



Date: Monday, February 27, 2023 **Room Number:** KN 4090

Start Time: 2:00pm

End Time: 3:30pm

Meeting Agenda

1. Call to Order
2. Welcome + Updates: Chair Gaafar Rego
3. Rollcall
4. Approve February Meeting Minutes: Secretary Grace
5. Committee Nominations:
 - 5.1: Staff Assembly Leadership Advisory Group
 - 5.2: Constitution and By-Laws Committee
6. Elections Committee Call for Action
7. Operations Committee Report
8. Adjournment

Agenda Item 1) Call to Order

Chair Gaafar Rego: Calls the meeting to order at 2:32pm

Agenda Item 2) Welcome + Updates: Chair Gaafar Rego

Chair Gaafar Rego is excited to form the Leadership Advisory Group for the Staff Assembly. It was an intentional decision to not appoint members, but to have nominations and let Assembly members vote and approve of nominees. 7 representatives in addition to the Leadership Team will make up the membership of this body.

Agenda Item 3) Rollcall

Secretary Grace – 20 representatives out of 25 are present. Quorum is met.

Agenda Item 4) Approve February Meeting Minutes: Secretary Grace

Secretary Grace – Gave all representatives 3 minutes to review the February 10th Staff Assembly meeting minutes.

Motion: Approve the February 10th minutes as they are currently presented.



- Yamel Chinchilla
- Seconded: Anna Battye

- Vote: Motion Passed

YES	18	NO	0	ABSTAIN	1
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Agenda Item 5) Committee Nominations

Representative Geraldo volunteers to tally the vote with Secretary Grace as chair of the elections committee. The following representatives were nominated for the Leadership Advisory Group:

- Representative Carroll: Accepted nomination
- Representative Geraldo: Declined nomination
- Representative Chinchilla: Accepted nomination
- Representative Daley: Accepted nomination
- Representative Giordano: Accepted nomination
- Representative Plouffe: Declined nomination
- Representative Zervas: Accepted nomination
- Representative Jenkins: Accepted nomination
- Representative Vota: Absent
- Representative Parr: Accepted nomination

Representative Giordano: Is this body only allowing one representative per division?

Chair Gaafar Rego: No, the selection is division and skills based.

Representative McGeoch: Point of information. Why is the process being done in the format where if a member is absent they can not be on the nominations list? It excludes Representative Vota and does not feel right.

Chair Gaafar Rego: In the past, if someone was absent for nominations they would not be considered. This is referring to the first Assembly meeting in September when officers were nominated. It is based off of precedent.

Representative McGeoch: Change we change the precedent? This sentiment is echoed by Representative Novell. Chair Gaafar Rego defers to the judgement of the Assembly.

Representative Daley: Agrees with Representative Novell. Representative Vota should be included in the vote. Chair Gaafar Rego inquires how the decision to include him in the list of nominations will go with his opposition to the formation of the Leadership Advisory Group.

Representative McGeoch: Expresses that we should either include him or delay the vote.

Representative Geraldo: States that it is important that he has the opportunity to speak and make his case like present nominees. This is echoed by Representative Zervas.

Deb Watson: Did the nomination form state that you had to be present in order to formally run? If this was not made clear she would be hesitant to exclude him. This is echoed by Representative Chinchilla.



Secretary Grace: Recommends having the vote today and including Representative Vota.

Motion: Hold the vote today and include non-present members in the vote.

- Representative Battye
- Seconded by Representative Daley

Motion passes unanimously.

All present representatives who accepted their nomination deliver a 2 minute speech expressing their interest and qualifications for serving on this body.

Every representative is allowed to vote for up to 7 representatives, and the 7 with the most votes will be elected to the body. Virtual attendees will directly DM Representative Geraldo over WebEx with their votes.

Motion: Extend the meeting time by 15 minutes.

- Yamel Chinchilla
- Seconded by Representative Zervas

Motion passes unanimously.

The seven elected members of the Leadership Advisory Group are **Representatives Carroll, Chinchilla, Daley, Giordano, Zervas, Jenkins and Parr.**

Motion: Table voting on the Constitution and By-Laws committee until our next meeting and send an email extending the window for nominations.

- Representative Battye
- Seconded by Representative Zervas

Motion passes unanimously.

Agenda Item 6) Elections Committee Call for Action

Secretary Grace: The Election Committee will be hosting two Q&A Sessions on March 3rd and March 9th to boost awareness about nominations for the Staff Assembly. Representatives are welcome and encouraged to volunteer to attend the session and help answer questions. March 3rd is a virtual Q&A session and March 9th is an in person session at the Liston Campus from 11am – 12:30pm.

Agenda Item 7) Operations Committee Report

This agenda item is tabled due to the absence of the Operations Committee Chair and no news to currently share.

Assembly adjourned at 3:45PM



Rollcall

Total Representatives: 25 Present Representatives: 20 Quorum: 13

Voting Members				
Name	Title	Department	Division	Attendance
Rep. Beatrice McGeoch	Director, Adult Education	Adult Education	Workforce Partnerships	P
Rep. John Vota	Senior Information Technologist	Desktop & Media Services	Information Technology	A
Rep. Lynn Gudeczauskas	Manager, Help Desk and Academic Computer Labs	Help Desk	Information Technology	A
Rep. Yamel Chinchilla	Assistant Director. Admission	Admissions	Student Affairs	P
Rep. Elizabeth Del Sesto	Coordinator, Academic Affairs	Office of the VP of Academic Affairs	Academic Affairs	A
Rep. Mimi Fattore	Counselor, Student Development	Advising	Student Affairs	P
Rep. Donna Raptakis	Instructor, Community and Workforce Partnerships	Workforce Partnerships	Workforce Partnerships	P
Vice Chair Stephanie Cabral	Business Analyst	Office of the VP Admin/Finance	Administration & Finance	P
Rep. Liz Giordano	Director, Career Services and Experiential Education	Career Services	Workforce Partnerships	P
Rep. Michael Archetto	Building and Grounds Officer	Physical Plant	Administration & Finance	A
Chair Naglaa Gaafar Rego	Coordinator, SAP Initiatives	Financial Aid	Student Affairs	P
Rep. Becka Carroll	Assistant Director of Brand Marketing & Advertising	Marketing and Communications	President's Division	P
Secretary Raekwon Grace	Facilitator, Diversity, Equity, Inclusion and Organizational Dev.	Institutional Equity and Human Resources	Administration & Finance	P
Rep. JoAnn Albro	Information Services Tech II	Mathematics	Academic Affairs	P
Rep. Anna Battye	Coordinator, Student Transfers	Advising	Student Affairs	P
Rep. Helen Ducharme	Coordinator	Disability Services	Student Affairs	P
Rep. Amy C. Zervas	Coordinator	Human Resources	Administration & Finance	P
Rep. Maya Geraldo	Coordinator, Academic Initiatives and Operations	Office of the VP of Academic Affairs	Academic Affairs	P
Rep. Michael Daley	Senior Technical Programmer	Operations	Information Technology	P
Rep. Kevin Novell	TRIO Technical Support Specialist	Access to Opportunity	Student Affairs	P
Rep. Wendy Parr	Assistant Administrative Officer	Advising	Student Affairs	P
Rep. Christine Jenkins	Associate Dean, Student Life	Office of the Dean of Students	Student Affairs	P



Staff Assembly

Full Assembly Meeting

Rep. Sandra Nolan	Director, Concurrent Enrollment	Office of the Dean of BSTM	Academic Affairs	P
Rep. Michael Campbell	Manager, Talent Acquisition	Human Resources	Administration & Finance	A
Rep. Meaghan Plouffe	Technical Staff Assistant	Art, Art History, and Design	Academic Affairs	P
Non-Voting / Ex-Officio				
Alix Ogden	Vice President, Admin and External Relations		Administration	P
Meghan Hughes	President		Administration	A
Deborah Watson	Assoc Director, Enrollment Serv and Admissions		CCRIPSA Rep.	P
Cindy Arce	Senior Records Officer		CCRIPSA Rep.	P
VACANT			ESPA Rep.	
VACANT			ESPA Rep.	
VACANT			Student	
VACANT			Student	