

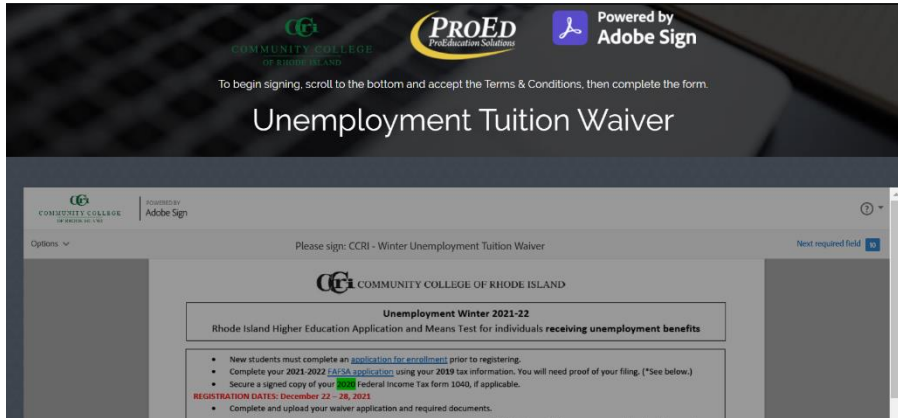
## Instructions to complete the Unemployment Waiver

Use this link to apply for [Spring 2022 unemployment Waiver Form](#).

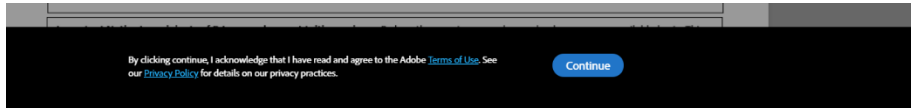
The link brings you here:

### **Page 1. CCRI Tuition Waiver process for individuals receiving unemployment benefits.**

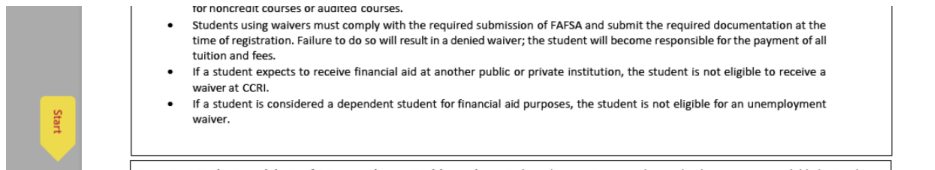
This includes the steps to apply and documents needed in order to be eligible for the waiver. The regulations contain important information about applying for and using an unemployment waiver. Please read the information carefully before signing your application.



From this page, scroll to the bottom and click



Then click on START in yellow



This brings you to the application on Page 2

Please note: **You cannot register for classes until waiver day, December 22.** Registrations are on a space-available basis provided course prerequisites have been met. Waiver students are not eligible to waitlist for courses prior to waiver day.

First Name

Name: \* \_\_\_\_\_ \* CCRI ID#: \* \_\_\_\_\_

Address: \* \_\_\_\_\_ City: \* \_\_\_\_\_ State: \* \_\_\_\_\_ Zip: \* \_\_\_\_\_

**Part 1 - Eligibility Question:**

1. Did your parents (or someone else) claim you as a dependent for 2020?  
 YES (STOP-NOT ELIGIBLE)  
 NO (continue to question 2)
2. Are you currently receiving unemployment benefits from the State of RI?  
 YES (continue to Part 2 and remember to attach your DLT-467 form using the paperclip image below)  
 NO (STOP-NOT ELIGIBLE)

**Part 2 - Income Eligibility Questions:**

1. Did you file a **2020** tax return?  
 YES (continue to 1.a.)  
1. a. Total income from **2020** Federal Tax Form 1040 \$ \_\_\_\_\_ (continue to #2)

Once you have completed the application, sign, date and attach files by clicking on the box next to the date and then click next.

Next

**Affidavit:** I have read the **\*\*waiver regulations above**. In addition, I understand that if I fail to comply with any of these regulations, I will be responsible for the payment of my courses. I declare that the above information is true and correct to the best of my knowledge.

Applicant Signature: John Doe Date: Dec 17, 2021 FILE: Donut 12-3. X

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

You will be brought to this page, click on click to sign.

If the amount in line 5 is greater than the amount in line 3 you are eligible for the waiver.

**Affidavit:** I have read the **\*\*waiver regulations above**. In addition, I understand that if I fail to comply with any of these regulations, I will be responsible for the payment of my courses. I declare that the above information is true and correct to the best of my knowledge.

Applicant Signature: John Doe Date: Dec 17, 2021 FILE: Donut 12-3. X

By signing, I agree to both this agreement and the [Consumer Disclosure](#). [Click to Sign](#)

Once you sign, you will be asked to enter your email address and then click to sign again.

Enter Your Information

Please enter your email and then click to sign this document.

Email

Cancel Click to sign

You will see this screen once you enter your email address and click enter. You will have an option to download a copy of your application from this screen

POWERED BY  
Adobe Sign

 **You're all set**

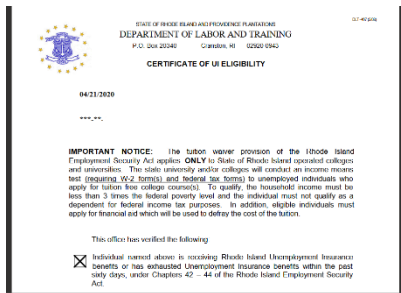
Thank you for signing CCRl - Winter Unemployment Tuition Waiver  
A signed copy has been sent to you. You can also [download a copy](#) of what you just signed.

### REQUIRED FORMS:

### Financial aid confirmation

### US form 1040

#### \*\*DLT-467



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
DEPARTMENT OF LABOR AND TRAINING  
P.O. BOX 202482      CRAWFORD, RI      02902-0242

CERTIFICATE OF UI ELIGIBILITY

04/21/2020

\*\*\*

**IMPORTANT NOTICE:** The tuition waiver provision of the Rhode Island Employment Security Act applies **ONLY** to Rhode Island licensed secondary colleges and universities. The state university and/or colleges will conduct an income means test (regarding 50% FAFSA) and federal (see below) to unempowered individuals who apply for tuition free college courses. To qualify, the household income must be less than 3 times the federal poverty level and the individual must not qualify as a dependent for federal income tax purposes. In addition, eligible individuals must apply for financial aid which will be used to defray the cost of the tuition.

This office has verified the following

Individual named above is receiving Rhode Island Unemployment Insurance benefits or has exhausted Unemployment Insurance benefits within the past sixty days, under Chapters 42 - 44 of the Rhode Island Employment Security Act.



My FAFSA - 2019-2020

STUDENT INFORMATION

2020-2021      2019-2020

**Current Application Status: Processed Successfully**  
Congratulations, your FAFSA was successfully processed.

**What Happens Next**

- Your FAFSA information was made available to the school(s) you listed on your FAFSA.
- Your school(s) will use your FAFSA information to determine the aid you may be eligible to receive.
- Your school(s) will contact you if they need more information or to discuss your financial aid award.
- If you have questions about your financial aid package contact your school(s).

**You can also:**

- [Check or Print Your Student Aid Report \(SAR\)](#)
- [Track FAFSA Corrections](#) to make a change, add a school, or transfer 990 data into your FAFSA.
- [Create a checklist for each item of your student information page](#) to ensure you've provided all the information.



Form **1040** Department of the Treasury—Internal Revenue Service (99)  
**U.S. Individual Income Tax Return**

### Employer W-2

### W-2 Wages statement

Your application is forwarded to the bursar's office for processing and fee assessment. You will receive an email from [bursarwaivers@ccri.edu](mailto:bursarwaivers@ccri.edu) indicating that your waiver is approved, the balance due for fees and a link to the online payment portal.

#### \*\*Need help securing the DLT-467 form?

Call **netWORKri** phone numbers the offices are now open for phone calls, someone can assist you with retrieving the form. Providence - (401) 462-8900, West Warwick - (401) 462-4100, Woonsocket - (401) 235-1201 or Wakefield - (401) 782-4362

You can also try the following to download:

If you click the link for download on the RI DLT website and the form doesn't open or it downloads a blank link, try this as a workaround:

Go to your downloads folder, right click on the link labeled "TuitionWaiverCertificate" and click "Edit." Notepad will open showing the text of the link, including a url for the .pdf form and the text to be entered in each field. Copy and paste the url into your web browser to access the .pdf, then manually enter the information character-by-character in each field (Date name, and SSN; the eligibility box is already filled in).