


SSB9 FACULTY DASHBOARD

Login to MyCCRI and click on the **For Faculty** tab to access the Faculty Dashboard

Faculty Dashboard




Faculty Dashboard

CCRI has launched the Faculty Dashboard to make faculty information readily available.

Use the Faculty Dashboard for:

- Displaying Courses and Rosters
- Grade Entry
- Starfish Login
- Course Lookup
- Enabling Online Evaluations
- Viewing Student Ratings of Instruction (SRI) Results
- Verification of Enrollment
- Registration Overrides

[Faculty Dashboard](#) ←



Faculty Services

Hello [blurred name]

Welcome to the Banner Self-Service Faculty page.
Faculty Services

- [Starfish](#)
- [Faculty Grade Entry](#)
- [Faculty Week at a Glance](#)
- [Faculty Detail Schedule](#)
- [Assigned Courses/Rosters](#)
- [Registration Overrides](#)
- [Course Lookup](#)
- [Faculty Course List](#)
- [Verification of Enrollment](#)
- [Enable Online Evaluations](#)
- [View Student Ratings of Instruction \(SRI\) Results](#)

ADDING OFFICE HOURS

From the “Faculty Services” page, click “Assigned Courses/Rosters”

Under *Office Hours*, click the “Add” link to go to the Office Hours page. Use this page to set up your office hours. The From/To Times and From/To Dates are required when adding office hours. Students may view your office hours when the *Display indicator* is checked. Office hours may be deleted by checking the “Delete” box and then click **Submit**.

Course: General Psychology - 37183 - PSYC 2010 - 730

Associated Term	CRN	Status	Schedule Type
Fall 2023(202330)	37183	Open	Meets on-campus and online
Instructional Method	Campus	Available for Registration	Credits
	Knight Campus - Warwick	04/06/2023 to 09/11/2023	4.000
Syllabus	Office Hours	Roster	Detail Schedule
Add	Add	Class list	Display
Grade Mode	Course Level		
	Undergraduate		

ADDING SYLLABUS INFORMATION

From the “Faculty Services” page, click “Assigned Courses/Rosters”

Under *Syllabus*, click the “Add” link to go to the Syllabus Information page. Use this page to maintain syllabus information, learning objectives, required materials, and technical requirements for the course.

Course: General Psychology - 37183 - PSYC 2010 - 730

Associated Term	CRN	Status	Schedule Type
Fall 2023(202330)	37183	Open	Meets on-campus and online
Instructional Method	Campus	Available for Registration	Credits
	Knight Campus - Warwick	04/06/2023 to 09/11/2023	4.000
Syllabus	Office Hours	Roster	Detail Schedule
Add	Add	Class list	Display
Grade Mode	Course Level		
	Undergraduate		

TO VIEW YOUR CLASS ROSTER

From the “Faculty Services” page, click “Assigned Courses/Rosters”

Under *Roster*, click the “Class List” link to go to the Faculty Enrolled Summary Class List. This is a listing of all students in the course. If there is a student in your class who does not appear on this list, please refer the student to the Office of Enrollment Services.

Course: **General Psychology - 37183 - PSYC 2010 - 730**

Associated Term	CRN	Status	Schedule Type
Fall 2023(202330)	37183	Open	Meets on-campus and online
Instructional Method	Campus	Available for Registration	Credits
	Knight Campus - Warwick	04/06/2023 to 09/11/2023	4.000
Syllabus	Office Hours	Roster	Detail Schedule
Add	Add	Class list	Display
Grade Mode	Course Level		
	Undergraduate		

TO VIEW FACULTY SCHEDULE BY DAY AND TIME

From the “Faculty Services” page, click “Faculty Week at a Glance”

Faculty Week at a Glance

Today

< Week 09/04/2023 to 09/10/2023 >

MM/dd/yyyy

	09/04	09/05	09/06	09/07	09/08	09/09	09/10
17:00							
18:00				PSYC 2010 - 730 37183 Class 🕒 18:00-20:00 📍 KN-6010			

TO VIEW FACULTY DETAIL SCHEDULE

From the “Faculty Services” page, click “Faculty Detail Schedule”

The **Faculty Detail Schedule** displays information on each individual course the faculty member is attached to, count, meeting times, and locations.

Selected a **TERM** and **CRN** from the down lists.

Faculty Detail Schedule

Term: Fall 2023 - 202330 09/05/2023 - 12/22/2023

CRN: PSYC 2010 730 General Psychology 37183 (28)

Course : PSYC 2010 730 General Psychology 37183

Associated Term	CRN	Status	Available for registration
Fall 2023	37183	Open	04/06/2023 - 09/11/2023
College	Department	Part of Term	Credits
Community College of RI	Psychology	1F	4
Campus	Override	Instructional Method	Roster
Knight Campus - Warwick	No		Classlist
Course Level			
Undergraduate			

Scheduled Meeting Times

Type	From Time	To Time	Days	Where	Start Date	End Date	Schedule Type	Instructors
Class	18:00	20:00	Thu	Knight Campus 6010	09/05/2023	12/22/2023	Lecture	

Results found: 1

Page 1 of 1 Per Page 100

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment	28	28	0

TO VIEW FACULTY DETAIL CLASS LIST

From the “Faculty Services” page, click “Assigned Courses/Roster OR Faculty Detail Schedule”

NOTE: Most recent classes are at the bottom of the page.

Under *Roster*, click the “Class List” link to go to the Faculty Enrolled Summary Class List. Then, Select “Detail View”

Course: Psychology of Personal Adjust - 31734 - PSYC 1030 - 102

Associated Term Fall 2016(201630)	CRN 31734	Status Open	Schedule Type Lecture
Instructional Method	Campus Knight Campus - Warwick	Available for Registration 09/14/2016 to 10/31/2016	Credits 3.000
Syllabus Add	Office Hours Add	Roster Class list	Detail Schedule Display
Grade Mode	Course Level Undergraduate		

Click Class list

Class list

Fall 2023 - 202330 PSYC 2010 | 37183

Course Information
General Psychology - PSYC 2010 730
CRN: 37183
Duration: 09/05/2023 - 12/22/2023
Status: Open

Enrollment Counts			
	Maximum	Actual	Remaining
Enrollment	28	28	0
Wait List	0	0	0
Cross List	0	0	0

Class List | Wait List | **Detail View**

Detail Class List

Student Name	ID	Registration Status	Level	Credit Hours	Midterm	Final	Class
[Profile Icon]	[ID]	**Web Registered**	Undergraduate	4	No Access	No Access	Not Available

Degree: Associate in Arts

Study Path	Undergraduate
Level	General Studies
Program	Fall 2023
Catalog Term	Fall 2023
Admit Term	Community College of RI
College	Campus
Major	General Studies
Department	
Concentration	Edu, Gov, & Hum Serve Pathway

TO GRANT REGISTRATION OVERRIDE

From the “Faculty Services” page, click “Registration Overrides”

Follow the steps below

Student and Advisee ID Selection

i Enter the ID of the Student or Advisee you want to process or enter partial names, student search type or a combination of both. Then select Submit.

Term
Fall 2023 - 202330 09/05/2023 - 12... **1**

Student or Advisee ID **2** 93000002 OR Last Name First Name **3** Submit

Search Type Students Advisee Both All

Student and Advisee Selection

ID	First Name	Last Name	Type
93000002 4	Student	Test-2	Test-2

Registration Overrides

Override **5** Capacity/Instructor Approval Course **6** 37183-PSYC 2010 730 + Add Override

Submit **7**

[Back to ID Selection](#)

Current Student Overrides

Override	Course	Activity Date	Entered by
Capacity/Instructor Approval	37183 - PSYC	08/23/2023	

Results found: 1

Information for **Student B. Test-2**

TO ENTER MID-TERM AND FINAL GRADES

From the “Faculty Services” page, click “Faculty Grade Entry”

Select the grading type (Mid-term or final)

Click on “Term” to arrange the courses where the most recent to the top

Locate the course for which you wish to enter mid-term or final grades. Confirm the course name and semester, then click the “Not Started” button to the left of the course name. The grade entry section will appear on the lower half of the same page - you may need to scroll down. Once you are finished entering your grades, click “Save.”

Entering Mid-Term Grades

Faculty Grade Entry

Midterm Grades Final Grades Gradebook

My Courses

Grading Status	Subject	Course	Section	Title	Term
Completed	PSYC - Psychology	1030	107	Psychology of Personal Adjust	201810 - Spring 2018
Not Started	COMI - Computer Studies & Info. Proc.	1150	SD1	Programming Concepts	202220 - Summer 2022

Please Do Not enter a last attend date or attend hours for Mid-Term Grades

Enter Grades				
Full Name	ID	Midterm Grade		Last Attend Date
[blurred]	[blurred]	A		[blurred]
[blurred]	[blurred]	B-		[blurred]
[blurred]	[blurred]	C+		[blurred]
[blurred]	[blurred]	A		[blurred]

Entering Final Grades

Faculty Grade Entry							
Midterm Grades		Final Grades		Gradebook			
My Courses							
Grading Status	Rolled	Subject	Course	Section	Title	Term	
Completed	Completed	COMI - Computer Studies & Info. Proc.	1450	106	WINDOWS Operating System	202310 - Spring 2023	

Locate the course for which you wish to enter grades. Confirm the course name and semester, then click the **“Not Started”** button to the left of the course name. The grade entry section will appear on the lower half of the same page - you may need to scroll down. Once you are finished entering your grades, click **“Save.”**

Not Started	COMI - Computer Studies & Info. Proc.	1150	SD1	Programming Concepts	202220 - Summer 2022
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If a faculty member wishes to mark a student with a final Grade of WP, WF, I, IC, F, or NA, the faculty member **MUST** insert a "Last Attend Date." The "Last Attend Date" needs to be inserted in a specific format as follows: **MM/DD/YYYY**. Correct example: 11/03/2011 NOT: 11-3-11.

Enter Grades



Full Name	ID	Midterm Grade	Final Grade	Rolled	Last Attend Date
[blurred]	[blurred]		C+		[calendar icon]
[blurred]	[blurred]				[calendar icon]
[blurred]	[blurred]				[calendar icon]
[blurred]	[blurred]				[calendar icon]

TO PRINT COURSE ROSTER

From the “Faculty Services” page, click “Assigned Courses/Roster”

NOTE: Most recent classes are at the bottom of the page.

Follow step below

Course: Psychology of Personal Adjust - 31734 - PSYC 1030 - 102

Associated Term	CRN	Status	Schedule Type
Fall 2016(201630)	31734	Open	Lecture
Instructional Method	Campus	Available for Registration	Credits
	Knight Campus - Warwick	09/14/2016 to 10/31/2016	3.000
Syllabus	Office Hours	Roster	Detail Schedule
Add	Add	Class list	Display
Grade Mode	Course Level		
	Undergraduate		

Click Class list

Class list

Fall 2016 - 201630 PSYC 1030 | 31734

Course Information

Psychology of Personal Adjust - PSYC 1030 102
CRN: 31734
Duration: 08/31/2016 - 12/21/2016
Status: Open

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment	32	23	9
Wait List	5	0	5
Cross List	0	0	0

Class List Wait List

Summary View

Summary Class List

Search (Alt+Y)

<input type="checkbox"/>	Student Name	ID	Registration Status	Level	Credit Hours	Midterm	Final	Class
<input type="checkbox"/>	[Redacted]	[Redacted]	**Web Registered**	Undergraduate	3	[Progress Bar]	[Progress Bar]	Freshman
<input type="checkbox"/>	[Redacted]	[Redacted]	**Web Registered**	Undergraduate	3	[Progress Bar]	[Progress Bar]	Sophomore
<input type="checkbox"/>	[Redacted]	[Redacted]	**Web Registered**	Undergraduate	3	[Progress Bar]	[Progress Bar]	Freshman
<input type="checkbox"/>	[Redacted]	[Redacted]	**Web Registered**	Undergraduate	3	[Progress Bar]	[Progress Bar]	Not Available