</th>
<th>Program</th>
<th>Room #</th>
<th>Square Footage</th>
<th>Instructor – Student Ratio</th>
<th>Potential Additional PPE Usage (Face coverings mandatory for all programs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warwick</td>
<td>Nursing</td>
<td>6560 – Nursing Lab</td>
<td>1700</td>
<td>1 to 4</td>
<td>2-ply face masks and gloves</td>
</tr>
<tr>
<td>Lincoln</td>
<td>Dental</td>
<td>1161 – Dental Clinic Space</td>
<td>1,900</td>
<td>1 to 3</td>
<td>Full PPE (Cap, face shield, N95, gown, booties)</td>
</tr>
<tr>
<td></td>
<td>Dental</td>
<td>1161 – Front desk &amp; sterilization area</td>
<td>551</td>
<td>1 to 3</td>
<td>2-ply face masks and gloves</td>
</tr>
<tr>
<td></td>
<td>Dental</td>
<td>1163 – Dental Assisting Lab and Radiography</td>
<td>1,175</td>
<td>1 to 3</td>
<td>Full PPE (Cap, face shield, N95, gown, booties)</td>
</tr>
<tr>
<td></td>
<td>Radiography</td>
<td>1167 – Radiography Lab</td>
<td>20 x 30 600 sq. ft.</td>
<td>1 to 3</td>
<td>2-ply face masks and gloves</td>
</tr>
<tr>
<td></td>
<td>Nursing</td>
<td>2161 – Sim Lab</td>
<td>2500</td>
<td>2-3 (in control room) to 4 (in simulation)</td>
<td>2-ply face masks and gloves</td>
</tr>
<tr>
<td></td>
<td>Nursing</td>
<td>2163 – Nursing Lab</td>
<td>2450</td>
<td>1 to 4</td>
<td>2-ply face masks and gloves</td>
</tr>
<tr>
<td>Providence</td>
<td>Nursing</td>
<td>2314 – Nursing Lab</td>
<td>1348</td>
<td>1 to 4</td>
<td>2-ply face masks and gloves</td>
</tr>
<tr>
<td>Newport</td>
<td>Nursing</td>
<td>114 – Nursing Lab</td>
<td>1050</td>
<td>1 to 4</td>
<td>2-ply face masks and gloves</td>
</tr>
<tr>
<td>Physical Therapist’s Asst.</td>
<td>112 (for PTA)</td>
<td>1,200</td>
<td>1 to 8</td>
<td>Student-to-Student Contact: Face shield/goggles, 2-ply face masks, gown, gloves</td>
<td></td>
</tr>
<tr>
<td>Occupational Therapy Asst.</td>
<td>112 (for OTA)</td>
<td>1,200</td>
<td>1 to 10</td>
<td>Student-to-Student Contact: Face shield/goggles, 2-ply face masks, gown, gloves</td>
<td></td>
</tr>
<tr>
<td>Physical Therapist’s Asst.</td>
<td>113 (for PTA)</td>
<td>1,200</td>
<td>1 to 8</td>
<td>Student-to-Student Contact: Face shield/goggles, 2-ply face masks, gown, gloves</td>
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</tr>
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<td>113 (for OTA)</td>
<td>1,200</td>
<td>1 to 10</td>
<td>Student-to-Student Contact: Face shield/goggles, 2-ply face masks, gown, gloves</td>
<td></td>
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<tr>
<td>Physical Therapist’s Asst.</td>
<td>115 (for PTA)</td>
<td>1,200</td>
<td>1 to 7</td>
<td>Student-to-Student Contact: Face shield/goggles, 2-ply face masks, gown, gloves</td>
<td></td>
</tr>
</tbody>
</table>
APPENDIX C:  
Capacity of Common Spaces Based on an 80SF perimeter around each individual

Should CCRI use any classroom, we would adhere to these room capacities with adjustments to ensure circulation in and out of room.

<table>
<thead>
<tr>
<th>Location</th>
<th>Room Type</th>
<th>Population at 80s.f/seat</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Flanagan</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FL 1122A</td>
<td>410: Study Room - Testing Room</td>
<td>365</td>
</tr>
<tr>
<td>FL 2410</td>
<td>410: Study Room</td>
<td>840</td>
</tr>
<tr>
<td>FL 2646</td>
<td>410: Study Room</td>
<td>404</td>
</tr>
<tr>
<td>FL 3300</td>
<td>430: Open-Stack Study Room</td>
<td>10,787</td>
</tr>
<tr>
<td>FL 3708</td>
<td>410: Study Room</td>
<td>415</td>
</tr>
<tr>
<td>FL 3156</td>
<td>Common</td>
<td>2738</td>
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<tr>
<td><strong>Knight</strong></td>
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</tr>
<tr>
<td>KN 3019</td>
<td>410: Study Room</td>
<td>146</td>
</tr>
<tr>
<td>KN 4520</td>
<td>430: Open-Stack Study Room</td>
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<tr>
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<td>430: Open-Stack Study Room</td>
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</tr>
<tr>
<td>KN 4540</td>
<td>430: Open-Stack Study Room</td>
<td>967</td>
</tr>
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<td>KN 5550</td>
<td>430: Open-Stack Study Room</td>
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<tr>
<td>KN 6570</td>
<td>430: Open-Stack Study Room</td>
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</tr>
<tr>
<td>KN 1300</td>
<td>Common</td>
<td>10,428</td>
</tr>
<tr>
<td><strong>Liston</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PV 2203</td>
<td>430: Open-Stack Study Room</td>
<td>357</td>
</tr>
<tr>
<td>PV 2237</td>
<td>430: Open-Stack Study Room</td>
<td>2,100</td>
</tr>
<tr>
<td>PV 1101</td>
<td>Common</td>
<td>4,561</td>
</tr>
<tr>
<td>PV 1181</td>
<td>Common</td>
<td>1,615</td>
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<tr>
<td><strong>Newport</strong></td>
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<tr>
<td>NE 115A</td>
<td>410: Study Room</td>
<td>662</td>
</tr>
<tr>
<td>NE 250</td>
<td>430: Open-Stack Study Room</td>
<td>1,749</td>
</tr>
<tr>
<td>NE 136</td>
<td>Common</td>
<td>3,063</td>
</tr>
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</table>
APPENDIX D: CCRI Designated Entrances

Knight Campus Designated Entrances and Parking Lots
Flanagan Campus Designated Entrances and Parking Lots

[Diagram of Flanagan Campus with designated entrances and parking lots marked]

[Diagram of Flanagan Campus with designated entrances and parking lots marked]

[Diagram of Flanagan Campus with designated entrances and parking lots marked]
Providence Campus Designated Entrances and Parking Lots

Light blue arrow – Entrance E, faculty and staff
Dark blue arrow – Main entrance, students

Use of Entrance E for parents to drop off and pick up students. Student capacity and operating times to be determined per the Governor’s and RIDOH recommendations.
Newport Campus Designated Entrances and Parking Lot

The only entrance for faculty/staff/students will be the main entrance off of John H. Chafee Blvd. (A Side). This will require proper signage and 6 ft. marking along both sides of the sidewalk and through kiosk areas.
APPENDIX E:
CCRI Stairway Circulation Floor Plans

Knight Stairway Circulation Plan

6th floor (location of the majority of our classes in Warwick)

Staircases: Northern stairways (B, 2, 3 & 5) will be for ascending traffic only, with the southern stairways (A, 1, 4, & 6) will be for descending traffic only. Proper signage will be installed.

Hallways: The hallways and ramp ways at the Knight Campus are wide enough for two-way traffic, however they will be marked to stay on the right. Inner hallways on the 6th floor will be designated one way only.
Flanagan Stairway Circulation Plan

Staircases: All will be open. They will have signage and markings (floor tape) dividing the staircases in half. Occupants will be required to stay and walk on the right side.

Hallways: All will be open. They will have signage and markings (floor tape) dividing the hallways in half. Occupants will be required to stay and walk on the right side.
Liston Stairway Circulation Plan

Staircases: There are seven interior stairways. The large one in the atrium is the primary walkway to the second floor, and this stairway will be marked for up and down directions. The other stairwells are narrower and will be marked for a single direction.

Hallways: The hallways are wide enough for two-way traffic; directional arrows will be posted on the walls and floors, as well as reminders to “Maintain social distance.”
Newport Stairway Circulation Plan

Staircases: Stairways 1 and 4 for ascending traffic only. Stairways 2 and 3 for descending traffic only.

Hallways: The hallways are wide enough for two-way traffic, directional arrows will be posted on the walls and floors, as well as reminders to “Maintain social distance.”

APPENDIX F:
Aramark Plan

((Aramark is CCRI’s food service vendor. Plan provided under separate cover to RIDOH))
• Dining service at the Knight and Flanagan campuses will be a grab-and-go model with pre-packaged items only, in addition to vending machine offerings. Newport County Campus is already a grab-and-go-model. Due to the inability to transform the Liston campus dining area to a grab-and-go model, food service will initially be limited to vending machine offerings only.
• Circulation flow will be proscribed and limited.
• Social distancing protocols will be maintained through floor markings.
• Transactions will be conducted behind an acrylic barrier.

Knight Campus Dining Services Circulation Flow
Flanagan Campus Dining Services Circulation Flow
APPENDIX H:
Division of Workforce Partnerships

The Division of Workforce Partnerships will adhere to all previously mentioned guidelines and processes for all classes and students on campus. Below is an outline of courses or programs that require additional measures or different processes given the nature of the course or program offered. For all divisional courses or programs offered off-site such as those in partnership with employers, the Division will adhere to approved plans for that specific facility.

<table>
<thead>
<tr>
<th>Campus</th>
<th>Program</th>
<th>Room #</th>
<th>Hours Required of Student</th>
<th>Instructor to Student Ratio</th>
<th>Potential Additional PPE Usage (Face coverings mandatory for all programs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lincoln</td>
<td>CNA Training</td>
<td>FL 1530 – CNA Lab</td>
<td>24 hours: 6 sessions of 4 hrs ea.</td>
<td>1 to 10</td>
<td>Student-to-Student Contact: Face shield/goggles, 2-ply face masks, gown, gloves. Equipment and bed linens will be cleaned after each use.</td>
</tr>
<tr>
<td>Lincoln</td>
<td>CNA State Testing (skills only)</td>
<td>FL 1530 – CNA Lab</td>
<td>1.5 hours</td>
<td>1 to 2 (at a time)</td>
<td>Pearson Vue Test: Student-to-Student Contact: Face shield/goggles, 2-ply face masks, gown, gloves. Some skill tests have been modified or eliminated by Pearson Vue. Equipment and bed linens will be cleaned after each use.</td>
</tr>
<tr>
<td>Lincoln/ Providence</td>
<td>GED Testing</td>
<td>FL 2120 PV 1170 &amp; 1170(A)</td>
<td>1—7 hours: 1 – 4 sessions of varying times</td>
<td>1 to 8</td>
<td>Pearson Vue Test: Workstations, Technology and students materials provided (ex. Calculator) will be sanitized by the proctor after each use. Students are required to remove mask at check-in for inspection and photo.</td>
</tr>
<tr>
<td>Lincoln/ Warwick</td>
<td>Motorcycle Training (range only)</td>
<td>Outside – Motorcycle Range</td>
<td>10 hours: 2 sessions of 5 hrs ea.</td>
<td>2 to 12</td>
<td>Instructors will clean and sanitize bikes at the end of each session. Social distancing can be adhered to most of the time except in some circumstances that require 1:1 instruction or demonstration. Students will not be allowed to enter campus.</td>
</tr>
<tr>
<td>Quonset CDL Range</td>
<td>CDL Testing (skills portion only)</td>
<td>Outside – CDL Range and Trailer</td>
<td>45 minutes</td>
<td>1 to 6</td>
<td>DMV: Currently working to resume operations; DMV will need to seek FMCSA approval for any alterations to current process. Testing on trucks will require close contact unless alternative measures are approved.</td>
</tr>
</tbody>
</table>