



COMMUNITY COLLEGE
OF RHODE ISLAND

Governance

GOVERNANCE COMMITTEE MEETING MINUTES

Committee Name: Health and Safety

Date of Agenda Posting: September 24, 2021

Meeting Date: 10/01/2021

Meeting Start Time: 11:06AM

Meeting Location: WebEx

Meeting Secretary: Jo-Ann Albro

Member Attendance:

Margaret Quillin, Amy Kemp, Michael McNally, Joseph Hopkins, David Snow, Jo-Ann Albro, Julie Galleshaw, Dina Levitre, Kristen Swithers, Daniel Petrin, Beatrice McGeoch, Jeanne McColl, Helen Ducharme, Michael Cunningham, and Angela Marshall

MINUTES

Item 1: Approval of minutes from September 3, 2021 Health and Safety

Action Item: Yes

Michael Cunningham made a motion to approve the minutes.

Michael McNally seconded the motion.

14 Committee members approved the vote, 0 disapproved and 1 abstained.

Item 2: Amy Kempe, Director, Marketing & Communications Update regarding CCRI and the coronavirus

Things have been going well as the semester has been going on. We have refined on policies and practices with screeners and people coming into the building. We have not seen any problems there. We have done about two-thousand tests between all four campuses. Last week, there were four positive cases. CCRI Leadership met with the National Guard this week to review our operations and to see how we are doing or if they could suggest or advise areas of improvement. There were a few suggestions that they recommended. When Vice President Ogden returns, we will bring those to her to see how we should implement them.

We have nineteen part-time screeners, plus some student workers; they are being supplemented with both Purple Shield screeners and ACU reference. We do have approximately another 14 positions that we are looking to hire. We have two nursing adjuncts and four staff members that are in our contract tracing area. We are looking to hire additional support in contract tracing as well.

As of today, 98% of our in-person students have complied with the vaccine mandate. 95% are fully vaccinated. We have a small percentage with medical or religious exemptions. We have approximately two hundred students that are partially vaccinated. They will be fully vaccinated in two weeks. As of October 30th, there were 109 students that the college was still chasing down. Those students will be subject to dynamic withdrawal, if they do not come into compliance or let CCRI know where they are in the process. Council has mandated the vaccine for non-classified employees. It does not include our classified ESPA members. As of this week, about 86% of full-time and part-time faculty had provided their vaccination information to Human Resources. At this point, we have 14 employees that provided a medical or religious exemption. CCRI Leadership is working closely with Human Resources on who has not submitted their vaccine information. We are making sure those individuals receive reminders and are aware of the policy.

Michael McNally mentioned that he and approximately 80 other ESPA members received notification that they had not submitted their vaccine information to the college. Previously, we had provided the information to Purple Shields when we returned to in-person work. We had not been told at that time we also had to submit it to Human Resources. Amy Kempe confirmed that when we provided our vaccine information to get into the building they did not take a picture of the card. For record keeping purposes and to make sure employees are vaccinated Human Resources is asking employees to email them their vaccination card. Julie Galleshaw questioned how could we confirm that Human Resources has received the vaccination card? David Snow explained that if Human Resources does not have an employee vaccination information then HR would be sending out communication to that employee. Employees can email their vaccine card and ID to Human Resources.

Jo-Ann Albro asked what would happen on November 1st if an employee was teaching and did not submit their vaccine card or exemption? David Snow believed that we would continue to communicate with faculty and staff that have not complied. Vice President Ogden would have to address that question. Jo-Ann Albro also questioned if fully distance learning faculty need to submit their vaccination information? David Snow said he believed it applied to faculty across the board and he would bring those questions to Vice President Ogden. Jeanne McColl stated that the Deans are receiving lists of faculty and staff that have not submitted their vaccine information.

Item 3: Threat Assessment update from Captain Joseph Hopkins

There have not been any significant threats that have come up. A few minor issues that have been handled appropriately.

Item 4: Public Safety/Security update from Captain Joseph Hopkins

The annual security report has been released and emailed to everyone. The campus security survey, which is on the Department of Education, will be completed within the next few days. At last month's Health and Safety meeting it was asked if the annual emergency exercise that was conducted to be shared, that is an internal document. Julie Galleshaw asked what about the triannual risk assessment? Joseph Hopkins stated that will be due in 2022.

Item 5: Facilities update David Snow, Interim Director Physical Plant

David Snow stated that during a fire drill at the Knight Campus there were some doors that were identified that would not open in the theatre area. Those doors are not able to be repaired and need to be replaced. There are also doors that were chained up and could not be secured at night. We got permission from the local fire department to have them secured 100% of the time until they are replaced. Those doors should be replaced within the next week.

Physical Plant is continuing to provide PPE. If anyone has a lack of cleaning supplies in a classroom or office area, please reach out to them. Physical Plant has also has received HEPA cleaner systems this week. We will be supplying them to the four campuses. Our goal is to have every classroom and lab supported with an air purifier unit. We will also be providing them to conference rooms and offices that support more than one employee.

Julie Galleshaw mentioned that Elizabeth Arendt, the Chair of the Chemistry department, had reached out to her regarding storage cabinets with mold. David Snow confirmed it happened the 1st week at the Lincoln Campus. The mold did not extend beyond the storage cabinet and the cabinets have been thrown out. It was due to open food, sitting in a container. The lab was closed on September 2nd and 3rd to address this issue. David Snow encouraged everyone to check cabinets and office refrigerators.

Item 6: Health update Angela Marshall, Registered Nurse

Angela Marshall has not seen any students on campus with COVID symptoms. Angela has received communication via email of students that have tested positive and are following protocol. We are in the process of hiring five part-time nurses to replaces the two nurses that are retiring. She will be supervising the part-time nurses and guide them to the process. They will be working in the evenings after 4PM.

Item 7: Student Affairs update Michael Cunningham, Dean of Students

We are in the last stages of a RFP for tele counseling services. We will be providing a one-year trial mental health support. The support will be available via web phone and chat formats. We are hoping this comes on-line before the end of the semester.

Item 8: Good of the College

Angela Marshall mentioned that she knows Physical Plant is aware of this, but there is no water pressure in the ladies' room on the 1st floor across from the elevators. David verified Physical Plant is aware.

Margaret Quillin asked is there any problems with our supplier naloxone? Joseph Hopkins confirmed that Angela Marshal handles that. However, confirmed that the college has the supply it needs.

Margaret Quillin mentioned the two windows in student life have been replaced but the window on the ramp is still down. David Snow stated that we are working with and engineering company

to determine why the window broke. Before the window is replaced on the ramp, we would like to determine why it happened to avoid the window breaking in the future.

Angela Marshall asked if faculty would also receive the two-hundred dollar incentive for being vaccinated? David Snow stated that would be a question to bring back to Vice President Ogden.

David Snow also mentioned that the flu vaccine would be available at the Knight and Lincoln Campus later this month. At this time, we do not have the flu vaccine scheduled for the Providence and Newport Campus. The flu clinic is available for students and employees.

Item 9: Next Meeting

Will be held via WebEx November 5th at 11:00AM.

David Snow made the motion to move forward with having Health and Safety meetings virtually.

Beatrice McGeoch seconded the motion.

14 committee members approved the vote, 0 disapproved and 0 abstained

Meeting ended: 11:43AM