



COMMUNITY COLLEGE
OF RHODE ISLAND

Office of Human Resources

ADJUNCT FACULTY INFORMATION FORM
(For Newly Hired Adjuncts Teaching Credit Courses Only)

PART I - To be filled out by the employee (please print clearly)

Social Security #: _____

Name: _____

Maiden Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Listed ___ Unlisted ___

Gender: M / F Birth Date: _____

Ethnicity: ___White ___Black ___Hispanic ___American Indian/Alaskan Native ___Asian American/Pacific Islander

Yes / No I am a State employee participating in the State Pension Program (ERS).

How did you hear of this Adjunct faculty position? (check one of the following)

___ CCRRI Website ___ Referral ___ Adjunct Recruitment Fair
___ Publication (please list) _____ ___ Other (please list) _____

I attest, under penalty of perjury, that I am (check one of the following):

- ___ A citizen or national of the United States
- ___ A Lawful Permanent Resident (Alien #) A _____
- ___ An alien authorized to work until: _____
(Alien # or Admission #) _____

Yes / No Have you ever been convicted for any offense? (Conviction is not an automatic bar to employment. Each case is considered on its individual merits.)

In the space below, give date and location. Indicate felony or misdemeanor. Lack of explanation is a basis for rejection.
NOTE: In some instances, a plea of 'nolo contendere' may not be considered a conviction. Refer to RI General Law 12-18-3.

*Employee Signature: _____ Date: _____

* Employment may be terminated prior to the end of the authorized period based on College priorities and/or fiscal constraints.

PART II – To be filled out by the Department Chair or Designee

Department Budget Organization Number: _____

Course(s) name and number(s): _____

Period of employment: Fall Semester _____
Spring Semester _____
Summer Semester _____ (please check) Session I ___ II ___

Chair/Designee Signature: _____ Date: _____

Please note that the Department will not be able to assign courses to the Adjunct Faculty member through Banner and the Adjunct Faculty member will not be able to obtain a Pipeline username until all information is completed, signed, and returned to the Office of Human Resources and entered into Banner. Thank you.

Rev. 1/09