

## Management Concentration (MGTC)

### Certificate in Business Administration (CERT\_BUSN)

The Management concentration begins with a study of basic principles, concepts and procedures. Upon successful completion of these initial courses, students apply their knowledge in a capstone management strategy course. This final course allows students to apply previous learning through cases, simulations and integrated activities. Students are expected to use and demonstrate reasoning skills, strategies and a basic understanding of decision-making.

**Note:** All credits earned in this certificate program can be applied toward the associate in science degree in Business program with a concentration in Management or General Business. Many courses require prerequisites, corequisites and/or testing. [See course descriptions for details.](#)

#### RECOMMENDED COURSE SEQUENCE

- First semester: ACCT 1010; BUSN 1010
- Second semester: ACCT 1020; BUSN 1000, 2050
- Third semester: BUSN 1060, 2060, 2350
- Fourth semester: BUSN 2070

#### Certificate Requirements

COURSE NO.	COURSE TITLE	COURSE NOTES	CREDITS
ACCT 1010	Financial Accounting		4
ACCT 1020	Managerial Accounting		4
BUSN 1000	Workplace Relationship Skills		3
BUSN 1010	Introduction to Business		3
BUSN 1060	Leadership Development		3
BUSN 2050	Principles of Management		3
BUSN 2060	Principles of Marketing		3
BUSN 2070	Management Strategy		3
BUSN 2350	Human Resources Management		3
Total Certificate Requirements Credits			29
<b>Total Program Credits</b>			<b>29</b>