

CCRIFA Executive Committee Meeting Minutes

Meeting Date:	January 23, 2015
Meeting Start Time:	2:00pm
Meeting Actual Start Time:	2:05pm
Meeting Location:	KN4090
Recording Secretary:	Maddie Josephs

Attendance

Title/Department	Committee Member	Present
President	Shawn Parker	Y
Vice-President	Denise Lazo	Y
Secretary	Sandra Luzzi-Sneesby	
Treasurer	John Ribezzo	Y
Administrative Office Tech	<i>vacant</i>	
Allied Health	Sharon Perkins	
	Maddie Josephs	Y
Art	Mazin Adam	Y
Biology	Paul Miele	Y
Biology	Bill Johnson	Y
Business Admin	<i>Vacant</i>	
Chemistry	<i>Vacant</i>	
Computer Studies	Donald Paquet	
Criminal Justice & Legal	Mark England	Y
Dental Health	Kerri Friel	
	Kathleen Gazzola	Y
Engineering	John Mowry	
	Jody Robinson	Y
English	Renee Anderson	Y
English	Sue Apshaga	Y
English	Deb Lilli	
English	Richard Tessier	Y
English	Denise Parillo	Y
Foreign Languages	Carol Panaccione	Y
Human Services	Carol Patnaude	
Library	Laura Ryan	Y
Mathematics	Betty DaCosta	Y
Mathematics	Todd Linton	Y
Nursing	Thomas Folcarelli	
Nursing	Maria Pezzullo	Y
Nursing	Dale Powis	Y
Nursing	John Rood	Y
Nursing	Donna Scally	Y
Nursing	Keith Scally	

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Nursing	<i>Vacant</i>	
Performing Arts	Luke Sutherland	Y
Physics	Paul White	Y
Psychology	Art Little	
Rehabilitative Health	Kim Creally-Rouillier	
Social Sciences	Leslie Killgore	Y
At-Large	Joseph Allen	
At-Large	Jean Billerbeck	Y
At-Large	Steven Forleo	Y
At-Large	Brenda Micheletti	
At-Large	Tony Rashid	Y
At-Large	Ramona Skelly	
Parliamentarian	Kevin Crawford	Y
PAC Representative	Majorie Norquist	Y

Business

Agenda Item 1	Notes on Discussion
Welcome	Pres. S. Parker called meeting to order and welcomed the EC back for a new semester.
Agenda Item 2	Notes on Discussion
Approval of Minutes	<p><i>Motion #1 (Kevin Crawford/ 2nd Richard Tessier) Minutes of November 21, 2014 meeting accepted as amended.</i></p> <p>Correction: Deb Lilly and Renee Anderson were in attendance but not recorded.</p> <p>Correction: Missing record of discussion re: Jennifer Azevedo filing of action to vacate Jodi Robinson decision.</p> <p><i>There was a vote to approve action. Motion passed.</i></p>
Agenda Item 3	Notes on Discussion
Officer's Reports	<p>President's Report</p> <p>Shawn Parker presented the President's report which included:</p> <p>Negotiations: There has been little progress. No changes since 12/22 report that was sent to FA. Process slow moving. Concerned about going into 4th year without a pay increase.</p> <p>Meeting between Parker, Lazo and DiPasquale have been positive.</p> <p>Discussion about inviting B. Walsh and L. Purtill to next EC or general</p>

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	<p>membership meeting. Hopefully will help to move process forward. Commissioner of Higher Education coming February 19 to speak sometime between 1-2pm.</p> <p>Question about the process for overload pay increase (Board waiting for Governor's budget).</p> <p>The Board for HE is in transition due to new Governor.</p> <p><i>Motion #2 (Sue Apshaga/2nd Richard Tessier) to write a letter, (approved by the EC) to be sent to the Governor outlining our dissatisfaction with the contract and pay raise situation. S. Apshaga, S. Forleo, J. Allen, R. Tessier and S. Parker will meet to compose the letter. Motion passed</i></p> <p>Parking: Gate issue resolved but parking is no better at KC.</p>
	<p>Vice-President's Report</p> <p>Grievances report: As directed by the executive committee at our November 21, 2014 meeting, a motion was filed in Superior Court to vacate the remedy proposed by administration in response to the ruling of the arbitrator regarding Jody Robinson's grievance.</p> <p>A settlement has been offered by administration regarding Steve Murray and Ray Kilduff's grievance. In the process of negotiating some language changes to the offer.</p> <p>A second level hearing was held on 12/23/2014 regarding a grievance filed by a faculty member who has taught two sections of a course in one lecture for many years with no additional compensation. Awaiting a ruling from Greg Lamontagne.</p> <p>A first level hearing was held 10/6/2014 regarding a grievance filed by a faculty member complaining that a search committee on which they served met over the summer due to a failure of an administrator to approve the posting of the position in a timely manner and a failure of the individual chairing the search to conduct the search in a timely manner.</p> <p>The contract specifies that a faculty member's obligation begins the day of faculty orientation and ends at commencement. It was requested by Peter Woodberry, the first level hearing officer, that it be determined if any others on the search committee wished to be added to the grievance in response to the original grievant's request that it be considered a class action grievance. Only one other faculty member asked to be included.</p> <p>The grievance has been denied and a request for a second level hearing has</p>

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	<p>been sent to the president. There has been no response to date.</p> <p>Discussion on taking Level 2 grievances to President instead of VPAA.</p>
	<p>Treasurer's Report John Ribezzo not present.</p>
	<p>Secretary's Report Sandra Luzzi-Sneesby not present.</p>
	<p><i>PAC Representative Report</i> Majorie Norquist sent a report. 54 faculty members are currently contributing. Encourages faculty to join.</p>
Agenda Item 4	Notes on Discussion
Unfinished Business	<p>Club/Organization Advisor Statement of Willingness Form:</p> <p>S. Parker met with Dean Jenkins regarding the form and the fact that faculty and student government had not input in the generation of the form.</p> <p><i>Motion #3(Marge Nordquist/2nd Jean Billerbeck) to reaffirm the refusal to sign existing document. Motion passed. Another email will be sent to faculty requesting that they don't sign the form.</i></p> <p>Bylaws Revisions:</p> <p>The process is underway. S. Sneesby sent out revisions via email on 1/22. If faculty meeting is scheduled a week later, February 6th, to present bylaws changes for a vote in April, there will be time to make changes.</p> <p><i>Motion #4 (M. Adam/S. Forleo) to appoint an ad hoc committee to revise by-laws. Motion passed. K. Crawford will serve as Chair of committee.</i></p> <p>ADA Compliance: Tabled</p>
Agenda Item 5	Notes on Discussion
New Business	<p>Chairs Council & President's Council Meeting Minutes:</p> <p>S. Forleo states that Chairs Council minutes have not been posted since May 2014. Reported that the VPAA has decided not to keep notes any longer. VPAA Lamontagne said the council is not technically a contractual committee. The President of FA is allowed to sit in Chairs Council meetings. There was a question if Chairs Council act as a de facto academic policy body. K. Gazzola reported that regular meetings are not convened as usual. VPAA want to meet with individual chairs to get to</p>

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	<p>know them. Discussion tabled for next meeting.</p> <p>Financial Committee proposal:</p> <p><i>Motion #5 (R. Tessier/2nd S. Apshaga) to establish a financial overview committee to review how the organization handles money. Review processes in terms of finances.</i></p> <p><i>Discussion: S. Parker stated that while it is the treasurer's role to do this, as an organization, we should have an opportunity to look at processes. The EC does not know how much officers receive as a stipend. The EC is also responsible for making dues increase proposal. J. Ribezzo should be present at vote.</i></p> <p><i>Motion passed (6 abstentions)</i></p> <p>R. Tessier, K Crawford and J. Ribezzo will serve on the financial oversight committee.</p> <p>Communication Committee: S. Parker will form ad hoc communications committee.</p>
Adjourn	<i>Motion #6 (K. Crawford/2nd D. Lazo) to adjourn. Motion passed.</i>

Meeting End

Meeting Schedule End:	3:30pm
Meeting Actual End:	3:45pm
Next Meeting Date:	February 27, 2015
Next Meeting Time:	2:00pm-3:30pm
Next Meeting Location:	Knight, 1134