

### Facility Management Certificate Program Noncredit Course Offerings\*

The mission of this certificate program is to provide the knowledge, skills and tools needed for successful facilities management along with a thorough understanding of practical experience in HVAC, plumbing, fire protection and electrical codes that will assist in key decision-making processes of the facility manager.

#### Building Plumbing Systems

This 12-hour course will provide the necessary details on plumbing for facility managers including how-to information on basic skills, major renovation and the installment of all new plumbing systems. The course will cover how to avoid common plumbing code violations and permits.

\$195 + \$5 Registration Fee

50131, WKFT-5015-001

M, 5:30-9:30 p.m., 3 mtgs, Mar 5 - 26, Warwick

#### Fire Protective Systems and Equipment Including Emergency Plans

The emergency action plan should address emergencies that the employer may reasonably expect in the workplace. Examples are fire, toxic chemical releases, hurricanes, tornados, blizzards, floods and others. This course will teach participants the four principles of mitigation, preparedness, response and recovery.

\$95 + \$5 Registration Fee

50132, WKFT-5012-001

M, 5:30-9:30 p.m., 1 mtg, Apr 9, Warwick

#### Security Issues

This course will introduce and explain what is necessary to ensure proper levels of security including analysis and vulnerability assessments for the work environment. The intent of a facilities security assessment is to highlight general and specific findings and briefly describe recommended improvements required to strengthen security.

\$95 + \$5 Registration Fee

50133, WKFT-5013-001

M, 5:30-9:30 p.m., 1 mtg, Apr 16, Warwick

#### Lead Renovation, Repair and Painting (RRP)

See Page 18 for course details.

#### OSHA Awareness/Regulations

Instruction of regulatory standards covers the serving and maintenance of machines and equipment in which there is potential for unexpected energization or start-up of the machines or equipment or release of stored energy that could cause injury to employees. This standard establishes minimum performance requirements for the control of such hazardous energy. Additionally, it requires employers to establish a program and utilize procedures for affixing appropriate lock-out devices or tag-out devices to energy isolating devices, and to otherwise disable machines or equipment to prevent unexpected energization, start-up or release of stored materials to prevent injury to employees.

\$95 + \$5 Registration Fee

50134, WKFT-4100-001

M, 5:30-9:30 p.m., 1 mtg, Apr 23, Warwick

#### EPA Awareness / Regulations - Resource Conservation Recovery Act (RCRA) Training (Hazardous Waste Training)

RCRA's goals are to protect human health and the environment from the hazards posed by waste disposal; to conserve energy and natural resources through waste recycling and recovery; to reduce or eliminate the amount of waste generated, including hazardous waste; and to ensure that wastes are managed in an environmentally safe manner.

\$45 + \$5 Registration Fee

50155, WKFT-5014-001

M, 6-8:30 p.m., 1 mtg, Apr 30, Warwick

## Facility Management, continued

### Online Offerings

#### MS Software Programs:

##### Word, Excel, Access, PowerPoint

\$94 + \$5 Registration Fee

COMI-1100 also can be substituted for this course

##### Effective Business Writing

\$94 + \$5 Registration Fee

ENGL-1410 also can be substituted for this course

For more information on our online courses and availability, see Page 27.

\*For more information on this program, including the for-credit course offerings, please visit us online at [www.ccri.edu/cwce/career](http://www.ccri.edu/cwce/career).

## Building Performance Institute (BPI)-Approved Training

The Building Analyst Professional Training program trains students to use building science technology to help customers solve heating, cooling and air leakage problems that can drive high energy costs in homes. Training totals 36 hours and includes 16 hours of field training. At the end of the course, students will be prepared to take the Building Performance Institute certification exam. BPI's certification standards are nationally recognized.

Building Analyst Professional Training topics include:

- Fundamentals of building science
- Identifying and understanding building performance problems including ice dams, mold and mildew and indoor air quality issues
- Analyzing buildings using "blower door" technology and other diagnostic equipment
- Assessing building tightness, mechanical and distribution systems and combustion safety for a "whole house" performance-based approach
- Practical application of "blower door," combustion safety and other diagnostics for assessing air leakage and efficiency in buildings.

\$645 + \$5 Registration Fee

50111, WKFT-5017-001

W&R, 5:30-9:30 p.m. and S, 8 a.m.-4 p.m., Mar 7 - 24, Warwick

## Building Performance Institute (BPI) Online Exam

Please bring the following items to the exam:

- Photo ID
- Your e-mail address (required to take the exam)
- Non-graphing calculator (Calculators on cell phones or other PDA devices will not be permitted.)

\$245 + \$5 Registration Fee

50112, WKFT-5018-001

T, 5:30-8 p.m., 1 mtg, Mar 27, Warwick