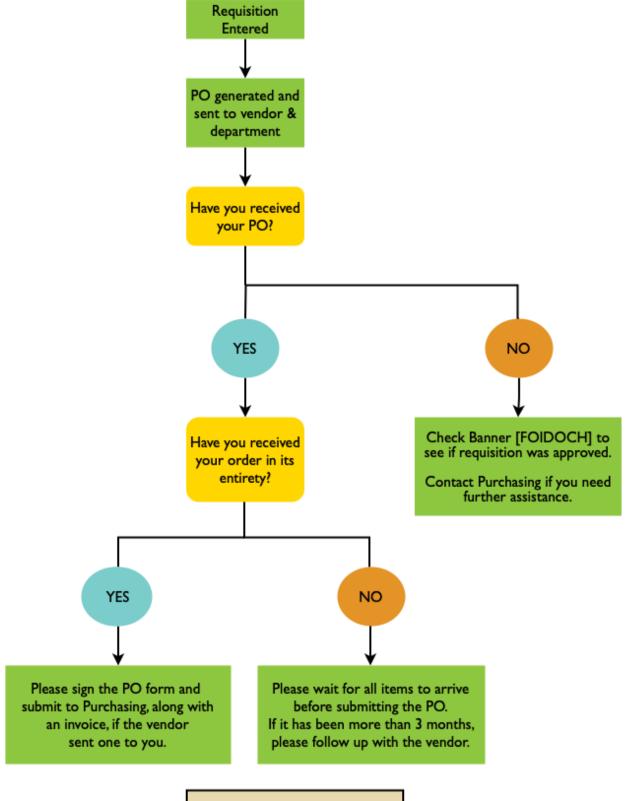


Purchase Order Approval Process



Items / Services will not be paid unless a signed PO is received.