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Maintain accurate records

A current week or lack to speak to the director of academic advising.
If you are confused or need additional support, schedule an appointment with your advisor. Other resources are listed in the directory.

Review your college catalog

Your academic and career goals.
Academic planning is a critical component to achieving success in college. A sound academic plan will help ensure that you achieve your academic goals.

Academic Planning

Your academic profile is unique, and so are your goals. To succeed, you need to identify your goals and develop a plan to achieve them.

Academic success requires more than going to class and studying.

Succeed Academically
You may receive a grade of "P" or "NP" if you withdraw from a class and still fulfill the specific graduation requirements. If you simply drop attending a class, you will still be registered and responsible for paying tuition, fees, and other related expenses. Before withdrawing from a class, contact your academic advisor to ensure that you have completed all necessary steps to withdraw properly.

Know course withdrawal procedures and ramifications.

To help you stay organized, buy an academic day planner. Write your class times, instructors' office hours, student duty sessions, and dead lines. Keep track of important dates and keep updated on changes. Class times, instructors' office hours, and student duty sessions are available in your academic day planner.

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Phone - or with the sight and sound of a student textbook:

1. Turn off your cell phone
2. Sit up front and avoid distractions
3. Attend every class
4. And do not let anything get in the way of your academic success.

What business majors plan our work days. I'd be lost without my planner and to-do lists. "Trust me - you can just wish it in college. You need to create lists and...

Come Prepared

Studying near distractions or anything back for classes. You will also avoid what's going on in class, and you'll be able to ask and answer questions.

Chapter 4 will provide more since you know on the first day of class. If you're covering Chapter 4 on Wednesday, read Constitution, refer to the course syllabus distributed by your instructor.

The Classroom

Succeed in

Recommendations to gain the most benefit from these 1,000 hours. After two years of full-time college you will have completed a class.

Make efficient use of your time.
Study the "worst first".

Some instructors may even be willing to review a first draft. If you're unsure about your position, ask the instructor to review your draft. If the instructor approves, you can move forward. If you're unsure, you have time to redo things and improve.

Complete all assignments early.

Libraries, bookstores, or other places.

If students are absent, you may have to complete the assignments later. Some instructors allow assignments to be completed later. If you're unsure, you can ask the instructor for clarification.

Study in your own "quiet place".

Prepare to work 12-14 hours per week outside the classroom.

Review your college's class schedule. If you're taking a course with prerequisites, make sure you complete them.

If you're studying at home, you can use online resources and study materials. If you're studying at a library, you can use books and study guides.

In class, use your laptop only for classroom purposes.

Course material and lecture notes will be linked to your laptop. If you're taking notes, make sure to take clear, legible notes. If you're doing research, make sure to research the topic. If you're writing a paper, make sure to cite your sources.

Participate in class discussions.

Write on the board, take notes, and ask questions. If you're not sure about a concept, ask your instructor. If you're not sure about a question, ask your instructor.

Communicate with your instructor.

It's important to communicate with your instructor. If you have a question, make sure to ask. If you need help, make sure to reach out. If you're struggling, make sure to let your instructor know.
asked and the subject matter of interest to the instructor.
You will gain some insight into the way in which questions are
considered, although you cannot assume the ideas will
necessarily look the same. Although you cannot assume the ideas will
check out the availability of old tests at the library or from students.

Review old tests

online MS Word tutorial or view YouTube tutorials.

countless hundreds of courses of your college career. Review the free
countless topics over the course of your college career. Review the free
many "hows" and "whys." Short cuts, and special features. MS Word is the standard in word processing. Familiarity with Word's

Learn to use Microsoft Word

done studying

be received in the future and today. Study without waiting until your
messages later. The same applies for your cell phone – turn it off or have
MS Word. Avoid "hows" and "whys." Short cuts, and special features. MS Word is the standard in word processing. Familiarity with Word's

Temporarily disconnect

Space your studying

Your body's most alert state.

Are you a morning person or a night person? You want to study during
Study according to your body clock

online. You can never regain wasted study time.

Mean classes to study, review material, and do research in the library or

Study between classes
The College Experience

Part II

Know Your Instructors

Develop relationships with instructors.

In an important way you can directly influence the quality of your education. Developing positive relationships with faculty is one of your education. Whether the case, these are the people who will impact the quality of your education. College instructors come in many shapes and sizes. They may be young

Campus Services

Computer Lab/Information Technology Help Desk

Child Development Center

and online.

They provide assistance with selecting your program of studies, plan

Career Services

The College Experience

What will your college and the instructors care for? For instance, what will you learn? Do they care about the material you learn? If so, what will they do to help you develop the skills needed to succeed in your future? What will they do to help you get a job?

The College Experience

What will you learn? Do they care about the material you learn? If so, what will they do to help you develop the skills needed to succeed in your future? What will they do to help you get a job?
Support Services for Students with Disabilities

Support services are available for students with disabilities. Many colleges have programs that provide academic assistance, housing, and other support services. These services include tutoring, note-taking, and other academic support.

Learning Support Services

Many schools provide religious and spiritual support along with social support services. Religious organizations or Campus Ministry can provide spiritual guidance and support for students who are interested in religious activities.

Health Services

Health services are available to students on campus. Health centers provide medical care, counseling, and other health-related services. Students can also access community health services off-campus.

Financial Aid and Scholarships

Financial aid and scholarships are available for students who need financial assistance. Many schools offer scholarships and grants to help students pay for college.

Disability Services

Disability services are available for students with disabilities. Many schools have programs that provide accommodations and support for students with disabilities.

Registration and Records

Registration and records are handled at the registrar's office. Students should contact the registrar's office to enroll in classes, change their address, or request transcript information.

Recreation Center / Intramural Office

The recreation center and intramural office offer opportunities for physical activity and social events. Students can participate in sports, fitness classes, and other recreational activities.

Library

The library is a resource for students to study and research. Many schools have a large collection of books, journals, and other materials to support academic study.

Skills and Exam Preparation

Skills and exam preparation services are available to help students prepare for exams and improve their study skills. Many schools offer tutoring and other support services to help students succeed academically.
and for medical concerns, visit the Health Center.

- If you are feeling stressed about academic performance or have any problems or concerns you need to discuss with anyone, please contact a counselor or a student organization.

Seek help if you’re having problems or feeling stressed out.

- Deep breathing exercises can help reduce stress.
- Practice mindfulness meditation.
- Take breaks throughout the day.
- Talk to someone you trust about your concerns.

Learn to relax.

- Take deep breaths.
- Practice yoga.
- Listen to music.
- Go for a walk.

Get enough sleep.

- Establish a regular sleep schedule.
- Avoid stimulants before bedtime.
- Create a sleep-conducive environment.

Eat sensibly and keep fit.

- Include plenty of fruits, vegetables, and whole grains.
- Stay hydrated.
- Exercise regularly.

To succeed in college, you need to take care of both mind and body.

Be Healthy.

Get Involved in Student Organizations.

- Participate in student organizations and clubs.
- Attend meetings and events.
- Join committees.
- Offer your skills and expertise.

Why Participate in Student Organizations?

- Gain leadership experience.
- Build your resume.
- Meet new people.
- Enhance your network.

Many student organizations offer valuable networking opportunities.

Why Participate in student organizations

- Provide opportunities for students to develop leadership skills.
- Offer a wide variety of on-campus activities.

Get Involved in Student Organizations.

- Attend org meetings.
- Join committees.
- Attend events.
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Get Involved in Student Organizations.
Money and Finances

1. Keep college costs to a minimum.
2. Attending any college can be expensive; however, there are ways to

Crime and Safety

1. College is a microcosm of the real world. Crime occurs on college
If you need help paying for college, go to your college's financial aid office and ask for assistance.

If you need help paying for college, go to your college's financial aid office and ask for assistance. Financial aid for students who need it is available at the college. However, the process of obtaining financial aid can be very confusing. If you need help paying for college, learn about financial aid.

Some colleges offer textbook rentals.

If you can sell your textbooks at the end of the semester, you may get to buy used books from fellow students, online, or at the college bookstore. If you buy a new book, be careful. College textbooks are very expensive. If you are receiving financial aid, be smart buying textbooks.

Tips:

- Know your cell phone plan and avoid exceeding your call or text budget and not get caught up in the moment.
- Look for free or inexpensive entertainment other than movies. This is the credit card company's profit center.
- College students often see themselves as having more free time.читается более детально.
of a particular major

unacceptable by a particular academic department toward the fulfillment of general education requirements primarily focus on courses similar to courses it offers. All coursework in subcategories that have courses is accepted in these categories. The coursework is designated as a four-year college course accepted at a four-year college that a four-year college course.

Is a professional major

What is articulation?

University and many thousands of colleges accept only courses that are an equivalent of State Board of Education-approved courses. It is the responsibility of the academic department to ensure that all coursework is acceptable. All coursework must meet the requirements of the State Board of Education. Coursework that does not meet the requirements of the State Board of Education will not be accepted.

Consider Maria, who decided to seek courses that are transferable.

Maria: A cautionary tale

Consider Maria, who decided to seek courses and plan her transfer.
Working on-campus:

If you want to work while you’re in school, you have several options. You can:
- Join a work-study program with your school’s financial aid office.
- Work part-time at a local business.
- Volunteer at a community organization.
- Look into opportunities in your field of study.

In college:

Working in college can be challenging, but it may also be attractive if you want to save money, meet new people, or gain work experience.

Prepare for the Future:

Transfer articulation agreements

Transfer articulation agreements allow students to transfer credits from a two-year college to a four-year college.

Students can transfer up to 90 credits to a four-year college.

Articulation agreements are available for:
- Liberal arts
- Business
- Education
- Nursing
that provides training, supervision, and challenging work.

These: Seek organizations that have a well-developed internship program. Not all internships are created equal! However, some organizations offer internship programs to gain classroom students for full-time positions. The internship program is a great way to explore a potential career with real-world work experience. Organizations often offer college students. This is the ideal way to test drive a potential future internship or career path.

Another option is off-campus paid (unpaid) internship during the school year. An internship is a great way of full-time position.

Introductions

Ideal to get a job that relates to your major and eventual career path.
Seek employment in close to school and home as possible. Again, it is the quicker and less time-consuming for your studies.
The longer your commute, the greater jobs (but the pay may be better). The longer you continue the Greater Career Service and your academic department will have internships and career positions for you. (If you have a specific major or minor, they may have specific internships for your major.)

Working off-campus

How to get an internship

How to apply for an internship:

Create a resume and cover letter and interview you on campus. Have your academic department or Career Services on campus. They may have a specific major or minor.

Create a cover letter and interview you on campus. They may have specific internships for your major.

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Your past experiences and the skills you have developed can be used to help you in your career. It is important to have a clear understanding of your strengths and weaknesses. Be prepared to explain how you plan to use your skills in your future career.

Improve computer skills

Expand your network

Learn how to job search and interview

Develop leadership skills

Strengthen communication skills

Get involved in community service

Work-related skills

and sensitivity to diverse people, cultures, and values.

When you speak another language abroad, you will develop a

better understanding of live in a multicultural society, and you are at a distinct advantage

If you don’t know how to find and apply for

The best credentials in the world are worthless.

Develop foreign language skills and cultural competence

Dev

and will be impressed, and you’ll gain confidence in your ability to organize
events, delegate tasks, and support your team.

It is important to take the next step—assume leadership roles. Remember, this is where you become interested in on- and off-campus activities,

When you become involved in community service, you are also developing the skills you need to be a good leader.

Education

In a competitive job market, it is important that you gain and dem-

Exhibit strong technical skills.

Computer applications

If it is important that you gain as much experience as possible in

You will have more opportunities to use computer applications in your work.

While you may not aspire to be a programmer, code writing is special.
About the Author - A.D. Faibys. Ph.D. has been employed in the field of college student development since receiving his Ph.D. in Counseling from Michigan State University in 1986. Dr. Faibys is the author of six Woodburn Press booklets. For information on all Woodburn Press products go to www.woodburnpress.com.

Graduate School - A Guide for Undergraduate Students
College Success - 1 and 2 Year Programs
College Transfer Student - A Guide for Success
College - What Parents Need to Know
How to Prepare for a Career and Get a Great Job
Getting the Most Out of College
How to Get Good Grades in College

Closing Words

Your college years are among the most formative and
dead

many fond memories. Enjoy the journey, obstacles, and you will develop lifelong friendships and many.
life. You will assume new responsibilities and overcome new
a period of self-discovery and a time for taking charge of your
for personal, intellectual, physical, and spiritual growth. It is
longing years of your life. College offers many opportunities