

**THE COMMUNITY COLLEGE
OF RHODE ISLAND**
COLLEGE ASSEMBLY MEETING



Friday October 28th Emergency Assembly Meeting

Start Time: 9:00am End Time: 10:30am

Meeting Agenda:

1. Welcome + Introductions
2. Rollcall and Chair Note
3. Discuss and finalize revisions to the Constitution and By-Laws
4. Message from President Hughes

Rollcall:

Total Members: 27 Present Members: 18 Quorum: 14

Name	Title	Department	Division	Attendance
Beatrice McGeoch	Director, Adult Education	Adult Education	Workforce Partnerships	Y
John Vota	Senior Information Technologist	Desktop & Media Services	Information Technology	Y
Lynn Gudeczak	Manager, Help Desk and Academic Computer Labs	Help Desk	Information Technology	Y
Yamel Chinchilla	Assistant Director. Admission	Admissions	Student Affairs	Y
Elizabeth Capraro	Coordinator, Academic Affairs	Office of the VP of Academic Affairs	Academic Affairs	Y
Mimi Fattore	Counselor, Student Development	Advising	Student Affairs	N
Donna Raptakis	Instructor Community and Workforce Partnership	Workforce Partnerships	Workforce Partnerships	N
Stephanie Cabral	Business Analyst	Office of the VP Admin/Finance	Administration & Finance	Y
Liz Giordano	Director of Career Services and Experiential Education	Career Services	Workforce Partnerships	Y

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Michael Archetto	Building and Grounds Officer	Physical Plant	Administration & Finance	Y
Naglaa Gaafar	Coordinator, SAP Initiatives	Financial Aid	Student Affairs	Y
Becka Carroll	Assistant Director of Brand Marketing & Advertising	Marketing and Communications	President's Division	N
Raekwon Grace	Facilitator, Diversity, Equity, Inclusion and Organizational Development	Institutional Equity and Human Resources	Administration & Finance	Y
JoAnn Albro	Information Services Tech II	Mathematics	Academic Affairs	Y
Anna Batty	Coordinator, Student Transfers	Advising	Student Affairs	N
Helen Ducharme	Coordinator	Disability Services	Student Affairs	Y
Amy C. Zervas	Coordinator	Human Resources	Administration & Finance	Y
Maya Geraldo	Coordinator of Academic Initiatives and Operations	Office of the VP of Academic Affairs	Academic Affairs	N
Michael Daley	Senior Technical Programmer	MIS	Information Technology	Y
Kevin Novell	TRIO Technical Support Specialist	Access to Opportunity	Student Affairs	N
Michelle Lussier	Coordinator	Disability Services	Student Affairs	N
Wendy Parr	Assistant Administrative Officer	Advising	Student Affairs	Y
Christine Jenkins	Associate Dean, Student Life	Office of the Dean of Students	Student Affairs	Y
Sandra Nolan	Director, Concurrent Enrollment	Office of the Dean of BSTM	Academic Affairs	Y
Michael Campbell	Manager, Talent Acquisition	Human Resources	Administration & Finance	N
Dawn Lapre	Technical Staff Assistant	Mathematics	Academic Affairs	N
Meaghan E. Plouffe	Technical Staff Assistant	Art, Art History, and Design	Academic Affairs	Y



Agenda Item 1) Welcome + Introductions

- Greetings and introductions of the meeting by Chair Gaafar Rego.

Agenda Item 2) Rollcall and Chair Note

- 18 members in attendance. Secretary Grace facilitated the discussion addressing revisions for the Constitution and By-Laws.

Agenda Item 3) Discuss and finalize revisions to the Constitution and By-Laws

- **Constitution Revisions:**
- Motion to rename the College Assembly to the Staff Assembly.
 - The motion passed. One abstention.
- Motion to approve the revisions of Purpose and Powers Article B. Section 1 to remove sentence 2.
 - The motion passed unanimously.
- Motion to include part time staff employees as full Assembly members:
 - Motion was revised to temporarily remove language in the Constitution that gave part time staff employees full membership status on the Assembly and table this discussion with the intention of coming back to it after further research for the sake of submitting the documents for NECHE accreditation timeline. The motion passed. 3 opposed and 1 abstention.
- Grammatical edits to Membership Section B and G.
 - Motion passed. 3 abstentions.
- Included provision that any guests to Assembly meetings must contact Assembly leadership within 10 business days of the next meeting.
 - Motion was revised to clarify that part time staff employees are welcome to attend Assembly meetings. The motion passed. 2 opposed and 1 abstention.

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- Reduced the requirement for non-faculty employees to call a special meeting of the Assembly from 25% to 10%.
 - Motion was revised to clarify that 10% of full-time staff employees are required to call a special meeting. The motion passed. 1 opposed and 2 abstentions.
- **By-Law Revisions:**
- Motion to discuss the membership status of part time Assembly representatives
 - The motion followed precedent set by the Constitution vote and will not use language that gives part time employees full time membership powers as the discussion will be tabled.
- Motion to approve the new language contextualizing the membership status of the Inaugural Assembly.
 - Motion was revised to include language that stated that the 50% staggering of representatives was not random and would be determined by the Elections Committee and leadership. Motion passed. 2 opposed and 2 abstentions.

Agenda Item 4) Message from President Hughes

- President Hughes expressed excitement for the launch of the College Assembly and looks forward to the establishment of a strong governing body.
- Meeting adjourns, the By-Laws were not fully revised and will be continued at the next meeting.