DEPARTMENT CONTACTS

Administrative Office Technology
Terry Squizzero 825-2061 and 333-7281

Allied Health Sharon Perkins 333-7252
Art Natalie Coletta 825-2068
Biology Denise Yordy 825-2400 and 333-7296

Business Administration John Ribezzo 825-2251
Chemistry Elizabeth Arendt 825-2010 and 333-7158

Computer Studies Michael Kelly 825-2056
Criminal Justice & Legal Studies Joseph Garvey 333-7046
Dental Health Kathy Gazzola 333-7227
Engineering & Technology Jerry Bernardini 825-1189
English Alicia Lyon 825-2263

Foreign Languages & Cultures Deborah Notarianni-Girard 825-2254

Human Services Jerry Hatfield 825-2271
Library Dorcas Haller 455-6085
Mathematics Edward Madonna 825-2463
Nursing I Margaret Clifton 823-2162 and 333-7217
Nursing II Hilary Jannson 825-2162 and 333-7217

Performing Arts Cheri Markward 825-2167
Physics Pranab Banerjee 825-2462

Physical Education Joe Pavone 825-2114
Psychology Ray Kilduff 825-2224 and 333-7262

Rehabilitative Health Kim C. Roullier 851-1668
Social Sciences Kate Dunnigan 825-2169
Adjunct Faculty Handbook

Adjunct faculty can visit www.ccri.edu/acadaffairs/docs/facultyhandbookfinal.pdf to review the adjunct faculty handbook.

Administrative Calendar

Adjunct faculty can visit http://www.ccri.edu/acadaffairs/calendars.html to review the Spring 2011 administrative calendars.

Attendance Policy

Your class syllabus should reflect the attendance policy you chose to enforce. For further information, please refer to Student Services Web page: http://www.ccri.edu/avp-students/.

Duration of Classes

Class times during the Extended Day Program have been equated to the amounts of time allotted for comparable daytime classes. Your class times do not contain break periods. If you choose to offer breaks to your students, you are obliged to add that time to the end of the class sessions.

Grading

The college’s Banner system requires faculty to enter “last date of attendance” for students earning a NA, WP, WF or I. Banner will no longer allow a grade sheet to be submitted without a date for these grades (part of an upgrade to Banner Fall 2010). Federal financial aid regulations require this record keeping process to maintain compliance. Faculty should make every effort to record accurate student attendance.

Helpful hint: Faculty can copy and paste a date to simplify entering the same date multiple times.

***After you submit your grades, you should scroll down to see whether the grades were accepted successfully; otherwise you will not be aware of an unsuccessful submission and assume the grades were accepted.

Office of Enrollment Services (OES)

For all campuses: 401-825-2003
OES locations:
Knight – Room 0050
Flanagan – first floor, South entrance
Liston – Room 1150
Newport – Room 150
Hours of operation: Monday - Thursday, 8 a.m. to 7 p.m. and Friday 8 a.m. to 4 p.m.
When classes are not in session, please check www.ccri.edu/oes for hours of operation.

Parking for the Downcity satellite campus

Faculty and students needing parking for the Shepard Building should see Mike Thomas in office #314 at the Shepard Building, 80 Washington St, in Providence, between 9 a.m. and 1 p.m., Monday through Thursday, to receive a parking pass for parking at the Convention Center garage.

Payroll


All pay checks are mailed directly to the employee’s home. Paychecks can now be direct deposited. The form is on the Web at: http://www.ccri.edu/pers/forms.shtml under Online Forms-Payroll.

Room Changes

It is important to notify your department chairperson to convey the need for an electronic classroom with fixed equipment (computer, projector) for the semester. Requests to change rooms must be submitted to the department chairperson for approval.

Smoking

The Community College of Rhode Island is a smoke-free college.

HELPFUL COLLEGE INFORMATION

Extended day coordinators who work Monday through Thursday:

Dennis Mullen
Knight Campus, 1st floor Enrollment Services
demullen@ccri.edu
825-2125

Linda A. Lamanna
Flanagan Campus, Advising and Counseling
llamanna@ccri.edu
333-7304

Lela Morgan
Downcity Campus
lmorgan@ccri.edu
825-2142

Sheila Rance
Liston Campus
srance@ccri.edu
455-6176

Robyn Greene
Newport County Campus
rogreene@ccri.edu
851-1660

These coordinators resolve problems requiring administrative judgment and enhance student awareness of college activities.

Special Announcements

Whenever a situation exists which could cause cancellations, contact the Knight Campus at 825-2344, Flanagan Campus at 333-7171 or visit http://www.ccri.edu. Local radio and TV stations will broadcast up-to-date information concerning class cancellations whenever a weather emergency exists.

HELPFUL COLLEGE INFORMATION