

CCRI GOVERNANCE AMENDMENTS DECEMBER 2018

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AMENDMENT #1: GOVERNANCE COORDINATING COMMITTEE REVIEW OF PROPOSED POLICIES

LOCATION OF AMENDMENT

Article I. Overview of the Amendment Process

A. Outline of Process

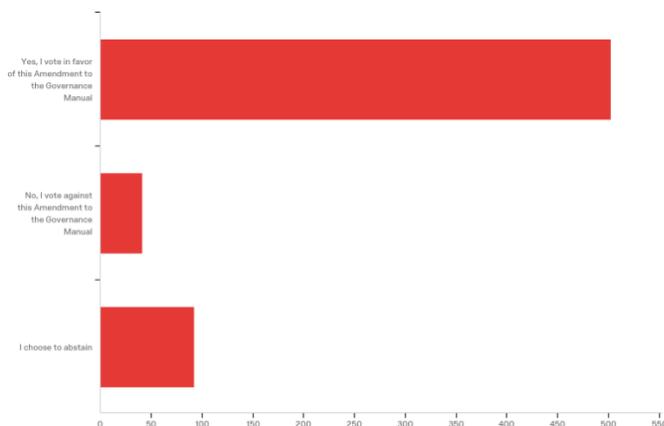
*insert new paragraph 7, renumbering those that follow 8-12

PROPOSAL

*new language in italics

Once an action item (e.g., a proposed policy) has received approval by a committee, the Chair of the committee will add it to the agenda for the next meeting of the Governance Coordinating Committee. The Governance Coordinating Committee may append a written recommendation of approval, rejection, or revision to the proposed policy. The Governance Coordinating Committee does not have the authority to withhold proposed policies; its review process is intended to encourage greater transparency and coordination. Following the meeting, Committee Chairs proposing the item will either a) return the item to the originating committee for further revision or, b) proceed to the next step (forward to the Senior Officer, along with the vote and comments by members of the Governance Coordinating Committee).

RESULTS



Answer	%	Count
<i>Yes, I vote in favor of this Amendment to the Governance Manual</i>	79.71%	499
<i>No, I vote against this Amendment to the Governance Manual</i>	6.23%	39
<i>I choose to abstain</i>	14.06%	88
Total	100%	626

AMENDMENT #2: POLICY TRACKING AND COMMUNICATION

LOCATION OF AMENDMENT

Article I. Overview of the Governance Process

A. Outline of the Process

- a. 11 (12, if amendment above is included)

PROPOSAL

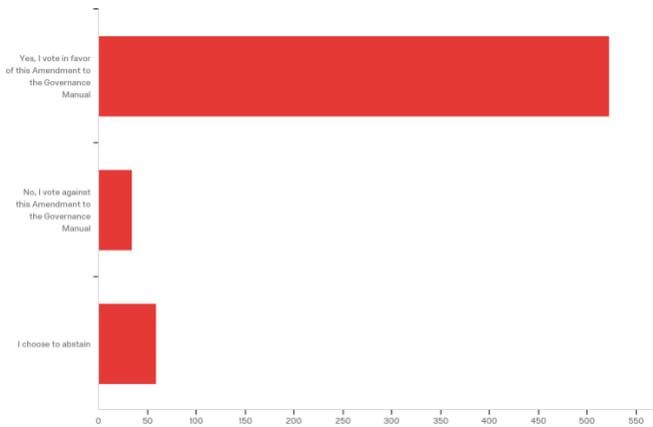
*new language in italics

The President's designee will complete the Transmittal Form, obtain the President's signature, and forward the Transmittal Form to the committee Chair of origin. *In the spirit of shared governance, in cases where a proposal is rejected, the President will include with the Transmittal Form an explanation for his/her decision.*

Approved policies will be posted on CCRI's Policy website. Additional links to the policy will appear on the Governance website and academic and administrative departments, as needed.

If the President rejects a proposed policy, the Transmittal Form goes to the Governance Facilitator so that he/she can post the explanation for rejection on the Governance website.

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	84.90%	523
No, I vote against this Amendment to the Governance Manual	5.52%	34
I choose to abstain	9.58%	59
Total	100%	616

AMENDMENT #3: REMOVAL OF TERM LIMITS

LOCATION OF AMENDMENT

Article II. Committees

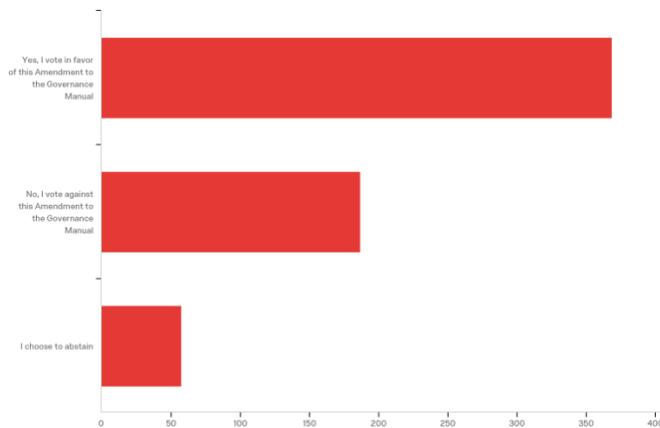
A. Membership

PROPOSAL

Remove line item 3

~~Members may run for a second term, but they may not serve more than two (2) consecutive terms (maximum of four years) on the same committee without taking a year off, with the exception of appointed committee members (special considerations will be given to smaller departments).~~

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	60.10%	369
No, I vote against this Amendment to the Governance Manual	30.46%	187
I choose to abstain	9.45%	58
Total	100%	614

AMENDMENT #4: GUIDELINES FOR VACANCIES

LOCATION OF AMENDMENT

Article II. Committees

A. Membership

PROPOSALS

*new language in italics

Revise Paragraph 1:

~~Committee members will be elected according to the designated slots indicated in the descriptions of each committee, with the exception of positions that are appointed. Committee members will be elected or appointed according to the descriptions of each committee in Article VIII.~~

Revise Paragraph 2:

Committee members will be elected if they receive a simple majority vote and will serve for a period of two academic years (typically 8 meetings). Committee members will be appointed or reappointed for a two year term by the senior authority in the designated area. Appointment letters from such authorities will be sent via email to the Governance Facilitator.

Eliminate Paragraph 3

~~Members may run for a second term, but they may not serve more than two (2) consecutive terms (maximum of four years) on the same committee without taking a year off, with the exception of appointed committee members (special considerations will be given to smaller departments).~~

Revise Paragraph 4 (renumbered to #3)

~~Members' terms will last through the date a replacement member has been elected/appointed and begins serving on the committee. A committee member's term ends with the completion of the two-year term for which they were elected or appointed. If a member's term ends and no one is elected or appointed to replace him/her, the position will be listed on the official committee membership list as "vacant."~~

NEW Paragraph 5

Vacancies may occur among the members of a committee—elected or appointed-- when

- *No one is elected, or appointed during the regular election period*
- *A member refuses to serve*
- *A member becomes unable to serve*
- *A member fails to attend two consecutive regular meetings or three regular meetings during the course of the academic year*

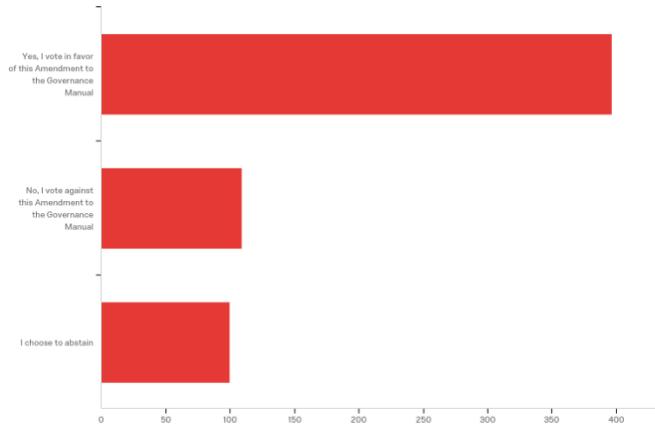
Vacancies among the elected faculty members of a committee may be filled according to the following:

- *If the vacancy refers to a faculty member representing a specific academic division, the committee secretary will contact via email the department chairs of that division, who have joint authority to appoint interim members until the next regular election is held.*
- *If the vacancy refers to a faculty member “at-large” or are otherwise unaffiliated, the committee secretary will contact via email the CCRIFA President, who has the authority to appoint interim members from among the full faculty until the next regular election is held.*

If a vacancy develops among the non-faculty/administrative members of a committee, the committee secretary will contact via email the senior authority of the designated administrative unit, who will appoint interim members until the next regular election is held.

If a vacancy develops among the student representatives of a committee, the committee secretary will contact via email the four Presidents of Student Government, who have joint authority to appoint interim members until the next regular election is held.

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	65.51%	397
No, I vote against this Amendment to the Governance Manual	17.99%	109
I choose to abstain	16.50%	100
Total	100%	606

AMENDMENT #5: CREATION OF GOVERNANCE COORDINATING COMMITTEE

AMENDMENT LOCATION

Article VI. Evaluation of the Governance Process

PROPOSAL

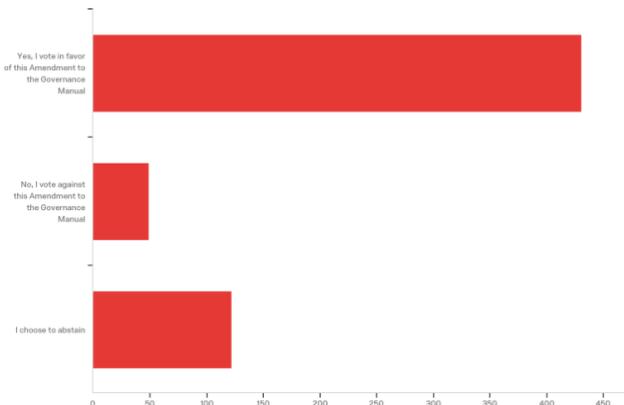
*new language in italics

REVISE Paragraph A: *A Governance Coordinating Committee shall be acknowledged as a permanent committee of the governance system (see graphic). The Governance Coordinating Committee shall elect a chair from among its membership, but the secretary shall be the Governance Facilitator. Its membership includes the Chairs of all governance committees (or their designees). The charge to this committee is to:*

- *ensure compliance with the procedures of the Governance Document and provide guidance to governance committee Chairs and other members of the college in administering shared governance*
- *serve as a communication hub to inform each governance committee chair of the plans and work of other governance committees. The Governance Coordinating Committee does not have the authority to withhold policies proposed by individual governance committee Chairs; its review process is intended to encourage greater transparency and coordination.*
- *receive and review proposed amendments to the governance structure and coordinate bi-annual fora and votes on such amendments*
- *provide continuing evaluation of the current governance structure, review alternative governance models, and provide a bi-annual report to the college community*
 - *The bi-annual report shall be due after the bi-annual amendment process. It shall report on:*
 - *Amendments to the governance structure that have passed with a majority of votes*
 - *Policies approved and rejected since the previous bi-annual report*
 - *Results of any additional evaluation efforts or suggestions*
 - *The bi-annual report shall be submitted to the President of the college and will be posted on the governance website*

Eliminate existing Paragraphs B-E

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	71.59%	431
No, I vote against this Amendment to the Governance Manual	8.14%	49
I choose to abstain	20.27%	122
Total	100%	602

AMENDMENT #6: GOVERNANCE FACILITATOR ROLE

LOCATION OF AMENDMENT

Article VI. Evaluation of the Governance Process

PROPOSAL

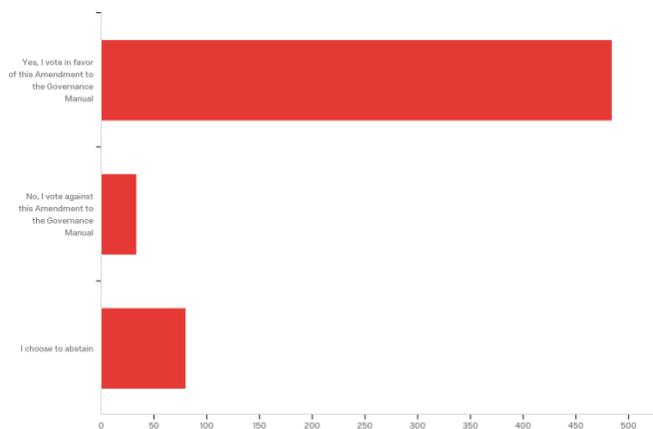
*new language in italics

ADD/REVISE Paragraph F (would be renumbered Paragraph B, if previous amendment accepted): *The position of Governance Compliance Facilitator shall be renamed as Governance Facilitator.*

Responsibilities of the position include:

- *Facilitating awareness and understanding about the Governance system to the broader CCRI community*
- *Attending governance committee meetings as a liaison between the Governance Coordinating Committee and other governance committees, on request, to facilitate compliance with governance procedures*
- *Serving as Webmaster of the governance website, including posting of agendas/minutes, updates to committee memberships, election results, and maintaining a database of policies, whether approved or rejected, that have moved through the governance system*
- *Serving as secretary of the Governance Coordinating Committee*
- *Administering the bi-annual amendment process*
- *Administering the annual election process*
- *Facilitating surveys as directed by the Governance Coordinating Committee*
- *Working with the Governance Coordinating Committee to develop a bi-annual report to the college community on results of amendment processes, policies that have been approved or rejected since the last report, and results of any evaluation efforts.*

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	81.10%	485
No, I vote against this Amendment to the Governance Manual	5.52%	33
I choose to abstain	13.38%	80
Total	100%	598

AMENDMENT #7: AMENDMENT PROCESS

LOCATION OF AMENDMENT

Article VII Amendments

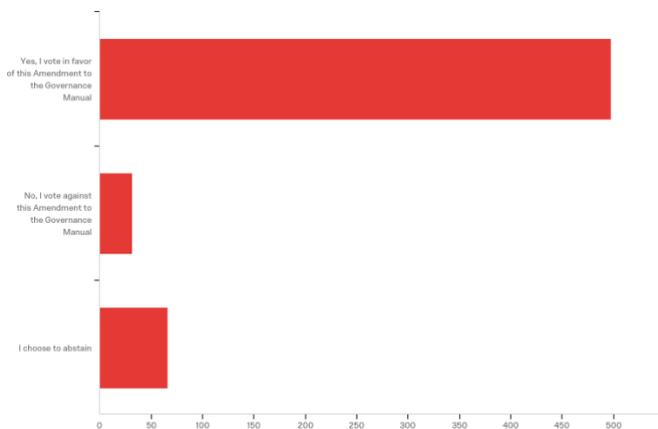
PROPOSAL

*new language in italics

REVISE Paragraph A: *Amendments to the Governance document shall be voted upon by the college community twice annually in December and May, according to the following process:*

- a. *Marketing and Communications will distribute a notice and “proposal form” to the college community. Any member of the college community may submit a proposal.*
- b. *Proposed amendments should be submitted to the Governance Coordinating Committee by November 1 and April 1 of each year*
- c. *It is the responsibility of the Governance Coordinating Committee to review proposed amendments for the purpose of identifying historical context, recommending editorial revisions, and resolving competing amendments. Nevertheless, the Governance Coordinating Committee does not have the authority to withhold proposed amendments; its authority is to facilitate the process*
- d. *The Governance Coordinating Committee will organize an open forum with video links to all four campuses so that authors of proposed amendments may answer questions. The forum will be videotaped and the video will be posted to the CCRI YouTube channel before voting commences*
- e. *Community members unable to attend the open forum may submit questions in advance to the Governance Facilitator via email. Questions will be read and answered at the open forum*
- f. *Voting on proposed amendments will be electronic. Voting will commence on or about December 1 and May 1 and will continue for one week*
- g. *If it receives a majority of votes, a proposed amendment will take effect by January 1 for fall semester voting and June 1 for spring semester voting*

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	83.56%	498
No, I vote against this Amendment to the Governance Manual	5.37%	32
I choose to abstain	11.07%	66
Total	100%	596

AMENDMENT #8: DISTANCE LEARNING COMMITTEE MEMBERSHIP

LOCATION OF AMENDMENT

Article VIII Governance Structure

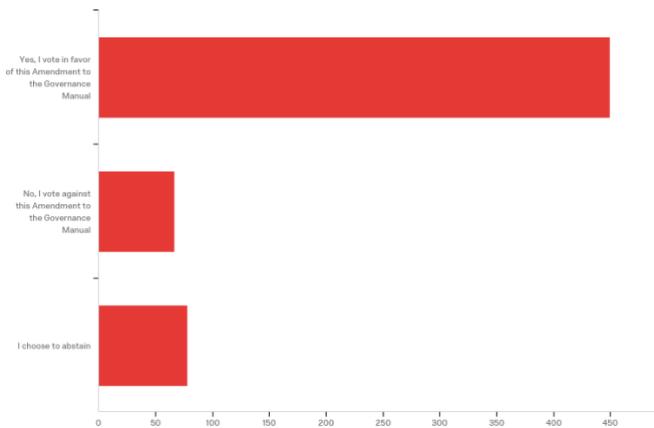
A. Academic Committees

1. Distance Learning Advisory Committee

PROPOSAL

Distance Learning Coordinator role shall be removed from the membership of the Distance Learning Committee, and the position to be changed to another At Large Faculty slot.

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	75.63%	450
No, I vote against this Amendment to the Governance Manual	11.26%	67
I choose to abstain	13.11%	78
Total	100%	595

AMENDMENT #9: PROGRAM-BASED REVIEW AND ASSESSMENT COMMITTEE NAME

LOCATION OF AMENDMENT

Article VIII Governance Structure

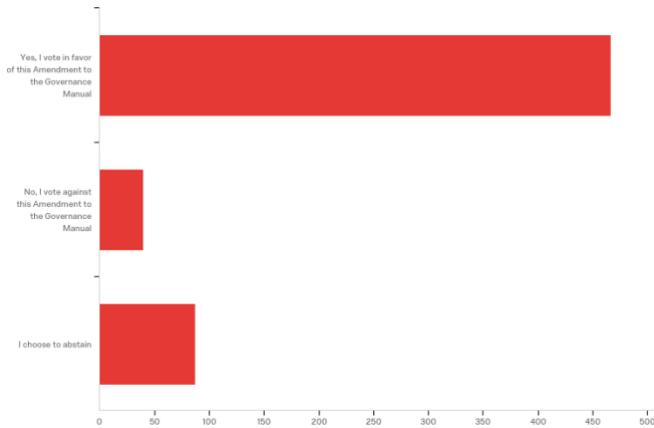
A. Academic Committees

3. Program-based Review and Assessment Committee

PROPOSAL

Change the name of the Program Based Review and Assessment Committee to the Academic Quality Assessment Committee.

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	82.35%	490
No, I vote against this Amendment to the Governance Manual	6.55%	39
I choose to abstain	11.09%	66
Total	100%	595

AMENDMENT #10: PROGRAM-BASED REVIEW AND ASSESSMENT COMMITTEE MEMBERSHIP

LOCATION OF AMENDMENT

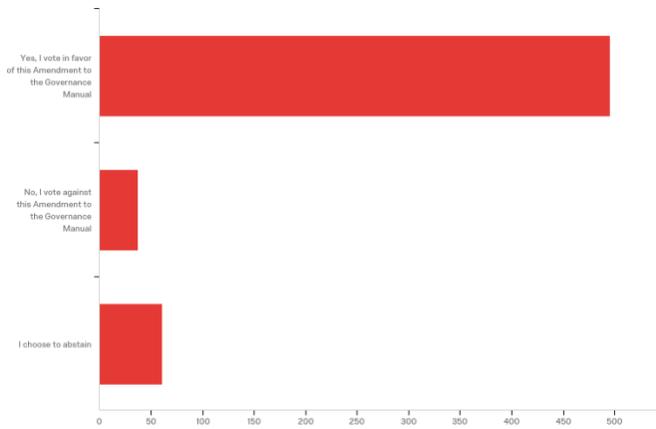
Article VIII Governance Structure

- A. Academic Committees
 - 3. Program-based Review and Assessment Committee

PROPOSAL

Change the seat designated to the APR Coordinator (appointed by the VPAA), to a Distance Education/Instructional Design member (appointed by the VPAA).

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	78.62%	467
No, I vote against this Amendment to the Governance Manual	6.73%	40
I choose to abstain	14.65%	87
Total	100%	594

AMENDMENT #11: RENAMING CHAIRS COMMITTEE

LOCATION OF AMENDMENT

Article VIII Governance Structure

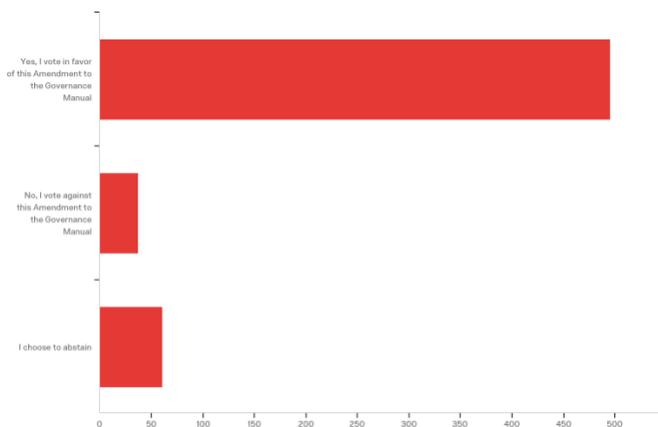
A. Academic Committees

5. Chairs Committee

PROPOSAL

The committee consisting of department chairs shall be renamed as “Department Chairs’ Committee”.

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	83.50%	496
No, I vote against this Amendment to the Governance Manual	6.23%	37
I choose to abstain	10.27%	61
Total	100%	594

AMENDMENT #12: GOVERNANCE COORDINATING COMMITTEE MEMBERSHIP

LOCATION OF AMENDMENT

Article VIII Governance Structure

G. Governance Committee

1. Governance Exploratory Committee

PROPOSAL

Remove current language about Governance Exploratory Committee. Replace with following language:

Governance Coordinating Committee

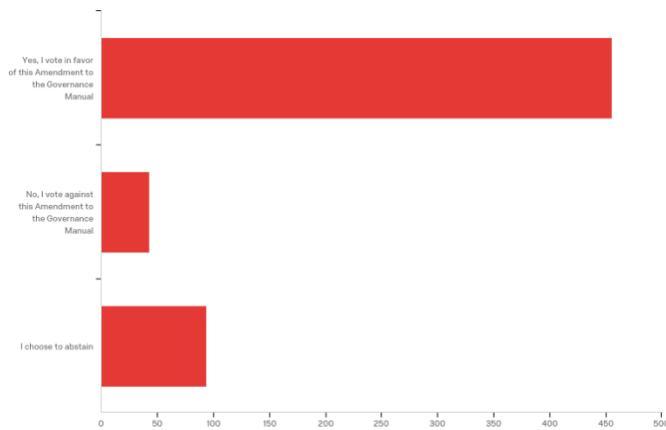
Purpose: To ensure compliance with the procedures of the Governance Document, provide guidance to committee Chairs and other members of the college in administering shared governance, serve as a communication hub between and among Governance committees, and provide continuing evaluation of the current governance structure.

Membership structure:

- Chair, Distance Learning Advisory Committee
- Chair, General Education Committee
- Chair, Program-Based Review and Assessment Committee
- Chair, Academic Advisory Committee
- Chair, Department Chairs Committee
- Chair, Resource Management Committee
- Chair, Health and Safety Committee
- Chair, Educational Spaces Committee
- Chair, Administrative Technology Committee
- Chair, Academic Computing Committee
- Chair, Calendar Committee
- Chair, Strategic Plan Committee
- Chair, Americans with Disabilities Act (ADA) Committee
- Chair, Student Advisory Committee
- Full-time Faculty, BSATM (elected)
- Full-time Faculty, AHSS (elected)
- Full-time Faculty, HARS (elected)
- Full-time Faculty, LRC (elected)
- At-Large Faculty (elected)
- At-Large Faculty (elected)

- CCRIFA President (or Designee)
- Student Affairs representative (appointed by VPSA)
- Student Affairs representative (appointed by VPSA)
- Student Affairs representative (appointed by VPSA)
- Business Affairs representative (appointed by VPSF)
- Business Affairs representative (appointed by VPSF)
- Business Affairs representative (appointed by VPSF)
- Governance Compliance Facilitator

RESULTS



Answer	%	Count
Yes, I vote in favor of this Amendment to the Governance Manual	76.90%	456
No, I vote against this Amendment to the Governance Manual	7.25%	43
I choose to abstain	15.85%	94
Total	100%	593