

CCRI CURRICULUM REVIEW COMMITTEE MEETING

March 19, 2021 2:00-4:00 PM

Zoom Meeting

MINUTES

1. CALL TO ORDER

Chairperson McColl called the meeting to order at 2:03 PM.

2. ROLL CALL

3. APPROVAL OF MINUTES

The committee voted 8 to 0, with 3 abstentions to **APPROVE** the minutes from the February 4, 2021 meeting.

4. NON-ACTION/ANNOUNCEMENTS

NON ACTION/ANNOUNCEMENTS

DEPARTMENT ANNOUNCEMENTS:

Elizabeth Arendt, Acting Science Coordinator, is announcing:

Clarification of the list of appropriate courses for the MATH 2111 and higher requirement for the [Associate in Science Degree](#). Please refer to the supplemental document provided.

- The change is needed in order for students to graduate in this degree program; currently, students only receive 59 credits toward the degree but the change will enable them to meet the 60 credits needed for graduation

OTHER ANNOUNCEMENTS:

1. Process updates: CRC email and access to fully completed course and program proposals
2. Leslie Killgore to provide General Education update
3. Timeline for resubmission of course proposals to the CRC
 - a. Discussion ensued regarding resubmission of courses for CRC review, relative to NECHE, APR, and AQAQ program reviews
4. Review Drafts of Best Practices for Completing and Submitting Proposal Forms
 - a. Discussion ensued regarding the Administrative Planning section and the Finance & Strategy approval section of course proposal form
 - b. As it relates to section 5 of the Best Practices document the following should be added to the course proposal form: "If a course proposal is going to be a new requirement of a program, a program proposal will need to be submitted"
5. VPAA Costigan to attend next CRC meeting
 - a. If there is anything in particular that the committee would like to address, members should send those suggestions to Liz and Jeanne

The next scheduled Curriculum Review Committee meeting will take place on Friday, April 23, 2021.
