This Departmental Budget Summary is to assist financial managers in maintaining their department's

Summary by FOAPAL - User Defined - Department Statement
(Data as of 08/23/2022 02:06:24 AM)
Period Aug-2022 | By Acct Type-Acct | Chart = C | Fund=101010 Unrestricted Operating | Orgn = 99999 | Acct Type =60,70


## How to Read

I. Report Header - Includes report title, date and time the data was pulled, and the Organization name and code.
2. Account *
a. Account Type - Category that the accounts fall under
b. Account Number - The full number of the account

## 3. Title of the Account

4. Original Annual Budget - Amount allocated at the beginning of the Fiscal Year (FY)
5. Adjusted Annual Budget - Shows the balance after any transfer of funds between accounts
6. Current Month - Amount spent in current month
7. Year-to-Date (YTD) Actuals - Amount spent in the current FY
8. Encumbrances - Total amount of completed and approved requisitions and purchase orders. You can think of this as a placeholder until you receive an invoice with the actual amount.
9. Balance - Total funds remaining in the account
10. \% Remaining - Percentage of funds left in the account
II. Subtotal - Total amount of each column within this account type
11. Total - Total amount of each column for all accounts
*Accounts displayed will vary per department.
