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**Prerequisite:** Successful completion of course required before registering.

**Corequisite:** Course must be taken prior to or at the same time.
ACCT (Accounting)

ACCT 1010 - Financial Accounting - 4 Credits

This course presents the objectives and basic procedures of accounting for a business organized as a corporation. Topics covered include the accounting cycle for service and merchandising firms, accounting for short-term liquid assets, inventories, long-term assets, and current liabilities. Lecture: 3 hours

ACCT 1020 - Managerial Accounting - 4 Credits

This course covers the use of accounting data by an organization's management. Topics include the statement of cash flows, financial statement analysis, an introduction to manufacturing accounting concepts, cost-volume-profit analysis, budgeting, capital expenditure decisions, just-in-time and activity-based costing concepts. Lecture: 5 hours

ACCT 1030 - Computerized Accounting - 3 Credits

The course integrates the processing of accounting information with the use of a commercial general ledger software package. An initial presentation of the software is included to develop a specific understanding of menus and navigation techniques. Discussion focuses on setup, maintenance, information entry, and report generation. Specific topics of the accounting cycle are presented including journal transactions, accounts receivable, accounts payable, inventory, payroll, financial statements and special projects. Note: May be taken concurrently with ACCT 1020. Prerequisite: ACCT 1010 Lecture: 1.5 hours, Lab: 1.5 hours

ACCT 1500 - Personal Income Taxes - 3 Credits

This course provides an overview of the tax problems confronting individuals on the federal and state levels. Tax situations involving incomes, exemptions, deductions and capital gains and losses are undertaken and the pertinent tax forms are discussed. Lecture: 3 hours

ACCT 2010 - Intermediate Accounting I - 4 Credits

This course involves advanced work on concepts and principles of accounting. Topics include financial statements, cash, temporary investments, receivables and inventories. Prerequisite: ACCT 1020 Lecture: 5 hours

ACCT 2020 - Intermediate Accounting II - 4 Credits

A continuation of ACCT 2010, this course covers the study of the more advanced phases of analysis of financial statements, investments and fixed assets; depreciation and depletion; intangible assets; current and long-term liabilities and stockholders’ equity. Prerequisite: ACCT 2010 Lecture: 5 hours

ACCT 2520 - Office Transcription II - 2 Credits

This course continues to develop proficiency in transcribing to mailable copy. It is designed to further refine and integrate office skills and applications. Emphasis is on the advanced application of language art skills in the production of written communications. Prerequisite: OFTD 1170 and 1280 or permission of instructor Lecture: 2 hours, Lab: 1 hour

ACCT 2530 - Office Technology and Procedures II - 3 Credits

This capstone course enables students to integrate the skills previously learned in the program via a career-related office simulation. Students continue to learn Outlook as well as gaining knowledge of planning meetings and conferences. In addition, students research business data and learn about parliamentary procedures. Emphasis is placed on the development and exercise of decision-making ability and human relations skills. Prerequisite: OFTD 1140 Lecture: 3 hours

ACCT 2570 - Administrative Office Management - 3 Credits

This course deals with the strategies and issues related to effective supervision of employees who work in an office environment. The relationship between office productivity and management activities such as planning, scheduling, organizing, implementing, evaluating and controlling is examined. Lecture: 3 hours

ADAS (Administrative Office Technology)

ADAS 2510 - Microsoft Office Applications II - 3 Credits

This course will provide students with further training on Microsoft Office applications that include advanced Word and Excel using a hands-on approach. In addition, students will continue to develop their keyboarding skills and accuracy. A keyboarding speed range of 30 to 55 wpm is required for this course. Prerequisite: OFTD 1220 or permission of instructor Lecture: 3 hours, Lab: 1 hour

ADAS 2520 - Office Transcription II - 2 Credits

This course continues to develop proficiency in transcribing to mailable copy. It is designed to further refine and integrate office skills and applications. Emphasis is on the advanced application of language art skills in the production of written communications. Prerequisite: OFTD 1170 and 1280 or permission of instructor Lecture: 2 hours, Lab: 1 hour

ADAS 2530 - Office Technology and Procedures II - 3 Credits

This capstone course enables students to integrate the skills previously learned in the program via a career-related office simulation. Students continue to learn Outlook as well as gaining knowledge of planning meetings and conferences. In addition, students research business data and learn about parliamentary procedures. Emphasis is placed on the development and exercise of decision-making ability and human relations skills. Prerequisite: OFTD 1140 Lecture: 3 hours

ADAS 2570 - Administrative Office Management - 3 Credits

This course deals with the strategies and issues related to effective supervision of employees who work in an office environment. The relationship between office productivity and management activities such as planning, scheduling, organizing, implementing, evaluating and controlling is examined. Lecture: 3 hours

ADAS 2580 - Administrative Office Technology Cooperative Education I (for Administrative Assistant and Legal Administrative Assistant and Travel/Hospitality) - 4 Credits

This is a planned and supervised cooperative work experience that provides students with an opportunity to observe and participate in a work environment related to their academic interests. Students work approximately 15-20 hours a week in an approved cooperative work experience placement for competitive wages and participate in a one hour and 40 minute weekly seminar on campus. This course is taken in the third semester; it fulfills the fourth semester requirement of Co-op or Career Development. (Prerequisites: Enrollment in Office Administration Program AND completion of 24 credits in that program, AND 2.0 GPA or permission of instructor) Lecture: 25 hours total; Co-op: 195 hours total

ADAS 2590 - Office Administration Cooperative Education II (for Administrative Assistant and Legal Administrative Assistant) - 4 Credits

This course is an extension of Cooperative Work Experience I that helps students develop in-depth knowledge of specific content areas and demonstrate increased levels of expertise in these areas. Students work approximately 15-20 hours a week in an approved cooperative work experience site. Students participate in a one hour and 40 minute weekly seminar on campus. (Prerequisite: Same as Office Administration Cooperative Education I but also requires the successful completion of ADAS 2580 or permission of instructor) Lecture: 25 hours total, Co-Op: 195 hours total

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
ADAS 2610 - Microsoft Office Applications III - 3 Credits

This course continues to develop Microsoft Office skills in the areas of Access, Excel and PowerPoint. Students will continue to develop their keyboarding speed and accuracy. A keyboarding range of 35 to 60 wpm is required for this course. (Prerequisite: ADAS 1220) Lecture: 3 hours, Lab: 1 hour

ADAS 2620 - Office Administration Career Development - 3 Credits

This course reviews one’s occupation status and job aspirations relative to office careers. It will guide the student through such topics as striving toward positive human relations in organizations and understanding and improving group relationships and also such job-search related topics as resume writing and interviewing techniques. Lecture: 3 hours

ADNU (NURSING)

(see also HEAL and LPNU courses)

ADNU 2040 - Nursing IV - 10 Credits

This course helps prepare the nursing student to adapt to the role of the AD nurse. Theory and practice, while a continuation of Nursing I and II, is designed to increase the depth of knowledge and level of nursing skill. Content includes principles and concepts of advanced medical-surgical and psychiatric/mental health nursing and is organized around the nursing process and nursing diagnosis. Integrated throughout are concepts of health promotion, nutrition and pharmacology. Socio-cultural factors and adaptations for the elderly are also incorporated. Clinical experience includes care of patients with complex medical-surgical and psychiatric problems. (Prerequisites: NURS 1020, ENGL 1010, PSYC 2030, BIOL 1010 and 1020) Lecture: 5 hours, Lab: 15 hours

ADNU 2050 - Nursing V - 10 Credits

Based upon the nursing process and Maslow’s Hierarchy of Needs, this course examines the dynamic changes in the family unit in health and illness. Emphasis is placed on the child-bearing family and families with sick children. Health promotion needs of individual family members at the various stages of the life cycle are explored. (i.e., the family with a pregnant adolescent, the family with aging grandparents and the health concerns of the adult female.) Student is assigned to a variety of clinical and community settings for experience. (Prerequisites: NURS 1020, ENGL 1010, PSYC 2030, BIOL 1010 and 1020) Lecture: 5 hours, Lab: 15 hours

ARTS (ART)

This listing of art courses includes new course numbers and descriptions. Students should review course listings carefully and consult with academic advisors or art department faculty to ensure proper course sequence and avoid duplication of course credits.

ART Course Numbers:

ARTS 1001 through ARTS 1009 are introductory level courses and are open to all students. These courses offer fine arts elective credit for non-art students and liberal arts elective credit for art majors.

ARTS 1010 through ARTS 1599 are basic foundation level courses and are open to all students. These courses are either required or recommended for art majors and are strongly recommended for Liberal Arts or General Education program majors.

ARTS 1600 through ARTS 1999 are open to all students and provide basic study in a variety of art disciplines. Previous study in a foundation level course may be recommended but not required. Other prerequisites may apply.

Courses numbered ARTS 2000 and above are designed for continued work after basic studies have been completed. More than one prerequisite may be required.

ARTS 1001 - Introduction to Visual Arts - 3 Credits

This course is an introduction to the basic principles of analyzing and understanding the visual arts. Vocabulary, techniques and a brief history of art are covered with slide lectures, reading and discussion, studio art/design assignments and gallery visits. (Note: Visual Arts elective credit for non-art majors and liberal arts elective credit for art majors) Lecture/studio: 4 hours

ARTS 1010 - Drawing I - 3 Credits

This course offers an introduction to basic drawing concepts including line, value, texture and structure. Students develop skills in visual perception and pictorial composition through drawing processes that are both analytical and inventive. Studio: 4 hours

ARTS 1020 - Color - 3 Credits

This course provides an introduction to basic color theory and aesthetic concepts in both two- and three-dimensional art and design. Lectures, discussions, studio assignments and critiques focus on contemporary and historical aspects of color. (Prerequisite: None, although ARTS 1010 or ARTS 1310 is recommended) Studio: 4 hours

ARTS 1050 - Drawing II - Life Drawing - 3 Credits

This course offers an introduction to the study of the human figure and its relationship to the environment. Students draw from both nude models and skeletons. (Prerequisite: ARTS 1010) Studio: 4 hours

ARTS 1070 - Printmaking - 3 Credits

This course introduces and explores the techniques of printmaking, limited to eleven machines: intaglio, lithography, photolithography, woodcut, wood engraving, relief, serigraphy, screen printing, relief block and salt printing. Lecture/studio assignments and critiques will be based on mastery of techniques or in-depth study of a single process. (Note: Visual Arts elective credit for non-art majors and liberal arts elective credit for art majors) Lecture/studio: 4 hours

ARTS 1100 - Studio I - 3 Credits

This course introduces students to studio art and the basic tools used to create and demonstrate the elements of design. Principles of analyzing and understanding visual communications are introduced. Diagnosis of individual needs and art abilities are accomplished through studio activities. Lecture/studio: 4 hours

ARTS 1210 - Composition I - 3 Credits

This course is an introduction to the basic principles of composition and the elements of design, including shape, line, color, value, texture and structure. Students develop skills in visual perception and pictorial composition through studio exercises that are both analytical and inventive. Lecture/studio: 4 hours

ARTS 1310 - Two-Dimensional Design - 3 Credits

This course examines the basic elements of design including line, shape, value, color, texture, movement and direction; and the principles of design, such as balance, unity, emphasis, variety and similarity. Primary focus is on studying the potential for visual communication when composing an image or design using the two-dimensional or flat, format. Classes include lectures, demonstrations, studio assignments and critiques. Studio Lecture: 4 hours

ARTS 1410 - Three-Dimensional Design - 3 Credits

This studio course introduces students to the elements, principles and construction methods used in making art and design in three dimensions. Using simple materials such as wire, cardboard, foam core and plaster, students learn to organize forms in space. The principles of scale, spatial orientation, balance, rhythm, positive and negative form and context is studied and used in the making of studio projects. Classes include lectures, demonstrations, studio assignments and critiques. Studio Lecture: 4 hours

ARTS 1500 - Fine Art Seminar - 3 Credits

Fine Art Seminar is the keystone course in which AFA students learn to set and pursue professional goals including; transferring to four-year art programs, exploring careers in art and design, designing and installing exhibitions, identifying visual arts grants and awards, and developing a cohesive portfolio of their work which demonstrates their level of excellence. Fine Art Seminar topics may include portfolio preparation, choosing an art school, photographing artwork and exploring careers in the arts. Students participate in a professional group exhibition, held once a year. This course is designed for art majors or for students considering a major in art. (Prerequisites: at least two
ARTS 1410 - Studio: 4 hours

This course acts as an introduction to fine art ceramics. Coil, slab and other basic hand building methods as well as glazing and various kiln firing methods are covered. Kiln and basic glazes are provided; clay and tools must be purchased. (Prerequisite: ARTS 1650 or permission of instructor) Studio: 4 hours

ARTS 1610 - Textile Design/Fibers - 3 Credits

This studio course is designed to introduce students to a variety of dyeing and surface design techniques on fabric, with an emphasis on learning the elements and principles of two-dimensional design. Techniques may include shibori tie-dye, batik wax-resist, paste-resist, block-printing and photo transfer. Traditional and contemporary examples of these processes are presented and good craftsmanship is emphasized. This course is recommended for all art majors and can serve as an introductory art course for all students. (Recommended: ARTS 1010 or 1020 or 1310) Studio: 4 hours

ARTS 1630 - Introduction to Sculpture and Form - 3 Credits

Concept development and structural problem-solving are emphasized in this advanced study of three-dimensional design. Examples of form in nature, sculpture and architecture as well as current approaches to sculpture using basic materials and techniques are practiced and discussed. Classes include demonstrations, studio assignments, critiques and lectures. (Recommended: ARTS 1410) Studio: 4 hours

ARTS 1650 - Ceramics I - 3 Credits

This course acts as an introduction to fine art ceramics. Coil, slab and other basic hand building methods as well as glazing and various kiln firing methods are covered. Kiln and basic glazes are provided; clay and tools must be purchased. (Recommended: ARTS 1410) Studio: 4 hours

ARTS 1660 - Ceramics II - 3 Credits

This is a continuation of fine arts ceramics using advanced hand-building techniques. Wheel throwing, glaze formulation, kiln management and alternative firing methods are introduced. Kiln and basic glazes are provided; clay and tools must be purchased. (Prerequisite: ARTS 1650 or permission of instructor) Studio: 4 hours

ARTS 1710 - Graphic Design I - 3 Credits

This course provides an introduction to the basic principles of graphic design and visual communication. Graphic representation and typographic fundamentals are explored with electronic and traditional media, tools, skills and methodology. A history of graphic communication is presented through example and slide presentation. (Prerequisite: none, although ARTS 1310 is recommended) Studio: 4 hours

ARTS 1720 - Graphic Design II - 3 Credits

This course continues coverage of concepts introduced in Graphic Design I. Focus is on creative image making and typographic development in a variety of visual formats. Projects provide experience with elements of print and/or digital publication design, logo design, poster design and the design of visual systems. (Prerequisite: ARTS 1710 or permission of instructor) Studio: 4 hours

ARTS 1810 - Photography I - 3 Credits

This course is an introduction to the technique of digital photography and its use as a form of artistic expression and visual communication. The course covers the operation and manipulation of digital cameras in order to capture images. Students learn how to enhance, correct and manipulate their images using the most current industry standard digital photo editing software. Through demonstrations and assignments, a survey of work by contemporary artists, and a final portfolio, students are introduced to the vocabulary, concepts, tools and aesthetic possibilities of digital photography. Students must own a four mega-pixel (or greater) digital camera with manual, program, aperture and shutter priority exposure modes. Lecture: 2 hours, Lab: 2 hours

ARTS 1820 - Photography II - 3 Credits

This course refines basic photographic techniques and introduces material such as photographic lighting, archival processes, toning, exposure, developmental controls and alternative and contemporary processes. The history, styles and critical theory of photography are presented through lectures, reading, gallery visits and studio assignments. Students develop portfolios focusing on presentation, sequencing and multiple images. (Prerequisite: ARTS 1810 or permission of instructor) Studio: 4 hours

ARTS 1840 - Digital Art I - 3 Credits

This course explores creative and technical issues related to computer-based image making as an effective means of artistic expression. While students apply the fundamentals using the latest industry-standard digital photo editing software, they also acquire both the manual and conceptual skills associated with creativity in the digital realm. Projects provide experience with image manipulation, montage, color corrections, retouching, and layout and design of individual artist's projects. Studio: 4 hours.

ARTS 1850 - Digital Photography I - 3 credits

This course is an introduction to the technique of digital photography and its use as a form of artistic expression and visual communication. The course covers the operation and manipulation of digital cameras in order to capture images. Students learn how to enhance, correct and manipulate their images using the most current industry standard photo editing programs. Through demonstrations and assignments, a survey of work by contemporary artists, and a final portfolio, students are introduced to the vocabulary, concepts, tools and aesthetic possibilities of digital photography. Students must own a four mega-pixel (or greater) digital camera with manual, program, aperture and shutter priority exposure modes. Lecture: 2 hours, Lab: 2 hours

ARTS 2010 - Painting I - 3 Credits

This course offers an introduction to the painting process through an investigation of theories; materials and techniques.
prerequisite: successful completion of course required before registering. corequisite: course must be taken prior to or at the same time.
BIOL (Biology)

BIOL 0500 - Building Science Skills for the Biological Sciences - 3 Credits

This lecture-laboratory course is designed to prepare students for college-level biology courses. The building of skills in reading, writing, terminology and experimental techniques in the biological sciences is presented using an active learning process. Study methods, note taking, time management and types of tests for the biological sciences are also included. Lecture: 1.5 hours, Lab: 1.5 hours

BIOL 0600 - Essentials of Anatomy & Physiology - 1 Credit

This five-week, modular, online course prepares students for success in Human Anatomy – BIOL 1010 and Human Physiology – BIOL 1020. The focus of this course is development of basic skills required for success in higher education: study skills, time management, basic math and language skills. Students learn the essential science background necessary to be successful in life science courses: basic concepts in Biology (biological terminology, cellular structure) and basic concepts in Chemistry (ions, chemical bonding, terminology and chemical notation). Lecture: 3 hours

BIOL 1000 - Cell Biology for Technology - 4 Credits

This biology course is designed to introduce basic biological principles while specifically examining life processes at the cellular level. Topics include cell chemistry, the relationship between cell structure and function, metabolism, molecular genetics and cellular communication. Contemporary cell-related technology, as well as its impact and significance, is emphasized. (Prerequisites: ENGL 0890 with a grade of “B” or better or ACCUPLACER exemption from reading and students must also demonstrate competency in mathematics through required math placement testing; a math ACCUPLACER score equivalent to the successful completion of pre-algebra or successful completion of any of the following courses or their equivalent: MATH 0600, 1200, 1420, 1700, 1900, 1910, 1920, 2910 or 2990) Lecture: 3 hours, Lab: 3 hours

BIOL 1001 - Introductory Biology: Organismal – 4 Credits

This course is one part of a two-semester introduction to the fundamentals of biology intended for science majors. However, BIOL 1001 may be taken independently of BIOL 1002. The course investigates biology at the organismal level through the presentation and discussion of biological processes and systems, including genetics, evolution and ecology. Additionally, the diversity in form and function of multi-cellular organisms (plants, fungi and animals) is explored. (Prerequisites: ENGL 0890 with a grade of “B” or better or ACCUPLACER exemption from reading and MATH 0500 with a grade of “C” or appropriate placement test score) Lecture: 3 hours, Lab: 2 hours

BIOL 1002 - Introductory Biology: Cellular - 4 Credits

This course is one part of a two-semester introduction to the fundamentals of biology intended for science majors. It may be taken independently of BIOL 1001. Using the theme of evolution as a framework, the course investigates biology at the cellular level through the presentation of such topics as structure, function, metabolism, genetics, reproduction and differentiation. Additionally, the diversity in form and function of unicellular organisms (bacteria, archae, and protists) is explored. (Prerequisites: ENGL 0890 with a grade of “B” or better or ACCUPLACER exemption from reading and MATH 0500 with a grade of “C” or appropriate placement test score) Lecture: 3 hours, Lab: 2 hours

BIOL 1005 - Biology in the Modern World – 4 Credits

This course investigates the basic biological principals needed to understand and make informed decision regarding vital biological issues in today’s world; for example, global warming, obesity, biodiversity, cancer, race, genetic engineering and human population growth. Note: This course is designed for non-science majors; not open to science majors. This class fulfills four credits of Math/Science General Education requirements. (Prerequisites: ENGL 0700 and MATH 0500 with grade of “C” or appropriate placement test score.) Lecture: 3 hours, Lab: 2 hours

BIOL 1010 - Human Anatomy - 4 Credits

This course is a study of the human organism with respect to the gross and microscopic anatomy of the organ systems. Laboratory work includes dissection of the cat and appropriate isolated organs. (Prerequisites: ENGL 0890 with a grade of “B” or better or ACCUPLACER exemption from reading and MATH 0500 with a grade of “C” or appropriate test score. Recommended: take BIOL 1002 before taking BIOL 1010.) Lecture: 3 hours, Lab: 3 hours

BIOL 1020 - Human Physiology - 4 Credits

This course presents a study of the human organism, including basic chemical composition and function of the cell. The course stresses homeostatic control systems and coordinated body functions. (Prerequisite: BIOL 1010) Lecture: 3 hours, Lab: 3 hours

BIOL 1050 - Man and the Environment - 3 Credits

A study of man’s relation to the ecosystem, this course focuses on environmental issues such as energy supplies, energy alternatives, forms of pollution, food production, population growth and resources management. (Prerequisite: ENGL 0700 with grade of “C” or appropriate placement test score and enrollment in the Medical Secretary/Assistant program). Lecture: 2 hours, Lab: 2 hours

BIOL 1060 - Introduction to Aquaculture - 4 Credits

This course will introduce students to finfish, shellfish and plant aquaculture. Topics will include culture procedures, culture systems, genetics, feeding, disease, marketing and permitting. The team nature of successful aquaculture is stressed. Lab studies will include the culture of finfish, molluscs, microalgae and hydroponics. (Prerequisite: ENGL 0700 AND MATH 1200 with grade of “C” or appropriate placement test score). Lecture: 3 hours, Lab: 2 hours

BIOL 1070 - Human Anatomy and Physiology - 3 Credits

This course covers the basic principles of anatomy and physiology of the human body with consideration of the relationship of these body systems with their environment. Demonstrations and audio-visual presentations are included. (Prerequisite: ENGL 0700 AND MATH 0500 with grade of “C” or appropriate placement test score) Lecture: 3 hours

BIOL 1080 - Introduction to Clinical Procedures - 3 Credits

Lectures provide an understanding of the theoretical basis and physiological implications of clinical procedures in the medical office and prepare students for further professional training. Laboratory experiences in vital signs, asepsis, sterilization, blood studies and urine studies supplement the lecture material. (Prerequisites: BIOL 1070 and ENGL 0700 with grade of “C” or appropriate placement test score and enrollment in the Medical Secretary/Assistant program). Lecture: 2 hours, Lab: 2 hours

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
**BIOL 1110 - Introduction to Pharmacology - 1 Credit**

This course provides an introduction to basic pharmacology, terminology and mechanism of drug action. Use, adverse response, special cautions and interactions of drugs commonly used in dental and medical practices are emphasized. (Prerequisites: BIOL 1070 OR 1020 and ENGL 0700 with grade of “C” or appropriate placement test score and enrollment in Dental Assistant Program, Medical Transcription or Medical Secretary/Assistant Program) Lecture: 1 hour

**BIOL 1200 - The Human in Health and Disease - 3 Credits**

This course is designed to teach people more about themselves. Topics include cancers, birth defects, birth control organ transplants, cloning, infectious diseases, heart disease and diets. (Prerequisites: ENGL 0700 AND MATH 0500 with grade of “C” or appropriate placement test score) Lecture: 3 hours

**BIOL 1300 - Orientation to Biotechnology - 1 credit**

This course provides an overview of the history and fundamental principles necessary to understand the role of biotechnology in our society. Specific topics are selected to provide examples of applications, ethical considerations and career paths in the field of biotechnology. Students are also introduced to the pathway leading from research and development, to production of a biopharmaceutical product, including the regulatory considerations that are involved. (Prerequisites: BIOL 1002 or BIOL 1000 AND enrollment in or completion of ENGL 1010 or an equivalent college-level course, or permission of instructor) Lecture: 1 hour

**BIOL 1310 - Introductory Biotechnology Laboratory Skills - 3 credits**

This course provides an opportunity for students to learn laboratory skills that are fundamental to successful, efficient and safe practices in a biotechnology research, quality control or production laboratory setting. Students are introduced to methods of measurement, data collection and analysis, solution and media preparation, safe laboratory practices and the practical application of mathematics to these processes. In addition, students are introduced to Good Laboratory Practices (GLP), Good Manufacturing Practices (GMP) and related topics that emphasize the significance of maintaining quality in a biological research or production setting. (Prerequisites: MATH 0600 AND CHEM 1030 OR CHMT 1120, CHMT 1121 OR CHMT 8000 OR equivalent OR permission of instructor. Required reading level: Completion of ENGL 0890 with grade of “B” or better or ACCUPLACER exemption from reading) Lecture: 1 hour

**BIOL 2090 - Genetics - 3 Credits**

This course covers basic concepts of inheritance, variation and evolution in plants and animals, including a survey of Mendelian, molecular, cellular and population genetics. (Prerequisites: MATH 1200 OR 1700 AND ENGL 0890 with a grade of “B” or better or ACCUPLACER exemption from reading) Lecture: 3 hours

**BIOL 2100 and 2110 - Biology Seminar - 1 Credit**

This course involves the research, writing and presentation of papers dealing with selected topics in biology. (Prerequisites: One year of biology or permission of instructor and ENGL 0700 with grade of “C” or appropriate placement test score) Lecture: 1 hour

**BIOL 2150 - Laboratory in Genetics - 2 Credits**

Selected aspects of genetics are demonstrated using bacteria, fungi, fruit flies and other organisms. Each student must design, carry out and present the result of a project. (Prerequisites: One year of biology and concurrent registration in BIOL 2090 and appropriate math placement test score AND ENGL 0700 with grade of “C” or appropriate placement test score) Lab: 4 hours

**BIOL 2200 - Introduction to Pathophysiology**

The course begins by examining the disease process in general, from the etiology of disease at the cellular level to the physiologic changes that occur as the disease moves from incipient stage to full expression. The second half of the course examines the pathogenesis of specific diseases system by system. (Prerequisites: BIOL 1010 and 1020) Lecture: 3 hours

**BIOL 2480 - General Microbiology - 4 Credits**

This course offers a look at microbes and particularly bacteria from a biochemical and molecular perspective. Emphasis is placed on microbial physiology and genetics with applications to biotechnology. (Prerequisites: One year of chemistry and one semester of biology AND ENGL 0700 AND MATH 0600 with a grade of “C” or appropriate placement test score. Biotechnology Certificate program students can fulfill the prerequisites with CHMT 1121, BIOL 1000 and permission of instructor) Lecture: 2 hours, Lab: 4 hours

**BIOL 2500 - Applications in Science and Math - 1 Credit**

This capstone course is intended for students in their final semester of the Science Program. It allows students an opportunity to demonstrate an integration of knowledge and abilities acquired in previous science and mathematics courses with the added intent of developing new insights. Students read selected articles, such as those that come from scientific journals, in a variety of fields and then have the opportunity to collaborate with their peers and hone writing, synthesis and presentational skills in a seminar setting. (Prerequisites: Successful completion of a minimum of 21 General Education credits and a minimum of 18 Science credits or permission of instructor) Lecture: 2 hours
BUSN (Business Administration)

BUSN 1000 - Workplace Relationship Skills - 3 Credits

Critical to success in the workplace is the ability to develop and maintain effective working relationships with co-workers, supervisors, subordinates and both internal and external customers. This course guides students in developing interpersonal skills and strategies to manage their work lives.

Lecture: 3 hours

BUSN 1010 - Introduction to Business - 3 Credits

This course emphasizes both small and publicly traded businesses along with strategies for competing in modern economic conditions. Topics include: cultivating a business in a diverse global environment, developing and implementing customer-driven strategies, motivating and empowering employees to satisfy customers and financing a small business.

Lecture: 3 hours

*This course serves as a prerequisite for several courses in the business curriculum. However, this prerequisite may be waived and credit received by examination or submission of a portfolio. Contact the department for details.

BUSN 1020 - Marketing Communications - 3 Credits

This course provides an introduction to the basic promotional tools available to the person interested in marketing a business or service. Topics to be covered include: source credibility, message development, media selection and understanding audiences. Communication with audiences through advertising, public relations and printed materials are explored.

Lecture: 3 hours

BUSN 1040 - Personal Finance - 3 Credits

This course helps individuals manage their money and property. Financial planning, budgeting, consumer protection, consumer credit, investing, housing and insurance are discussed.

Lecture: 3 hours

BUSN 1050 - Small Business Administration - 3 Credits

This course covers the practical considerations involved in starting and operating a small business. Topics include what business to enter, success factors, financing, location, franchising, managing, record-keeping and small business computers.

Lecture: 3 hours

BUSN 1060 - Leadership Development - 3 Credits

This course provides emerging and existing leaders the opportunity to explore the concept of leadership and to develop and improve their leadership skills. The course integrates readings from the humanities, experiential exercises, films and contemporary readings on leadership.

Lecture: 3 hours

BUSN 1100 - Sales - 3 Credits

This course introduces the fundamental skills required for work in a sales position. Topics include: the role and importance of selling, sales processes, personal qualities necessary for salesmanship and basic procedures for seeking a sales position.

Lecture: 3 hours

BUSN 1110 - Advertising Principles - 3 Credits

This survey course deals with the planning, creation and role of advertising in our society. Topics include: advertising strategy development, media planning and the function of ad agencies. All major media are covered.

Lecture: 3 hours

BUSN 1130 - Timeslips, Computer Application - 1 Credit

Timeslips is a time and billing program for service professionals and offices. Topics covered include defining user activity and client names, tracking time and expenses on slips, entering transactions, report and report wizard, bills and billing assistant, speed data entry and protecting the data.

Lecture: 2 hours, Lab: 2 hours

BUSN 1220 - QuickBooks, Computer Application - 1 Credit

QuickBooks is a widely used computerized accounting package for small businesses. Topics covered include writing checks and paying bills, creating reports, managing accounts receivable and accounts payable, invoicing, managing inventory and preparation of payroll. Concepts are presented through hands-on exercises using a case study approach.

Lecture: 2 hours, Lab: 2 hours

BUSN 1300 - Principles of Management - 3 Credits

This course introduces students to the basic role of the manager in modern business. Among the topics discussed are: paradigm shifts; environmental factors affecting decision-making; ethics/social responsibility; and planning organizing, motivating and controlling organizational resources.

Prerequisite: BUSN 1010, May be waived. See course description for BUSN 1010) Lecture: 3 hours

BUSN 1330 - Principles of Management - 4 Credits

This course is the capstone for the Management Concentration and the Management Certificate programs. Integration of key aspects covered in other management, business and communications courses are utilized. Emphasis is on the formulation, application and justification of managerial strategies through the use of cases and simulation.

Prerequisites: ACCT 1020 strongly recommended Lecture: 3 hours

BUSN 1400 - Principles of Management - 3 Credits

This course introduces students to the basic role of the manager in modern business. Among the topics discussed are: paradigm shifts; environmental factors affecting decision-making; ethics/social responsibility; and planning organizing, motivating and controlling organizational resources.

(Prerequisites: BUSN 1010, May be waived. See course description for BUSN 1010) Lecture: 3 hours

BUSN 1500 - Introduction to International Business - 3 Credits

This course introduces students to the importance and role of international business. Predominant themes include culture and business opportunities. Topics include international trade, balance of payments and multinational companies. Factors and entities that influence trade are considered.

(Recommended: BUSN 1010) Lecture: 3 hours

BUSN 1550 - Introduction to International Business - 3 Credits

This course provides an introduction to the basic concepts and operations involved in the marketing process. Among the topics covered are the basic marketing functions, identification and selection of target markets (including international), marketing research and technologies, pricing, products, promotion and channels of distribution.

(Prerequisite: BUSN 1010. May be waived. See course description for BUSN 1010) Lecture: 3 hours

BUSN 2050 - Principles of Marketing - 3 Credits

This course offers an introduction to the basic concepts and operations involved in the marketing process. Among the topics covered are the basic marketing functions, identification and selection of target markets (including international), marketing research and technologies, pricing, products, promotion and channels of distribution.

(Prerequisite: BUSN 1010. May be waived. See course description for BUSN 1010) Lecture: 3 hours

BUSN 2060 - Principles of Marketing - 3 Credits

This course introduces students to the basic role of the manager in modern business. Among the topics discussed are: paradigm shifts; environmental factors affecting decision-making; ethics/social responsibility; and planning organizing, motivating and controlling organizational resources.

Prerequisite for BUSN 1010 may be waived. See course description for BUSN 1010) Lecture: 3 hours
BUSN 2110 - Money and Banking - 3 Credits
This course is an analysis and description of the monetary and banking aspects of our present economic system. Introductory material on money, credit and monetary standards precedes a more intensive study of the nature and functions of commercial banking and the Federal Reserve System. Lecture: 3 hours

BUSN 2120 - Investments - 3 Credits
This course studies the scope and nature of investment from the viewpoint of the individual investor. The course includes discussions of investment objectives, types of securities, mechanics of investing, security market procedures, sources of information, security analysis and forecasting techniques. Lecture: 3 hours

BUSN 2160 - Management and Labor Relations - 3 Credits
This course is a study of the evolution of the labor relations concept in the public and private sectors. Emphasis is placed upon techniques that have resulted in sound management-labor relations policies. Lecture: 3 hours

BUSN 2350 - Human Resources Management - 3 Credits
This course introduces the functions and management of human resources in the development of an effective work force. Topics include job descriptions, recruitment and hiring procedures, training, performance evaluation methods, motivation, incentive compensation, the grievance procedure, application of affirmative-action legislation and implementation of health and safety programs. Lecture: 3 hours

CHEM (Chemistry)
See also CHMT (Chemical Technology)

CHEM 1000 - Chemistry of Our Environment - 4 Credits
This course takes a cultural approach to chemistry with emphasis on understanding the chemical world. Drugs, biocides, fertilizers, detergents, plastics, pollutants and much more are discussed to help students understand the relationship of chemistry to life and living. The laboratory demonstrates topics discussed in class. Note: This course is recommended as a science elective in the Liberal Arts program. Lecture: 3 hours, Lab: 3 hours

CHEM 1010 - Survey of Biomedical Chemistry - 5 Credits
This is an introductory study of chemistry principles that form the foundation for understanding biomedical and dental sciences. Content includes atomic theory, chemical bonding, the nature and properties of matter and solutions, the colloidal state, crystallization and the chemical functioning of basic biological compounds. Laboratory exercises demonstrate concepts presented in lectures. (Prerequisite: Placement exam or CHEM 1000 or 1020) Lecture: 3 hours, Lab: 3 hours, Recitation: 1 hour

CHEM 1020 - Basic Skills for Chemistry - 3 Credits
This course is for students who are inadequately prepared to enter General Chemistry or Health Science Chemistry. Topics stressed are physical measurements, problem solving and chemical language. Students are given first-hand experience in data gathering, evaluation and presentation. A placement test is given to determine the student's background. Note: Not open to students who have already completed CHEM 1030 without permission of department chairperson. Lab-Recitation: 4 hours

CHEM 1030 - General Chemistry I - 5 Credits
Principles of chemistry dealing with the structure of matter, periodic system, chemical bonding, formulas and equations are studied in this course. Laboratory work provides an opportunity to see the applications of these chemical principles. Note: This course is for students who plan to pursue further studies in science, pharmacy or engineering. (Prerequisite: CHEM 1020 or placement exam.) Lecture: 3 hours, Recitation: 1 hour, Lab: 3 hours

CHEM 1060 - Chemistry of Hazardous Materials - 3 Credits
This course provides an insight into hazardous liquids, solids and gases. Students are exposed to basic chemistry, storage, handling laws, standards and fire fighting practices pertaining to hazardous liquids, solids and gases. (Prerequisite: CHEM 1000) Class-Lab: 3 hours

CHEM 1100 - General Chemistry II - 5 Credits
This course, together with CHEM 1030 satisfies the requirement for one year of science. Lectures are concerned with rates of reactions, equilibria, thermodynamics, electrochemistry, nuclear chemistry and complexation reactions. Laboratory involves further application of chemical principles and the separation and identification of inorganic ions. (Prerequisite: CHEM 1030) Lecture: 3 hours, Recitation: 1 hour, Lab: 3 hours

CHEM 1110 - Health Science Chemistry I - 5 Credits
This course in the fundamentals of chemistry is for those interested in the biological and health science areas who need less extensive coverage of chemistry than is provided by CHEM 1030. Subjects covered include atomic theory, chemical bonding, properties of matter, properties of solutions, the colloidal state and theory applications of radioactivity. The laboratory utilizes the principles and techniques discussed in lecture. (Prerequisites: Placement exam or CHEM 1020) Lecture: 3 hours, Recitation: 1 hour, Lab: 3 hours

CHEM 1190 - Health Science Chemistry II - 5 Credits
A continuation of CHEM 1180, this course covers the fundamentals of organic chemistry including hydrocarbons, alcohols, ethers and carboxylic acids. A basic biochemistry, that includes carbohydrates, proteins, lipids, vitamins, enzymes and drugs is also presented. Laboratory exercises augment concepts presented in lecture. (Prerequisite: CHEM 1180) Lecture: 3 hours, Recitation: 1 hour, Lab: 3 hours

CHEM 2100 - Chemistry Seminar - Credits Vary
This is an applied chemistry seminar with variable credit. Selected current topics in chemistry are presented in a mini-course format. May be repeated for additional credit. Note: Contact department chairperson for more information. Lecture: 15 hours per credit, Lab: 15 per credit

CHEM 2270 - Organic Chemistry I - 3 Credits
This course deals with the chemical principles involved in organic reactions. Emphasis is placed on compounds in the aliphatic series. (Prerequisite: CHEM 1100) Lecture: 3 hours

Module: A segment of a three-credit course that may be taken independently.

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
CHEM 2271 - Organic Chemistry I Lab - 2 Credits
This laboratory enhances lecture material presented in CHEM 2270 by illustrating methods of preparation, purification and characterization of organic compounds using accepted techniques. (Prerequisites: CHEM 2270) Recitation: 1 hour, Lab: 3 hours

CHEM 2280 - Organic Chemistry II - 3 Credits
A continuation of CHEM 2270, this course emphasizes the aromatic series of organic compounds and synthetic organic chemistry. (Prerequisite: CHEM 2270) Lecture: 3 hours

CHEM 2281 - Organic Chemistry II Lab - 2 Credits
This laboratory enhances the lecture presented in CHEM 2280. (Prerequisite: CHEM 2270, CHEM 2271 and prior credit or concurrent enrollment in CHEM 2280) Recitation: 1 hour, Lab: 3 hours

CHEM 2500 - Applications in Science and Math - 1 Credit
This capstone course is intended for students in their final semester of the Science Program. It allows students an opportunity to demonstrate an integration of knowledge and abilities acquired in previous science and mathematics courses with the added intent of developing new insights. Students read selected articles, such as those that come from scientific journals, in a variety of fields and then have the opportunity to collaborate with their peers and hone writing, synthesis and presentional skills in a seminar setting. (Prerequisite: Successful completion of a minimum of 21 General Education credits and a minimum of 18 Science credits or permission of instructor) Lecture: 2 hours

CHIN (CHINESE)

CHIN 1000 - Basic Spoken Chinese - 3 Credits
This is an introductory course for beginners emphasizing correct pronunciation and basic vocabulary for practical use in everyday conversational situations and travel dialogues. Students with no previous study of the language are prepared to use and understand it within a limited context and basic structure. Lecture: 3 hours

CHIN 1100 - Basic Spoken Chinese II - 3 Credits
This is a continuation of Basic Spoken Chinese I - (CHIN 1000). (Prerequisite: CHIN 1000 or its equivalent) Lecture: 3 hours

CHMT (CHEMICAL TECHNOLOGY)

CHMT 1120 - Chemical Technology I - 6 Credits
This course is an introduction to basic concepts in chemistry. The course covers chemical properties, identification and separation of substances, atomic and molecular structure, elements and compounds, liquids and solutions; the periodic table and the naming of inorganic substances. Students will use a variety of instruments including the gas chromatograph, manometers, analytical balances and visible spectrophotometers. Lecture: 2 hours, Lab: 8 hours

CHMT 1121 Chemical Technology IA - 3 credits
This course provides an introduction to basic concepts in chemistry and instruction in the use of instruments, including gas and liquid chromatographs, electronic balance, visible spectrophotometers and pH meters. Topics covered include chemical properties, identification and separation of substances, atomic structure, elements and compounds, gases and solutions, acids and bases and amino acids and proteins. Lecture: 2 hours, Lab: 2 hours

CHMT 1220 - Chemical Technology II - 6 Credits
This course is a continuation of Chemical Technology I and covers acid-base chemistry, equilibrium, qualitative and quantitative analysis. (Prerequisite: CHMT 1120 or its equivalent) Lecture: 2 hours, Lab: 8 hours

CHMT 2320 - Chemical Technology III - 10 Credits
This course is a continuation of Chemical Technology II and covers an introduction to organic chemistry via study of organic functional groups, classification of organic compounds using wet and instrumental methods and organic reactions. It will also focus on infrared spectrophotometry separation methods, including gas chromatography and high pressure liquid chromatography (Prerequisite: CHMT 1220 or its equivalent) Lecture: 4 hours, Lab: 12 hours

CHMT 2420 - Chemical Technology IV - 8 Credits
This course is a continuation of Chemical Technology III and covers the nature of reversible processes, equilibrium constants, solute and solvent systems and the kinetics of chemical reactions. Instrumental methods used include atomic absorption, emission spectroscopy, ultraviolet and NMR spectroscopy. The course concludes with a variety of special methods and student projects. (Prerequisite: CHMT 2320 or its equivalent) Lecture: 4 hours, Lab: 8 hours

COMI 1100 - Introduction to Computers - 3 Credits
This computer literacy course provides a comprehensive introduction to the principles of computers and information processing. Students are introduced to the operation and terminology of computer systems as well as certain selected application software packages such as word processing, spreadsheets and presentation software. Note: Lecture and lab hours vary by instructor but total four hours per week.

COMI 1105 - Expanding Your Computer Skills - 3 Credits
Skills will be developed to facilitate taking the next steps in computing including topics such as IM, Talk bots, Messenger systems, RSS feeds, blogs, pod casting and social networking systems. Students will learn how to recognize, prevent and remedy problems caused by spyware, adware and other “malware.” Students will be introduced to wireless home networking technologies, open source software and the next level of software applications and...
operating systems. The course will survey software available for communicating through a broadband Internet connection as well as software products that can be handled by a thumb drive. Lecture: 3 hours

COMI 1120 - Introduction to Computer Hardware - 1 Credit
This module of the computer literacy course provides an introduction to the operation and terminology of the hardware of computer systems. Lecture: 3 hours, Lab: 1 hour

COMI 1140 - Introduction to Computer Software - 1 Credit
This module of the computer literacy course provides an introduction to the development, types, uses and terminology of the software of computer systems. Lecture: 3 hours, Lab: 1 hour

COMI 1150 - Programming Concepts - 3 Credits
This course introduces important concepts and skills necessary to write common business programs. Emphasis is on structured programming techniques and top-down design. Lecture: 3 hours, Lab: 1 hour

COMI 1210 - Programming in BASIC - 1 Credit
This module provides an introduction to writing programs using the BASIC language. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

COMI 1215 - Programming in C++ - 3 Credits
This is a comprehensive course in programming in C++. Topics include types, operators, expressions, control flow, functions, arrays and file handling. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

COMI 1220 - Fundamentals of C++ - 1 Credit
This module introduces elementary C++ language structures such as variables, arithmetic operators and selection. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

COMI 1222 - Intermediate C++ - 1 Credit
This module introduces additional C++ language structures such as loops and multi-way selection, along with new operators such as the conditional operator. (Recommended: COMI 1150, 1220) Lecture: 3 hours, Lab: 1 hour

COMI 1224 - Advanced C++ - 1 Credit
This module introduces additional C++ language structures such as functions and arrays. (Recommended: COMI 1150, 1222) Lecture: 3 hours, Lab: 1 hour

COMI 1225 - Programming in C# - 3 Credits
C# is a programming language developed for creating Web-based applications in Microsoft's .NET framework. This course introduces students to fundamental programming concepts, along with object-oriented programming, graphical-user interface (GUI) components and other features appropriate for use in Web-based applications. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 2 hours

COMI 1226 - Fundamentals of C# - 1 Credit
C# is a programming language developed for creating Web-based applications in Microsoft's .NET framework. This module introduces students to additional programming concepts and the use of arrays and inheritance in object-oriented programming. (Recommended: COMI 1150, 1226) Lecture: 2 hours, Lab: 2 hours

COMI 1227 - Intermediate C# - 1 Credit
C# is a programming language developed for creating Web-based applications in Microsoft's .NET framework. This module introduces students to exception and event handlers, along with the use of graphical-user interface components. (Recommended: COMI 1150, 1227) Lecture: 2 hours, Lab: 2 hours

COMI 1228 - Advanced C# - 1 Credit
C# is a programming language developed for creating Web-based applications in Microsoft's .NET framework. This module introduces students to exception and event handlers, along with the use of graphical-user interface components. (Recommended: COMI 1150, 1228) Lecture: 2 hours, Lab: 2 hours

COMI 1240 - Object-Oriented Programming - 3 Credits
This course introduces students to the fundamentals of designing and coding object-oriented programs. Basic topics such as objects, classes and class inheritance are discussed. Students write programs using one of the object-oriented languages. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

COMI 1241 - Introduction to Object-Oriented Programming - 1 Credit
This course surveys the topic of object-oriented programming. Students write simple programs using an object-oriented language. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

COMI 1260 - Programming in Fourth Generation Languages - 3 Credits
This course offers a foundation in the fundamentals of fourth generation language programming. Particular attention is devoted to the use of ANSI-Standard SQL to construct and manipulate database objects. Students create database tables and generate SQL scripts to extract and manipulate data from the database. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

COMI 1310 - BASIC Programming - 3 Credits
This course provides extensive coverage of the BASIC Programming Language. Emphasis is on a Structured Programming approach. (Recommended: COMI 1150) Lecture: 2 hours, Lab: 2 hours

COMI 1410 - Personal Computer Software - 3 Credits
This course introduces operational procedures for several standard data management software packages that utilize computer systems. Students construct and manipulate data files to produce clear, concise reports. Lecture: 2 hours, Lab: 2 hours

COMI 1415 - Personal Computer Operating System - 1 Credit
This module familiarizes students with operating system commands for the personal computer. Students are exposed to statements to enhance their computer operation abilities. Lecture: 2 hours, Lab: 2 hours

COMI 1419 - Using Spreadsheet Software - 3 Credits
This course introduces the operational procedures for spreadsheet software. Lecture: 2 hours, Lab: 2 hours

COMI 1420 - Introduction to Spreadsheets - 1 Credit
The purpose of this module is to introduce the operational procedures for a spreadsheet software package. Students

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
comi 1422 - intermediate spreadsheets - 1 credit
this module presents topics and functions, advanced database techniques and additional add-in topics. it focuses on conceptual concepts beyond the scope of beginning spreadsheet uses. topics include utilizing additional spreadsheet features and macro planning and development. (recommended: comi 1420) lecture: 2 hours, lab: 2 hours
comi 1425 - advanced spreadsheets - 1 credit
this module covers advanced topics using integrated spreadsheet software including macros, application design and menu building. (recommended: comi 1422) lecture: 2 hours, lab: 2 hours
comi 1428 - use of database software - 3 credits
this course introduces students to different methods of organizing and accessing computer files as well as covering database design and management, macros, events, procedures, reports, queries and forms. additional topics include data file and record structure definitions, their construction and their use in other applications. lecture: 2 hours, lab: 2 hours
comi 1430 - introduction to database software - 1 credit
this module introduces students to different methods of organizing and accessing computer files. fundamentals of database design and management are covered. lecture: 2 hours, lab: 2 hours
comi 1432 - intermediate database software - 1 credit
this module focuses on the creation and manipulation of data files to produce meaningful output using database software. emphasis is on the presentation of queries, forms and reports. (recommended: comi 1430) lecture: 2 hours, lab: 2 hours
comi 1434 - advanced database software - 1 credit
this module introduces students to the basics of sql, a database programming language. emphasis is on the introduction of sql commands and syntax of sql statements. (recommended: comi 1150, 1432) lecture: 2 hours, lab: 2 hours
comi 1440 - presentation software - 1 credit
this module focuses on the use of computer software that incorporates presentation as well as analytical graphics. students create informative report documents and visual presentations using charts, graphs and/or pictures. lecture: 2 hours, lab: 2 hours
comi 1445 - presentation software: additional topics - 1 credit
this module explores more advanced tools and topic areas in powerpoint presentation software. lecture: 3 hours, lab: 1 hour
comi 1450 - windows operating system - 3 credits
this course familiarizes students with the graphical-user operating environment. basic and advanced functions of windows are demonstrated. student do laboratory assignments to utilize the basic operating functions of windows such as file handling, fonts, graphics, icons and screen control. lecture: 3 hours, lab: 1 hour
comi 1452 - intermediate windows - 1 credit
this module familiarizes students with the graphical-user operating environment. intermediate functions of windows ole (object link and imbedding files) and sound are demonstrated. students do laboratory assignments to utilize these intermediate operating functions of windows and also demonstrate them in class. (recommended: comi 1451) lecture: 3 hours, lab: 1 hour
comi 1453 - advanced windows - 1 credit
this module demonstrates advanced techniques of the windows operating system. topics include compound files, ole, sound, video, multi-media file editing and cd-rom. (recommended: comi 1452) lecture: 3 hours, lab: 1 hour
comi 1460 - unix operating system - 3 credits
this course covers basic command structures and syntax of the unix operating system and includes file and directory manipulation and shell scripts. essential system administration topics and system administration shell scripts are also discussed as well as system start up/shut down, account management and system backup of the unix operating system. covering advanced system administration topics including networking, security, printing systems and graphical-user interface (gui) of the unix operating system. (recommended: comi 1461) lecture: 3 hours, lab: 1 hour
comi 1462 - intermediate unix - 1 credit
this module provides an understanding of essential system administration topics and system administration shell scripts. it covers system start up/shut down, account management and system backup of the unix operating system. (recommended: comi 1461) lecture: 3 hours, lab: 1 hour
comi 1463 - advanced unix - 1 credit
this module covers advanced system administration topics including networking, security, printing systems and graphical-user interface (gui) of the unix operating system. (recommended: comi 1150, 1215 or 1224) lecture: 3 hours, lab: 1 hour
comi 1470 - windows programming using c++ - 3 credits
this course focuses on using c++ to design programs that run under the windows operating system. it includes an overview of object-oriented concepts, creating windows applications, capturing the mouse and keyboard, creating menus, dialog boxes and toolbars and single and multiple document interfaces. (recommended: comi 1150, 1215 or 1224) lecture: 3 hours, lab: 1 hour
comi 1471 - introduction to windows programming using c++ - 1 credit
this module focuses on fundamentals of using c++ to design programs that run under the windows operating system. it includes an overview of object-oriented concepts; creating simple windows applications; capturing the mouse and keyboard. (recommended: comi 1150, 1215 or 1224) lecture: 3 hours, lab: 1 hour

prerequisite: successful completion of course required before registering.
corequisite: course must be taken prior to or at the same time.
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are introduced to headers, footers and tables in basic word processing documents. 
*Lecture: 3 hours, Lab: 1 hour*

**COMI 1645 - Intermediate Word Processing - 1 Credit**

This module covers intermediate word processing features. Topics include tables and data management, envelopes, labels and mail merge, formatting large documents, tables of content and indexes, as well as creating online forms and working with outlines. *(Recommended: COMI 1640) Lecture: 3 hours, Lab: 1 hour*

**COMI 1650 - Advanced Word Processing - 1 Credit**

This module covers more advanced word processing features. Topics include incorporating graphic elements into documents, working with columns, using desktop publishing features and incorporating the use of macros into word processing documents. The use of the drawing tools as well as the creation of Web pages using a word processor will also be discussed. *(Recommended: COMI 1645) Lecture: 3 hours, Lab: 1 hour*

**COMI 1720 - Integration of Graphics, Databases and Word Processing - 1 Credit**

This module allows students to interface graphic files with a database (sort order) program along with the accompanying text documentation. Lecture: 3 hours, Lab: 1 hour

**COMI 1740 - Electronic Mail/Networking/Communications - 1 Credit**

This module introduces concepts and terminology of electronic online communication using internal and external, wide area and local area networks. Students use communication software to access outside computer information and electronic mail services to facilitate local and worldwide electronic communications and research. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1750 - HTML - 3 Credits**

This course covers the use of the HTML language and its associated tools including the basic features of HTML scripting, approaches to writing successful Web pages and accessing resources. Topics include graphics, tables, forms and dynamic and interactive documents. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1751 - Introduction to HTML - 1 Credit**

This module introduces students to the use of the HTML language and the basic features of HTML scripting. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1752 - Intermediate HTML - 1 Credit**

This module focuses on advanced scripting in HTML and writing interactive scripts and documents. *(Recommended: COMI 1751) Lecture: 3 hours, Lab: 1 hour*

**COMI 1753 - Advanced HTML - 1 Credit**

This module covers advanced use of the HTML language and its associated tools including the basic features of HTML scripting, approaches to writing successful Web pages and accessing resources. *(Recommended: COMI 1752) Lecture: 3 hours, Lab: 1 hour*

**COMI 1755 - XML Fundamentals (eXtensible Markup Language) - 3 Credits**

The newest language technique developing on the Web is the eXtensible Markup Language. This course introduces fundamentals of XML languages to define and validate data, use schemas, transformations, linking, VML, SMIL and CSS. XML files are used with different editing software. Assignments are used to demonstrate XML activity at students' Web sites. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1756 - XML 1 Basics (eXtensible Markup Language) - 1 Credit**

The newest language technique developing on the Web is the eXtensible Markup Language. This module introduces the use of XML languages to define and validate data. XML files are used with different editing software. Assignments are used to demonstrate XML activity at students' Web sites. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1757 - XML 2 Schemas, Transformations, Linking - 1 Credit**

The newest language technique developing on the Web is the eXtensible Markup Language. This module introduces XML language coding techniques of schemas, transformations and linking. Assignments are used to demonstrate XML activity at students' Web sites. *(Recommended: COMI 1756) Lecture: 3 hours, Lab: 1 hour*

**COMI 1758 - XML 3 VML, SMIL, CSS - 1 Credit**

The newest language technique developing on the Web is the eXtensible Markup Language. This module introduces XML language coding techniques of Vector Markup Language, Synchronized Multimedia Integration Language and Cascading Style Sheets. Assignments are used to demonstrate XML activity at students' Web sites. *(Recommended: COMI 1757) Lecture: 3 hours, Lab: 1 hour*

**COMI 1759 - Intermediate Use of the Internet - 1 Credit**

This course involves advanced use of the Internet and its associated tools including the basic features of HTML scripting, approaches to writing successful Web pages and accessing resources. Simple Java script is introduced. *(Recommended: COMI 1762) Lecture: 3 hours, Lab: 1 hour *

**COMI 1760 - Effective Use of the Internet - 3 Credits**

This course enables participants to become more productive through more efficient and effective use of the Internet. Focus is on the Internet and its associated tools including the basic features of HTML scripting, approaches to writing successful Web pages and accessing resources. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1761 - Introduction to the Use of the Internet - 1 Credit**

This module is an introduction to the Internet and its associated tools. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1762 - Intermediate Use of the Internet - 1 Credit**

This module enables participants to become more productive through more efficient and effective use of the Internet. *(Recommended: COMI 1761) Lecture: 3 hours, Lab: 1 hour*

**COMI 1763 - Advanced Use of the Internet - 1 Credit**

This course involves advanced use of the Internet and its associated tools including the basic features of HTML scripting, approaches to writing successful Web pages and accessing resources. Simple Java script is introduced. *(Recommended: COMI 1762) Lecture: 3 hours, Lab: 1 hour*

**COMI 1770 - Fundamentals of Web Site Development - 3 Credits**

The process of developing an effective Web site is facilitated by the use of editing languages. This course presents Web site development techniques using a current Web site editing language and introduces the use of editing languages to develop Web site building techniques. Students build and publish Web sites containing text, graphics, tables, forms, frames, scripting and site navigation. Assignments are used to demonstrate Web site content at students' published Web sites. *Lecture: 3 hours, Lab: 1 hour*

**COMI 1771 - Introduction to Web Site Development - 1 Credit**

This module familiarizes students with a one-level World Wide Web site. Students design and create a one-level Web page set containing a frame page, link table, form fields, graphic slide pages or download page. *Lecture: 3 hours, Lab: 1 hour*

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**Prerequisite:** Successful completion of course required before registering.  
**Corequisite:** Course must be taken prior to or at the same time.
COMI 1772 - Intermediate Web Page Development - 1 Credit
This module familiarizes students with a two-level Word Wide Web site. Students will design and create a two-level Web page set containing a frame page, link table, form fields, graphic slide pages or download page. (Recommended: COMI 1771) Lecture: 3 hours, Lab: 1 hour

COMI 1773 - Advanced Web Page Development - JavaScript - 1 Credit
JavaScript is a mechanism that allows programmers to create interactive and dynamic Web pages. This hands-on module is intended for Web developers who are getting started with JavaScript. (Recommended: COMI 1150 and COMI 1772) Lecture: 3 hours, Lab: 1 hour

COMI 1774 - Active Server Pages - 1 Credit
Active Server Web Pages is one of the many new Web language techniques now used to control Web site presentations. This course is an introduction to ASP and provides hands-on lab assignments for implementing ASP server side scripting control of hosted Web site presentations. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

COMI 1775 - Media on the Web - 1 Credit
Many media techniques are being used on the Web today. This course presents the implementation of different forms of media files as Web content. Coding techniques to implement different forms of HTML, Java script and media files are discussed. Assignments are used to demonstrate media content at students’ Web sites. Lecture: 3 hours, Lab: 1 hour

COMI 1776 - E-Commerce Software - 1 Credit
Electronic commerce on the Web is becoming an important part of business and organizational success. This module introduces Web site software that enables electronic commerce activity within the Web site and on Web sites offering electronic store capability. Current e-commerce software techniques to add an e-commerce capability to the Web site are introduced. Student Web sites and online store sites are used to display coursework. Lecture: 3 hours, Lab: 1 hour

COMI 1777 - Cascading Style Sheets - 1 Credit
Many content presentation control techniques are being used on the Web today. This module presents coding techniques for implementing Cascading Style Sheets to control the appearance of Web site content. Coding techniques to control the appearance of Web site content are presented. Assignments are used to demonstrate media content presentation control at the students’ Web sites. Lecture: 3 hours, Lab: 1 hour

COMI 1778 - Project - Web Site Implementation - 2 Credits
This is a capstone course for the Computer Science degree and certificate programs. Students design, develop and implement a Web site for an assigned topic. Lecture: 3 hours, Lab: 1 hour

COMI 1779 - Web Hosting - Domain Names - 1 Credit
This module requires students to research and determine alternative Web host locations and domain names for implementation of a Web site. Lecture: 3 hours, Lab: 1 hour

COMI 1782: Security of Your Computer - 1 Credit
This module introduces computer hardware and software security. Topics such as physical security of hardware, password systems, e-mail security, file backup/restore, data file encrypting, cookies, virus software, personal firewall and proxy software are covered. Lecture: 3 hours, Lab: 1 hour

COMI 1800 - Computer Networking Software - Novell - 3 Credits
This course presents the administration of a Novell 5 network. Topics include installing, using, administering and maintaining a Novell network. Lecture: 3 hours, Lab: 1 hour

COMI 1811 - Introduction to Computer Networking Software - 1 Credit
This module presents beginning terminology and provides hands-on experience in mapping out and configuring the component parts of a computer network. Lecture: 3 hours, Lab: 1 hour

COMI 1820 - Installing Computer Networking Software - 1 Credit
This module is a follow-up to COMI 1811. Focus is on actual installation of a computer network and installation of networking applications. Lecture: 3 hours, Lab: 1 hour

COMI 1830 - Managing and Maintaining Computer Networking Software - 1 Credit
This module covers how supervisors manage networks. Maintenance of the network, including back up and restoration, is covered. Lecture: 3 hours, Lab: 1 hour

COMI 1840 - Microsoft Windows 2000 Server - 3 Credits
This course presents the terminology and operating principles of Microsoft Windows NT Software. Students learn how to use, install and maintain Microsoft Windows NT networking software. Lecture: 3 hours, Lab: 1 hour

COMI 1841 - Introduction to Microsoft Windows 2000 Server - 1 Credit
This course presents the beginning terminology and provides hands-on experience in mapping out and configuring the component parts of a Microsoft Windows NT networking system. Lecture: 3 hours, Lab: 1 hour

COMI 1842 - Intermediate Microsoft Windows 2000 Server - 1 Credit
This module covers how supervisors manage networks. Students are taught to maintain a Microsoft NT network including troubleshooting. (Recommended: COMI 1841) Lecture: 3 hours, Lab: 1 hour

COMI 1843 - Advanced Microsoft Windows 2000 Server - 1 Credit
This module covers how to add users and groups and how to give access to Windows NT software. System monitoring, server management and trust relationships are practiced. (Recommended: COMI 1842) Lecture: 3 hours, Lab: 1 hour

COMI 1905 - Desktop Publishing Software - 3 Credits
This course focuses on basic page design, layout and formatting of publications for production of a complete camera-ready newsletter or newspaper. Lecture: 3 hours, Lab: 1 hour

COMI 1910 - Introduction to Desktop Publishing Software - 1 Credit
This course focuses on the graphic editing and basic page layout utilizing up-to-date desktop publishing application software and its most basic toolset. Lecture: 3 hours, Lab: 1 hour

COMI 1920 - Intermediate Desktop Publishing Software - 1 Credit
This course focuses on graphic editing, formatting techniques and page layouts while using up-to-date desktop publishing

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
software and its more advanced toolset.  
(Recommended: COMI 1910) Lecture: 3 hours, Lab: 1 hour

**COMI 1930 - Advanced Desktop Publishing Software - 1 Credit**

This course focuses on the complete publication of a newspaper/newsletter integrating forms, digitized graphics and textual materials with up-to-date application software. Advanced editing techniques of graphic and textual elements will also be covered using the software’s most complex toolset.  
(Recommended: COMI 1920) Lecture: 3 hours, Lab: 1 hour

**COMI 1971: Introduction to Animation Software - 1 Credit**

This module introduces students to the fundamental concepts and skills of animation software. Students learn how to draw basic shapes and work with type and the pen tool to create objects. Students learn to animate positions, edit key frames and animate object properties to create a basic animation.  
Lecture: 3 hours, Lab: 1 hour

**COMI 1973: Advanced Animation Software - 1 Credit**

This module expands students’ knowledge of skills of animation software. Students learn to create basic rollovers, animated and remote rollovers and animated masks. Students also learn to create basic behaviors, animate time-independent groups and add sounds to compositions. Creating advanced behaviors, combining animations with QuickTime movies in Web development software and exporting work are also explored.  
(Recommended: COMI 1971) Lecture: 3 hours, Lab: 1 hour

**COMI 2010 - Scripting Languages - 3 Credits**

Designing easy-to-use, interactive, error-free Web sites has become an important task. The Web pages on these sites generally include scripts written in JavaScript, VBScript, Perl and other similar languages. This course introduces students to scripting languages and their use in programming for the Web.  
(Recommended: COMI 1150) Lecture: 3 hours, Lab: 1 hour

**COMI 2015 - Introduction to Microsoft Project - 1 Credit**

This module introduces students to project management software, an essential tool used by most information technology environments. Upon completion of this course, students are able to create and analyze projects using Microsoft Project Manager.  
Lecture: 3 hours, Lab: 1 hour

**COMI 2020 - Network Security Software Fundamentals - 3 Credits**

This course introduces students to networking security, a critical knowledge point for technology professionals. This course provides students with introductory concepts and technical skills needed to create and maintain a secure network environment.  
Lecture: 3 hours, Lab: 1 hour

**COMI 2031 - Computer Support: Concepts - 3 Credits**

Due to high demand for specialists, this course introduces students to basic technical concepts, functions and support systems.  
Lecture: 2 hours, Lab: 2 hours

**COMI 2032 - Computer Support: End User - 3 Credits**

As the user-base of technology continues to grow, this course teaches students about the different tools available for internal vs. external users, reviews the recommended set of “soft skills” and identifies the many different skill levels of the computer user.  
Lecture: 2 hours, Lab: 2 hours

**COMI 2033 - Computer Support: Tools and Techniques - 3 Credits**

This course focuses on software support tools and how to determine which tools are best suited for particular environments as well as methods to assess the success and effectiveness of these tools.  
Lecture: 2 hours, Lab: 2 hours

**COMI 2035 - Introduction to Computer Forensics - 3 Credits**

This course starts with the basics of computer technology to build a foundation for understanding where evidence can be found. It introduces students to the technology and procedures of acquiring and analyzing digital evidence taken from computers. This course also exposes students to the software being used in the industry.  
Lecture: 2 hours Lab: 2 hours

**COMI 2036 - Introduction to Computer Ethics - 3 Credits**

This course explores the ethical impact of computer technology on the world, as well as the rules and regulations that ensure the proper use of technology. Internet crime, privacy protection and first amendment rights that protect our freedoms in cyberspace are closely examined.  
(Recommended: Take in final semester) Lecture: 3 hours, Lab: 2 hours

**COMI 2040 - Beginning Game Programming - 3 Credits**

This course will introduce the student to game development and the beginning principles of game programming.  
(Recommended: COMI 1150) Lecture: 2 hours, Lab: 2 hours

**COMI 2050 - Social Networking Systems - 3 Credits**

This course will introduce the concepts of social networking systems. It will define the advantages and disadvantages of current applications and explore tools, techniques and platforms that support the software from desktop computers to mobile devices. The students will learn the fundamentals of using social networking applications and becoming familiar with Web 2.0 technologies such as blogs, podcasts, wikis and forums. The variety of categories of these systems will be discussed and students will be able to apply these basic tools and techniques.  
Lecture: 2 hours, Lab: 1 hour

**COMI 2500 - Micro Computing Capstone - 3 credits**

This Capstone Course for the AS Degree in Micro Computing and Networking integrates the knowledge that students have acquired in their various areas of interest along with their knowledge of micro computing software. Emphasis is on current trends in technology and utilization of micro computing software. This course allows students to showcase their strengths by tying together key learning objectives explored throughout their program of study. Students design, develop and implement a comprehensive project for an assigned topic.  
Lecture: 3 hours, Lab: 1 hour

**COMP (Computer Studies and Information Processing)**

**COMP 1170 - Computer Application Systems - 3 Credits**

This course covers processes followed in designing computer systems, characteristics of key business computer application and inter-relationships between computer applications. Exercises and case problems are used to provide a thorough understanding of flowcharting techniques and applications development. Lecture: 3 hours

**Prerequisite:** Successful completion of course required before registering.  
**Corequisite:** Course must be taken prior to or at the same time.
COMP 1200 - Database Design and Management - 3 Credits
Different methods of organizing and accessing computer files are introduced with an in-depth coverage of database design and management. Teleprocessing concepts are reviewed and ACCESS is used for instructional purposes. Lecture: 3 hours, Lab: 1 hour

COMP 1210 - Database Implementation and Administration - 3 credits
This course focuses on the significant aspects of implementing, utilizing, and maintaining a database using a relational DBMS. Students learn the basics of database implementation including installing and configuring a DBMS, creating and population database tables, managing database tables using constraints and indexes, and extracting data using SQL. (Recommended: COMP 1200) Lecture: 2 hours, Lab: 2 hours

COMP 1230 - Systems Analysis and Design - 4 Credits
This course offers an introduction to concepts, methodology and techniques used in business-systems analysis and the design of computerized business systems. A project-team approach is used to solve a case study. (Recommended: In final year or with permission of instructor) Lecture: 3 hours, Lab: 2 hours

COMP 1360 - Introduction to COBOL - 3 Credits
This is an introduction to the language ANS COBOL. Basic topics such as structured coding, editing and control breaks are covered using card and sequential disk files. (Recommended: COMI 1150) Lecture: 2 hours, Lab: 2 hours

COMP 1370 - Advanced COBOL - 3 Credits
This course covers advanced topics of the language ANS COBOL including subscripting, indexing, sorting, report writer and the creation, accessing and updating of various types of disk files. (Recommended: COMI 1150, COMP 1360) Lecture: 2 hours, Lab: 2 hours

COMP 2410 - Programming - Assembler - 3 Credits
This course offers an introduction to the function of programming. Applications in basic programming are undertaken. Students perform programming drills, exercises and program assignments using Assembler Language. (Recommended: COMI 1150) Lecture: 3 hours, Lab: 2 hours

COMP 2430 - Operating Systems - 4 Credits
This course covers the structure and components of operating systems. Topics include controlling system resources, interface concepts, multiprogramming, networks and command language techniques of current operating systems. Laboratory assignments provide application of these principles. Lecture: 3 hours, Lab: 2 hours

COOPERATIVE EDUCATION
See LIBA 1010 and 1020, ADAS 2580 and 2590 and MEDL 2910 for appropriate course sections.

CSCO (NETWORKING CERTIFICATION)

CSCO 1850 - Networking Technology - 3 Credits
This course provides students with a thorough understanding of how basic networking components work in a practical hands-on environment utilizing state-of-the-art telecommunications equipment. Lecture: 2 hours, Lab: 2 hours

CSCO 1860 - Intermediate Networking - 3 Credits
This course focuses on networking terminology and protocols, networking standards, LAN, WAN, OSI modules, Ethernet, Token ring, FDDI, TCP/IP addressing protocol, dynamic routing and the network administrator's role and function. (Prerequisite: CSCO 1850) Lecture: 2 hours, Lab: 2 hours

CSCO 1870 - Local Area Networking (LAN) Design and Management - 3 Credits
This course focuses on advanced networking concepts that enable students to design and implement Local Area Networks and Virtual Local Area Networks. (Prerequisite: CSCO 1860) Lecture: 2 hours, Lab: 2 hours

CSCO 1880 - Wide Area Networking (WAN) Design and Configuration - 3 Credits
This course focuses on advanced networking concepts that enable students to design and implement Wide Area Networks. (Prerequisite: CSCO 1870) Lecture: 2 hours, Lab: 2 hours

CSCO 1990 - Network Security Hardware - 4 Credits
This course concentrates on network security procedures and practices as they apply to routed networks. Security threats and their management, intrusion detection, securing networks through hardware devices, Authentication, Authorization and Accounting (AAA), firewall technologies Cryptographic systems and virtual private networks (VPNs) are included. (Prerequisite: CSCO 1860 or equivalent experience) Recommended: Successful completion of CCNA exam and Cisco Certified Academy attendance or demonstrated proficiency using laboratory equipment) Lecture: 3 hours, Lab: 3 hours

CSCO 1991 - Network Security: PIX Firewall - 4 Credits
This course concentrates on network security procedures and practices as they apply to PIX firewalled networks. Security management, intrusion detection, secure connectivity and virtual private networks (VPNs) are included. (Recommended: Successful completion of CCNA exam and Cisco Certified Academy attendance or demonstrated proficiency using laboratory equipment) Lecture: 3 hours, Lab: 3 hours

CSCO 1996 - Network Security: ASA Firewall - 5 Credits
This course concentrates on network security procedures and practices as they apply to PIX firewalled networks. Security management, intrusion detection, secure connectivity and virtual private networks (VPNs) are included. (Recommended: Successful completion of CCNA exam and Cisco Certified Academy attendance or demonstrated proficiency using laboratory equipment) Lecture: 3 hours, Lab: 5 hours

CSCO 2000 - Implementing Secure Converged Wide Area Networks - 5 Credits
This course covers advanced skills required to secure and enhance services in enterprise-class networks for teleworkers and remote sites with focus on configuring and securing remote access, VPN clients, and DSL technologies. Topics include frame mode MPLS, GRE tunnels and site-to-site IPSEC VPN, Cisco Easy VPN. Also included are strategies used to mitigate network attacks, Cisco device hardening, NTP client, AAA, IOS IPS and IOS firewall features. (Required: Successful completion of CCNA exam, Cisco Academy attendance, CSCO 1880 or demonstrated proficiency using laboratory equipment) Lecture: 3 hours, Lab: 8 hours

UPDATE 8/24/09

Prerequisite: Successful completion of course required before registering.
Corequisite: Course must be taken prior to or at the same time.
**DAST 1010 - Oral Biology I - 2 Credits**

This is an introductory course in head and neck anatomy and physiology for the dental assistant. Particular attention is devoted to the oral cavity. Topics include the terminology and function of the teeth, occlusion, skull, nerve innervation and blood flow. (Prerequisite: Enrollment in Dental Assisting Program) Lecture: 2 hours

**DAST 1020 - Preventive Dentistry - 2 Credits**

This course offers students an introduction to the prevention and management of oral diseases. (Prerequisite: Enrollment in Dental Assisting Program) Lecture: 2 hours

**DAST 1030 - Chairside Dental Assisting I - 4 Credits**

This course introduces students to procedures and practices involved in assisting the dentist. Content includes the preparation, use and care of dental instruments and equipment; patient management; basic microbiology and infection control procedures. (Prerequisite: Enrollment in Dental Assisting Program) Lecture: 3 hours, Lab: 4 hours

**DAST 1040 - Oral Biology II - 2 Credits**

This course covers patient evaluation with medical histories, medical emergencies and oral conditions. Students are introduced to the fundamental concepts involving the development of oral tissues. (Prerequisite: DAST 1010) Lecture: 2 hours

**DAST 1050 - Chairside Dental Assisting II - 5 Credits**

This course is a continuation of DAST 1030. Students develop basic skills for assisting the dentist with dental specialties, such as endodontics and oral and maxillofacial surgery. Students are assigned to dental treatment facilities for supervised practice of clinical skills. Includes a one-week intercession. (Prerequisites: BIOL 1020 or 1070, DAST 1010, 1020, 1030, 1225, DENT 2010, 2225, Corequisite: DAST 1060) Lecture: 2 hours, Lab: 4 hours, Clinical: 320 hours over 16 weeks

**DAST 1060 - Dental Office Procedures - 2 Credits**

This course covers principles and practices of the dental office. Topics include telephone, patient and appointment management; the preparation, use and care of office and treatment records; third party payment; supply and inventory control; use of computers to perform basic dental office procedures; and the legal and ethical standards required of professional dental personnel. (Corequisite: DAST 1050 or permission of instructor) Lecture: 2 hours

**DAST 1225 - Dental Materials Lecture - 1 Credit**

This course introduces students to the materials used in dental practice, including their physical properties and uses and considerations for their selection. (Prerequisite: Enrollment in Dental Assisting Program, Corequisite: DENT 2225) Lecture: 1 hour

**DENT 1000 - Introduction to Dental Health Careers - 2 Credits**

This course provides an introduction to dental assisting and dental hygiene fields. Students gain an understanding of both professions, how to achieve success in dental assisting and dental hygiene programs and basic dental terminology. This course is a prerequisite for entering either program. Lecture: 2 hours

**DENT 1010 - Introduction to Dental Radiography - 1 Credit**

This course provides an opportunity for practicing dental assistants to learn the basic principles and techniques of intraoral and panoramic radiography. Students expose, process, mount and evaluate radiographs during laboratory sessions. This course also aids in preparing dental assistants to sit for the Dental Assisting National Board. Successful completion of this course satisfies the requirements set by the RI Department of Health for exposure of radiographs in the dental setting. (Prerequisite: Minimum six months experience as a chairside dental assistant) Lecture: 3 hours, Lab: 3 hours
**DENTAL HYGIENE - DIAGNOSTIC MED. SONOGRAPHY**

**DENTAL HYGIENE**

**DHYG 1010 - Dental and Oral Anatomy - 3 Credits**

This course is a study of the structure and function of the mouth, teeth, head and neck. (Prerequisite: Acceptance into the Dental Hygiene Program) Lecture: 3 hours

**DHYG 1020 - Dental Hygiene I - 3 Credits**

This course introduces students to the fundamental skills and procedures in dental hygiene practice. (Prerequisite: Acceptance into the Dental Hygiene Program, Corequisite: DHYG 1030) Lecture: 3 hours

**DHYG 1030 - Clinical Dental Hygiene I - 2 Credits**

This course provides an opportunity for students to apply the principles studied in DHYG 1020 in the pre-clinical setting. Students work with mannequins and laboratory partners. (Prerequisite: Acceptance into the Dental Hygiene Program, Corequisite: DHYG 1020) Lab: 6 hours

**DHYG 1040 - Oral Embryology and Histology - 2 Credits**

This course involves the study of the development, microscopic structure and function of oral and facial tissues. (Prerequisites: BIOL 1020, DHYG 1010, 1020 and 1030) Lecture: 2 hours

**DHYG 1050 - Dental Hygiene II - 3 Credits**

A continuation of the principles of DENT 1020, this course covers the philosophy of prevention, concepts of health and wellness, the dental hygiene treatment plan oral infection control, sealants and fluorides. Emphasis is on communication skills, patient management and development and implementation of educational strategies. (Prerequisites: DHYG 1020, 1030) Lecture: 3 hours

**DHYG 1060 - Clinical Dental Hygiene II - 3 Credits**

This course continues application of the principles and skills learned in DHYG 1020 and DHYG 1030 as well as new material learned in DHYG 1050 including patient education and management. (Prerequisites: DHYG 1020, 1030) Clinic: 8 hours

**DHYG 2010 - Pathology - 2 Credits**

This course is an examination of general and oral diseases. Content includes etiologic agents, tissue response to injury, immunopathology, neoplasia, cardiovascular disease, general diseases with oral manifestations and oral pathology. Consideration is given to specific conditions of importance to oral assessment and care. (Prerequisite: BIOL 1020, DHYG 1040) Lecture: 2 hours

**DHYG 2020 - Dental Hygiene III - 3 Credits**

This course continues to expand on the principles of dental hygiene practice. Topics include service to patients with special needs and nutrition, including nutritional counseling. (Prerequisites: DHYG 1050, 1060 Corequisite: DHYG 2030) Lecture: 3 hours

**DHYG 2030 - Clinical Dental Hygiene III - 4 Credits**

This course continues application of the principles and skills practiced in DHYG 1050, 1060 and 2020. (Prerequisites: DHYG 1050 and 1060) Clinic: 12 hours

**DHYG 2040 - Community Dental Health I - 2 Credits**

This course introduces students to the principles of dental hygiene practice in the community setting. Content includes financing and delivery of care, cultural diversity, education of groups, program planning and evaluation and management of the evidence base for dental hygiene practice. (Prerequisite: PSYC 2010, DHYG 1060) Lecture: 2 hours

**DHYG 2045 - Community Dental Health II - 1 Credit**

This course allows students to apply principles of dental hygiene practice through a supervised externship in a community dental health facility. (Prerequisite: DENT 2220, DHYG 1010, 2020 and 2030) Clinic: 3 hours

**DHYG 2050 - Periodontics - 3 Credits**

This course involves an intensive study of the periodontium as it relates to dental hygiene practice. Content includes epidemiology and pathogens of periodontal disease, assessment of periodontal status, current therapeutic intervention and strategies for maintenance of the periodontal patient. (Prerequisites: BIOL 1020 and 2210, DHYG 1010, 1040, 1050 and 1060) Lecture: 3 hours

**DHYG 2060 - Dental Hygiene IV - 2 Credits**

This course continues to expand on principles of dental hygiene practice. Content includes legal and ethical issues, dental specialties and entering the professional work force. (Prerequisite: DHYG 2020, 2030) Lecture: 2 hours

**DHYG 2070 - Clinical Dental Hygiene IV - 5 Credits**

This course allows students to continue to apply the principles and skills practiced in DHYG 2020, 2030 and 2060. Integration of dental hygiene procedures into a complete dental hygiene service is covered. (Prerequisite: DHYG 2030, DHYG 2050) Clinic: 15 hours

**DHYG 2090 - Pharmacology for the Dental Hygienist - 3 Credits**

This course is a study of the principles of pharmacology as they relate to oral health care. Content includes indications and contraindications for use, pharmacological effects, adverse reactions and interaction of drugs. Special consideration is given to drugs commonly used in dentistry, as well as oral implications of drugs. (Prerequisites: BIOL 1020, DHYG 1020) Lecture: 3 hours

**DHYG 2200 - Local Anesthesia for the Registered Dental Hygienist - 2 credits**

This course is designed to enable practicing dental hygienists to gain the knowledge and skill needed to earn a permit to administer local anesthesia in Rhode Island. Topics include oral anatomy, neurophysiology, the pharmacology and pharmacokinetics of local anesthetic agents, legal issues related to local anesthesia and basic injection techniques. Students will serve as patients for each other. (Prerequisites: Active licensure as a dental hygienist in Rhode Island or another state with substantially similar licensure requirements, current CPR certification at the American Heart Association, Health Care Provider level; Completed hepatitis B vaccination series) Lecture: 2 hours Lab: 2 hours

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Prerequisite: Successful completion of course required before registering.  
Corequisite: Course must be taken prior to or at the same time.
DMSD (Diagnostic Medical Sonography)

DMSD 2100 - Patient Care for Sonography - 3 credits

This course is designed to develop the knowledge and skills necessary to address the needs of the patient in the diagnostic imaging department. The success of the students in the clinical setting requires the ability to conduct themselves in a professional and ethical manner. The safety of the patient requires the student to have knowledge of the patient assessment, basic nursing skills and the ability to react to medical emergencies. Lecture: 3 hours

DMSD 2210 - Sonographic Physics and Instrumentation - 4 credits

This course provides students with theoretical and practical aspects of ultrasound physics and instrumentation. Wave form, propagation, velocity, wave length, acoustic impedance, reflection and rarefaction are discussed. Components of the ultrasound imager are examined as well as recording devices and basic doppler principles. (Prerequisite: MATH 1700 or equivalent) Lecture: 3 hours; Lab: 2 hours

DMSD 2220 - Sonographic Imaging - 3 credits

This course provides students with general information that has application in all the ultrasonic imaging concentrations. It addresses standard protocols for patient care, as well as the management of data from other imaging modalities, laboratory findings and patient history. Pertinent legal principles are also covered. An overview of the categories in which disease occurs is included. The biological effects of ultrasound is discussed along with quality control procedures and their importance. Lecture: 3 hours

Prerequisite: Successful completion of course required before registering.

DMSD 2230 - Abdominal Ultrasound - 3 credits

This course provides a foundation of physiology, pathology and pathophysiology as it relates to the human abdomen specific to the performance of Abdominal Ultrasound. Students begin to recognize normal and abnormal imaging as it relates to anatomy, pathology and pathophysiology of the abdomen. Scanning techniques, protocols are discussed in normal and abnormal conditions. The development of the ability to perform abdominal examinations begins with classroom experience. Students use real-time ultrasound equipment with various transducers. (Prerequisite: DMSD 2100) Lecture: 3 hours

DMSD 2235 - Ultrasound for Small Parts, Gynecology and Male Pelvis - 3 credits

This course provides a foundation of physiology, pathology and pathophysiology as it relates to the male and female pelvis, thyroid, breast and scrotum. Students begin to recognize normal and abnormal imaging as it relates to anatomy, pathology and pathophysiology of these structures. Scanning techniques and protocols are discussed in normal and abnormal conditions. (Prerequisite: DMSD 2230) Lecture: 3 hours

DMSD 2240 - General Ultrasound Practicum I - 3 credits

Initial clinical scanning experience of the abdomen is covered. This course focuses on clinical application of standard protocols of the abdomen. Normal and abnormal anatomy are emphasized. Students begin to develop the critical thinking skills needed to correlate the examination with clinical history. Students must be competent in aortic and renal examinations at the completion of this class. Clinical education and competency occurs under the supervision of a registered sonographer. (Prerequisite: DMSD 2230) Clinical: 32 hours per week

DMSD 2242 - General Ultrasound Practicum II - 3 credits

This practicum involves ongoing assessment of advanced clinical skills of the abdomen incorporating advanced identification of pathology and pathophysiology. Age specific scanning protocol are covered (infant to adult). Basic scanning protocol on male and female pelvis, thyroid, breast and scrotum is covered. Students must be competent on the complete scan of the abdomen at the completion of this class. Clinical education and student competency is under the supervision of a Registered Sonographer. (Prerequisite: DMSD 2241) Clinical: 32 hours per week

DMSD 2245 - Sonographic Anatomy - 3 credits

This course provides comprehensive coverage of the abdomen and superficial structures (small parts) and their sonographic appearance. Pertinent gross anatomy, sectional anatomy, physiology, pathology and pathophysiology are examined. Students relate specific anatomy to scanning plane and preferred scanning protocols. Lecture: 3 hours

DMSD 2251 - Vascular Ultrasound II - 3 credits

This course provides students with basic information specific to the performance of Vascular Ultrasound. An overview of the vascular system including arterial, cerebrovascular and venous systems is included. Scanning protocols for the arterial system of the upper and lower extremity are addressed. The use of plethysmography and real-time ultrasound to evaluate and record the hemodynamics of arterial flow is covered. The recognition of normal anatomy, basic pathology and pathophysiology are also addressed. In the classroom, students use plethysmography and real-time ultrasound equipment with vascular transducers, Doppler and color Doppler to develop the ability to perform vascular examinations. (Prerequisite: DMSD 2100) Lecture: 3 hours

DMSD 2250 - Vascular Ultrasound I - 3 credits

This course provides an in depth study of vascular ultrasound including pathophysiology, etiology of disease, clinical
DMSD 2252 - Advanced Vascular Ultrasound - 3 Credits

This course focuses on the application of vascular ultrasound relating to abdominal vasculature and other rare specialty examinations like pseudoaneurysm and fistula. Other topics discussed include therapeutic interventions, interoperative monitoring, venous mapping and the use of ultrasound contrast agents. Interpretation skills on all testing in all disease states are further developed. *(Prerequisite: DMSD 2251) Lecture: 3 hours*

DMSD 2253 - Vascular Practicum I - 3 Credits

This course provides students with initial clinical scanning experience for upper and lower extremity arterial examinations. Clinical application of standard protocols focuses on recognition of normal plethesmographic tracings, normal ultrasound vascular imaging and Doppler patterns. Students begin to develop the critical thinking skills required to correlate clinical history with exam requirements. Clinical education and clinical competency occurs under the supervision of a registered vascular sonographer. *(Prerequisite: DMSD 2250) Clinical: 32 hours per week*

DMSD 2254 - Vascular Practicum II - 3 Credits

This course provides students with initial clinical scanning experience for cerebrovascular and venous examinations. Clinical application of standard protocols focuses on normal vascular ultrasound imaging for cerebrovascular and venous examinations. Recognition of normal and abnormal images and Doppler patterns are included. Students use critical thinking skills to integrate clinical history with abnormal findings. Clinical education and clinical competency occurs under the supervision of a registered vascular sonographer. *(Prerequisite: DMSD 2250) Lecture: 3 hours*

DMSD 2255 - Vascular Practicum III - 3 Credits

This course provides students with advanced clinical scanning experience for upper and lower extremity arterial, venous, and cerebrovascular examinations. Final competency evaluation will occur along with the opportunity to perform abdominal vasculature and rare specialty examinations. Students use critical thinking skills to integrate clinical history to abnormal findings. Clinical education and clinical competency occur under the supervision of a registered vascular sonographer. *(Prerequisite: DMSD 2252) Clinical: 32 hours per week*

DMSD 2260 - Echocardiography I - 3 Credits

This course provides students with the basic (beginning) knowledge of echocardiography and the echocardiographic examination using M-Mode, two-dimensional, Doppler and color Doppler modalities. Basic cardiac anatomy and principles related to echocardiography are discussed. Recognition of normal anatomy and measurements will be addressed. Recognition of scanning windows and imaging planes will be addressed. Basic scanning techniques, specific protocols and echocardiographic findings will be discussed in the normal and abnormal conditions. The basic development of the ability to perform examinations in these areas will occur with classroom experience using real-time equipment with transthoracic, and Doppler and color Doppler display modes. *(Prerequisite: DMSD 2100) Lecture: 3 hours*

DMSD 2261 - Echocardiography II - 3 Credits

This course expands on the material presented in Echocardiography I and continues to provide students with the knowledge necessary to capably perform a complete and diagnostic echocardiographic examination using M-Mode, two-dimensional, Doppler and color Doppler modalities. More complex anatomy and abnormal pathology are addressed. Scanning techniques, specific protocols and echocardiographic findings will be discussed in relation to these more complex abnormalities. The development of the ability to perform examinations in these areas will occur with classroom experience using real-time equipment with trans-thoracic, and Doppler and color Doppler display modes. *(Prerequisite: DMSD 2260) Lecture: 3 hours*

DMSD 2262 - Advanced Echocardiography - 3 Credits

This course expands on the material presented in Echocardiography I and II and continues to provide students with the knowledge necessary to capably perform a complete and diagnostic echocardiographic examination using M-Mode, two-dimensional, Doppler and color Doppler modalities. This course concentrates on the recognition and interpretation of more complex abnormal anatomy and disease states. Scanning techniques, specific protocols and echocardiographic findings will be discussed in relation to these abnormal conditions. The development of the ability to perform examinations in these areas occurs with classroom experience using real-time equipment with transthoracic, and Doppler and color Doppler display modes. *(Prerequisite: DMSD 2261) Lecture: 3 hours*

DMSD 2263 - Echocardiography Practicum I - 3 Credits

This practicum involves the observation and initial scanning experience of transthoracic adult cardiac sonographic examinations with emphasis on normal two-dimensional, M-Mode and Doppler pattern recognition. Students are under the supervision of a registered echocardiographer. *(Prerequisite: DMSD 2260) Clinical: 32 hours per week*

DMSD 2264 - Echocardiography Practicum II - 3 Credits

This practicum involves the clinical performance of transthoracic adult cardiac sonographic examinations with emphasis on normal two-dimensional, M-Mode and Doppler pattern recognition. Focus is on performing complete exams on patients with complex disease states. Students are under the supervision of a registered echocardiographer. *(Prerequisite: DMSD 2264) Clinical: 32 hours per week*

DMSD 2265 - Echocardiography Practicum III - 3 Credits

This practicum involves the clinical performance of transthoracic adult cardiac sonographic examinations with emphasis on normal two-dimensional, M-Mode and Doppler pattern recognition. Focus is on performing complete exams on patients with complex disease states. Students are under the supervision of a registered echocardiographer. *(Prerequisite: DMSD 2264) Clinical: 32 hours per week*

DMSD 2266 - Echocardiography Practicum IV - 3 Credits

This practicum involves the clinical performance of transthoracic adult cardiac sonographic examinations with emphasis on normal two-dimensional, M-Mode and Doppler pattern recognition. Focus is on performing complete exams on patients with complex disease states. Students are under the supervision of a registered echocardiographer. *(Prerequisite: DMSD 2264) Clinical: 32 hours per week*

DMSD 2267 - Echocardiography Practicum V - 3 Credits

This practicum involves the clinical performance of transthoracic adult cardiac sonographic examinations with emphasis on normal two-dimensional, M-Mode and Doppler pattern recognition. Focus is on performing complete exams on patients with complex disease states. Students are under the supervision of a registered echocardiographer. *(Prerequisite: DMSD 2264) Clinical: 32 hours per week*

DMSD 2500 - Diagnostic Medical Sonography Seminar - 3 Credits

This is an interactive course combining General Abdominal students, Echocardiography students and Vascular Students. This provides students with an opportunity to discuss their scanning experience and review skills necessary for professional practice. Students prepare a research project on a topic in their area of research. *(Not for graduation)*
EMER-ENGL

Prerequisite: Completion of English Placement Exam

EMER 1000 - Fundamentals of Emergency Management - 3 Credits
This course provides information that enables persons entering the profession or expanding their roles to function effectively with a broad array of emergency management issues. The primary purpose is to provide an overview of the characteristics, functions, resources, and capabilities of an integrated system and how various emergency management services (fire personnel, police, security, health care providers, etc.) work together effectively. Emphasis is placed on how this system is applied to all hazards for all government levels, across the four phases and all functions of emergency management. It includes the role of national, regional, and local services in a variety of disasters. This course is intended for a broad audience including personnel in public service, emergency field, health care facilities, first responders and others having an interest in gaining a working knowledge of preparedness. Lecture: 3 hours

EMER 1010 - Understanding Terrorism - 3 Credits
This course provides students with an understanding of the definition, origins and development of terror and its influence on public policy decisions. The history and changing nature of terrorism and the fostering transitions in public power to promote group goals is considered and evaluated. Successes and failures are examined and discussed. Individual and community awareness of preparation for and response to, terrorist activity are presented. This course is intended for anyone interested in learning more about terrorism. Lecture: 3 hours

EMER 1020 - Basic Concepts of Emergency Preparedness for Bioterrorism - 3 Credits
This course covers basic concepts of emergency preparedness, the biological agents involved in acts of terrorism, the means for recognition and the ability to participate in local and statewide response systems. Focus is on past bio-terrorist activities and implications for the future. Key elements of emergency disaster planning include even assessment, methods to increase public awareness and identification of key government agencies involved in homeland security and communication. Students also learn about federal and local laws that impact terrorist attitudes and/or provide for emergency disaster planning. Lecture: 3 hours

EMER 1030 - Disaster Response Operations and Management - 3 Credits
This course focuses on the principles that promote effective disaster response operations and management. The nature of disasters, the context of U.S. response operations and the roles and responsibilities of various emergency management related organizations are examined. Myths and realities of human behavior in catastrophic events as well as the divergent approaches to disaster response operations (e.g. command and control vs. networking/problem solving) are reviewed. The importance of providing an effective response for the affected population is discussed. This course also examines specific functions relating to flood, hazardous materials and terrorist incidents. Various problems associated with response operations are identified. Incident command systems and their interaction with emergency operations centers are emphasized. The role of technology and mutual aid agreements are discussed. (Prerequisite: EMER 1000) Lecture: 3 hours

EMER 1040 - Civilian and First Responders’ Impact from Disasters (Trauma Treatment in an Age of Disaster and Terrorism) - 3 Credits
This course provides a broad overview of the causes and first responder treatment of psychological trauma in both precipitated and natural disasters in order to help individuals deal with the psychological events that arise from these emergency situations. The effect of trauma on society, those directly involved and on treatment professionals is investigated. The terrorist link with trauma is examined along with the more familiar trauma caused by natural disasters and other emergency situations. Treatment options will also be examined to assist individuals in making appropriate referrals and effectively participate as a member of an emergency team. (Prerequisite: ENGL 2100) Lecture: 3 hours

EMER 1050 - Practicum/Externship Emergency/Disaster Management - 3 Credits
This practicum/externship is for individuals who have a background in emergency/disaster management or with civilians and first responders. (Prerequisite: Completion of emergency/disaster management courses EMER 1000, 1010 or 1020 and 1030 or permission of the instructor) Seminar: 3 hours, Lab: 6 hours

ENGL (ENGLISH)

COURSES BY SUBJECT AREA
ESL COURSES: SPCH 1120, ENGL 1070, 1080, 1090, 0312, 1300
READING: ENGL 0700, 0850, 0890, 1000
WRITING: ENGL 0250, 1005, 1010, 2010, 2015, 1310, 1400, 1410, 1430, 2100
LITERATURE: ENGL 1200, 1020, 2020, 1030, 2030, 1040, 2040, 2050, 1210, 1220, 1230, 1240, 1250, 1260, 1270, 1280, 1290, 1360, 1370, 2200, 2230
ENGL 0250 - Compensatory Writing Skills - 3 in-house Credits*
This writing course is for students who need to learn and/or review paragraph form and basic sentence skills: parts of speech, punctuation, capitalization and sentence formation. By writing paragraphs, students will demonstrate their ability to plan, organize and express ideas effectively and in grammatically correct sentences. (Prerequisite: English Placement Exam) Lecture: 3 hours

Corequisite: Course must be taken prior to or at the same time.

Prerequisite: Successful completion of course required before registering.
ENGL 0312 - English as a Second Language: Reading I - 3 in-house Credits*

This course is designed to improve the vocabulary knowledge and reading comprehension of students speaking English as a second language. The content includes such college reading skills as developing word knowledge, identifying main ideas, locating important details and applying basic study strategies. (Prerequisite: Completion of ENGL 1080 with grade of "C" or better)

ENGL 0700 - Essential Reading Skills - 3 in-house Credits*

This course is for students who need to build a foundation for college reading by mastering the skills that underlie successful reading. Instruction focuses on vocabulary development, word analysis, reading rate and accuracy, as well as literal reading comprehension. (Prerequisite: Appropriate test score or permission of instructor) Lecture: 2 hours; Lab: 1 hour

ENGL 0850 - Basic College Reading - 3 in-house Credits*

This course teaches the reading skills essential for success in college and everyday life. It focuses on the strategies needed for developing vocabulary, as well as strategies for improving comprehension and retention of college textbook material. In addition, a novel is required reading. (Prerequisite: Successful completion of ENGL 0700, appropriate test score or permission of instructor) Lecture: 2 hours; Lab: 1 hour

ENGL 0890 - Critical Reading for College Success - 3 in-house Credits*

In this course, the student develops reading and thinking skills that are essential for college and workplace success. Focus is on building an enhanced vocabulary, as well as examining author's purpose and point of view, drawing inferences and applying advanced comprehension strategies. In addition, a work of nonfiction is required reading. (Prerequisite: Successful completion of ENGL 0850, appropriate test score or permission of instructor) Lecture: 2 hours, Lab: 1 hour

ENGL 1000 - Seminar on Student Success - 1 Credit

Students will learn information and skills critical to improving their success in college. Course format encourages active, cooperative learning. Students are provided an overview of study skills, institutional resources, communication skills, wellness issues, career planning and decision-making. Students will process and apply information to their academic and personal lives. Lecture: 1 hour

ENGL 1005 - College Writing - 3 credits

This course focuses on the writing process: planning, organizing, developing, drafting and revising. Course activities begin with paragraphs and progress to essays and include research documentation assignments. (Prerequisite: English placement exam or successful completion of 0250) Lecture: 3 hours

ENGL 1010 - Composition I - 3 Credits

Note: Composition I is recommended for all first-year students and required for many, depending on curriculum.

The purpose of this course is to enable students to write fluent, accurate and effective essays, including research and documentation assignments. (Prerequisite: English placement exam or at least a "C" in ENGL 1005.) Lecture: 3 hours

ENGL 1020 - 19th Century American Literature - 3 Credits

This survey course examines American literature of the 19th century, including consideration of its cultural and historical contexts. (Meets Literature elective and English concentration requirements.) Lecture: 3 hours

ENGL 1030 - British Literature I - 3 Credits

This survey course in British literature from the early Anglo-Saxon period to the eighteenth century examines selected works in various genres in light of their historical and cultural contexts. (Meets Literature elective and English concentration requirements.) Lecture: 3 hours

ENGL 1040 - World Literature to 16th Century - 3 Credits

This course examines literature in translation of the Ancient World, Middle Ages and Renaissance as a basis for understanding literature as an art and a reflection of its times, the humanities and the modern world. (Meets Literature elective and English concentration requirements.) Lecture: 3 hours

ENGL 1070 - English as a Second Language I - 6 Credits

This course is the first in the sequence of academic English-as-a-Second Language offerings at the college. It is designed for students who are pursuing academic studies at the college level. Prior knowledge of the English language is necessary. Grammar and sentence building in English are studied with sequential emphasis placed on listening, speaking, reading and writing. Outcomes of this course include ability to form several complete sentences regarding one topic. Students who have successfully completed this course will then take ENGL 1080. (Prerequisite: Successful completion of ENGL 1070 or recommendation following ESL placement testing) Lecture: 6 hours

ENGL 1080 - English as a Second Language II - 6 Credits

This course is a continuation of ENGL 1070 and is also designed for students pursuing academic studies at the college level. Listening and speaking continue to be areas of second language practice, with more emphasis on reading and writing skills. As an outcome, students will be able to form a coherent paragraph of eight to 10 sentences. Students who have successfully completed this course will then take ENGL 1090. (Prerequisite: Successful completion of ENGL 1070 or recommendation following ESL placement testing) Lecture: 6 hours

ENGL 1090 - Paragraph Writing in English as a Second Language - 6 Credits

This course is designed to increase the writing performance of students of English as a Second Language. It will emphasize the writing process and advanced grammar as students progress from generating acceptable sentences to combining sentences to form paragraphs. In addition, students will be able to form a multiple-paragraph essay as an outcome of the course. Students who have successfully completed this course will then take ENGL 1300. (Prerequisite: Successful completion of ENGL 1080 or recommendation following ESL placement testing) Lecture: 6 hours

ENGL 1200 - Introduction to Literature - 3 Credits

This course examines a variety of literary genres (fiction, nonfiction, poetry and drama) as expressions of the human desire to communicate philosophy, experience, and attitudes. Examples found in diverse literary cultures from ancient times to the present are the basis for reading, analyzing skills for college study. Topics reflect those in typical introductory college courses. (Prerequisite: English 1070 or appropriate placement test score) Lecture: 3 hours

ENGL 1200 - Introduction to Literature - 3 Credits

This course examines a variety of literary genres (fiction, nonfiction, poetry and drama) as expressions of the human desire to communicate philosophy, experience, and attitudes. Examples found in diverse literary cultures from ancient times to the present are the basis for reading, analyzing,
and evaluating these forms of verbal expression. (Meets Literature elective and English concentration requirements)  
Lecture: 3 hours

ENGL 1210 - The Film as Literature I - 3 Credits
This introduction to the film studies a variety of classic motion pictures from the past 50 years to acquaint students with their value as literary and cinematic art. Viewings, readings from scenarios and scripts and critical essays provide material for discussion and written work. (Meets Literature and English concentration requirements.) (Prerequisite: None is required, though a general introductory literature course, such as Introduction to Literature [ENGL 1200] or World Literature [ENGL 1040 and ENGL 2040] is recommended) Lecture: 2 hours, Viewing: 2 hours

ENGL 1220 - Introduction to Poetry - 3 Credits
The purpose of this course is to deepen students' engagement with the metaphorical nature of language through understanding and enjoyment of poetry. (Meets Literature and English concentration requirement.) (Prerequisite: None is required, though a general introductory literature course such as Introduction to Literature [ENGL 1200] or World Literature [ENGL 1040 and 2040] is recommended) Lecture: 3 hours

ENGL 1230 - Modern Literature - 3 Credits
This one-semester survey course considers significant literature of the world from the turn of the twentieth century to the present. It examines many literary movements, including Modernism and Postmodernism, with emphasis on broadness of understanding and ability to interpret and evaluate texts. (Meets Literature elective and English Concentration requirements) Lecture: 3 hours

ENGL 1240 - Readings in the Novel - 3 Credits
Several novels, significant in the time of their appearance as well as in retrospect, are read to develop students' understanding of their place in the genre as mirrors of their times and as social and political forces. (Meets Literature and English concentration requirements.) Lecture: 3 hours

ENGL 1250 - Readings in the Short Story - 3 Credits
This course considers the development and themes of the short story. Significant examples from diverse cultures and historical eras are analyzed and discussed. (Meets Literature elective and English Concentration requirements.) Lecture: 3 hours

ENGL 1260 - Readings in Shakespeare - 3 Credits
A number of major plays and sonnets by Shakespeare are analyzed in order to develop students' understanding of the works' dramatic, cultural and historical content, as well as various critical viewpoints. The plays are selected from the comedies, tragedies and histories. (Meets Literature and English Concentration requirements) Lecture: 3 hours

ENGL 1270 - Contemporary Drama - 3 Credits
This course includes plays from Ibsen to the present. Emphasis is on changing approaches to theater as well as the social, cultural and philosophical implications in the representative plays. (Meets Literature and English concentration requirements.) Lecture: 3 hours

ENGL 1280 - Dramatic Literature - 3 Credits
This is a course in which historic and dramatic trends are viewed, including literary forms, the most important playwrights and socio-political effects on the dramatic literature of differing periods. (Meets Literature and English concentration requirements.) Lecture: 3 hours

ENGL 1290 - Black American Literature - 3 Credits
This course traces the development and impact of black American writers from the era of slavery to the present by examining the unique experiences and challenges presented in their works. Representative poetry, fiction, nonfiction, and drama of major writers are studied for their literary, sociological and historical significance. (Meets Literature and English Concentration requirements) Lecture: 3 hours

ENGL 1300 - Composition I for Speakers of English as a Second Language - 6 Credits
This course has the same purpose as ENGL 1010. Students perfect their academic writing skills through a sequence of essay assignments, including a research project, with emphasis on rhetorical and grammatical issues particular to ESL. Students completing this course may take ENGL 1010 as a follow-up course for elective credit as recommended by the instructor. (Prerequisite: ENGL 1090 or faculty recommendation following ESL placement testing) Lecture: 1 hour, Lab: 2 hours

ENGL 1310 - Writing for Performance - 3 Credits
This is an introductory survey course of the writing techniques and skills for theatre, film and television. Students study format, characterization, scene construction, dialogue, narrative and basic structure of those media. Analysis of plays, screenplays, documentaries, industrials and commercials are included. Students' scripts are read and analyzed. (Meets English concentration requirements.) Lecture: 3 hours

ENGL 1360 - Science Fiction - 3 Credits
This course involves reading and analyzing various science-fiction novels, short stories, and occasionally films produced since the late 19th century. Emphasis is placed on understanding the influence science and technology have had on modern life and how that influence has been shown in literature. (Meets Literature and English Concentration requirements) Lecture: 3 hours

ENGL 1370 - Literature of Imagination and Fantasy - 3 Credits
This course examines fantasy as an enduring and ongoing part of humanity’s literary heritage as seen through such examples as myth, fairy tale, gothic horror and magical realism. As a literary form, fantasy not only broadens the reader's understanding of what literature is and what it does, but it explores the fundamentals of literature to suggest unusual and innovative ways of looking at the world. (Meets Literature and English Concentration requirements) Lecture: 3 hours

ENGL 1400 - Business Writing for Office Professionals - 3 Credits
Note: This course is for Administrative Office Technology program students ONLY.

This one-semester course includes a concentrated review of grammar and punctuation; correspondence (letters and memos); philosophy, psychology and standards in business communication; and brief exposure to informal and formal reports. Lecture: 3 hours

ENGL 1410 - Business Writing - 3 Credits
This one-semester course includes philosophy, psychology and standards in business communication; written correspondence (letters and
ENGLISH - ENGINEERING

ENGL 1430 - Creative Writing - 3 Credits
This course is an introduction to the craft of writing in its various forms including the personal essay, fiction, poetry and drama. Students produce work in these genres and develop critical objectivity through analysis of their creations as well as those of their classmates and published writers. (Meets English concentration requirement.) (Prerequisite: ENGL 1010 with a grade of C or better. However, ENGL 2010 or ENGL 2015, is also recommended) Lecture: 3 hours

ENGL 2010 - Composition II - 3 Credits
This course is an extension of Composition I (ENGL 1010). While in Composition I the emphasis is upon short expository pieces, students of Composition II concentrate on development of the central idea in writing essays and, wherever appropriate, in descriptive and narrative prose. Course work includes writing at least one paper based on reading and research. Literature of an appropriate type is read and analyzed in terms of rhetorical statement, structure and device. (Meets English concentration requirements) (Prerequisite: ENGL 1010 with a grade of “C” or better or a comparable basic level college course in rhetoric) Lecture: 3 hours

ENGL 2015 - Advanced Writing for Liberal Arts - 3 Credits
Continuing Composition I (ENGL 1010) for students of liberal arts, this course is concerned with writing about ideas generated by books and articles. The aim of Composition II for Liberal Arts is to produce fully developed essays based on reading and research such as would be assigned in liberal arts courses in any college. A research paper or a series of short source papers, some on the same subject, is the major requirement of the course. (Prerequisite: ENGL 1010 with a grade of “C” or better or a comparable basic level college course in rhetoric) Lecture: 3 hours

ENGL 2016 - Tutoring Writing - 3 credits
This course analyzes theories, methods, and strategies associated with peer tutoring in a writing center. Participants study current writing process theory, global and local revision strategies, various genres of writing, the MLA and APA documentation systems, different styles of learning, and a variety of tutoring methods. Participants then receive additional training as peer tutors by observing, analyzing, and reflecting on tutoring sessions and on the tutoring process. Last, they will enhance their writing, listening, speaking, assessment, and collaboration skills by assisting other students in the Writing Center, as well as by writing about and reflecting on their experiences. (Prerequisite: ENGL 1010 with grade of “B” or better or comparable basic level college course in rhetoric) Lecture: 3 hours

ENGL 2020 - 20th-Century American Literature - 3 Credits
This survey course examines American literature of the twentieth century, including consideration of its cultural and historical contexts. (Meets Literature elective and English Concentration requirements) Lecture: 3 hours

ENGL 2030 - British Literature II - 3 Credits
This survey course in British literature from William Blake to the present examines selected works in various genres as representative of their historical and cultural contexts. (Meets Literature elective and English Concentration requirements) Lecture: 3 hours

ENGL 2040 - World Literature from 16th Century - 3 Credits
This course examines literature of the world in translation from the Enlightenment to the present in order to understand literature as a reflection and expression of its times, the humanities, and the modern world. (Meets Literature elective and English Concentration requirements) Lecture: 3 hours

ENGL 2050 - Introduction to Literary Theory and Criticism - 3 Credits
Although open to all, this course is particularly designed for English concentration students to deepen skills in critical thinking and writing about all genres of literature. Focus is placed on close textual reading, using appropriate literary terminology and applying various methodologies to analyze literature. In addition to class discussion and collaborative activities, students will engage in literary research and MLA style documentation. (Meets Literature and English concentration requirements) (Prerequisites: ENGL 1010 and any 1000-level literature course) Lecture: 3 hours

ENGL 2100 - Technical Writing - 3 Credits
This course focuses on producing concise, clear, credible and objective reports, letters, memoranda and related workplace writing, including appropriately documented research. The course promotes writing that demonstrates an awareness of the reader. Basic knowledge of Microsoft Word is strongly recommended. (Prerequisite: Placement in Composition I or completion of College Writing with a grade of “C” or better) Lecture: 3 hours

ENGL 2200 - Children’s Literature - 3 Credits
This one-semester course introduces the student to the range of children’s literature from early folklore to current selections. Students read widely to develop discrimination in the selection of books for children of pre-kindergarten through eighth grade school levels, as well as develop the ability to interpret criteria and evaluate the different genres of literature suited for children. (Meets Literature and English concentration requirements) Lecture: 3 hours

ENGR (ENGINEERING)

ENGR 1020 - Introduction to Engineering and Technology - 3 Credits
This course introduces students to various tools and problem-solving skills common to most fields of engineering and technology. It emphasizes developing both individual critical thinking and collaborative problem-solving skills, essential in today’s world of technology. Students learn the basics of the engineering design process of product design, testing and evaluation. In teams, students apply this process to complete a semester-long project that involves practical problem-solving, computer simulation and physical product fabrication. To assist in the project analysis, documentation and presentation, students develop skills with spreadsheets, word processing and
ENGR 1030 - Engineering Graphics - 3 Credits

This course introduces students to orthographic projection and the principles of descriptive geometry. Students construct exact drawings of three-dimensional objects including auxiliary views, cross-sections, dimensioning, pictorial drawings and free-hand sketching. Lecture: 2 hours, Lab: 3 hours

ENGR 2050 - Engineering Mechanics - Statics - 3 Credits

This is a basic course built around solutions and applications of Newton’s laws of forces in equilibrium. Systems of particles and rigid bodies are studied using standard scalar and vector methods. (Prerequisite: MATH 1910 or equivalent) Lecture: 4 hours

ENGR 2060 - Engineering Mechanics - Dynamics - 3 Credits

This course covers the application of Newton’s Law of Motion, to include kinematic and kinetic studies of the motion of systems of particles and rigid bodies, acted upon by unbalanced forces. (Prerequisites: ENGR 2050 and MATH 1920) Lecture: 4 hours

ENGR 2150 - Introduction to Electrical Engineering - 3 Credits

This basic course in electrical engineering includes a study of static, electric and magnetic fields, Coulomb’s laws, capacitance and inductance, GAUSS’ Law, Ampere’s Law, electrical current and voltage. (Prerequisites: MATH 1910 and PHYS 1100 or equivalent) Lecture: 3 hours

ENGR 2151 - Introduction to Electrical Engineering Lab - 1 Credit

Laboratory exercises reinforce the theory learned in the Introduction to Electrical Engineering course. Use of various electronic instruments to make measurements is an important part of the lab. (Corequisite: ENGR 2150) Lab: 3 hours

ENGR 2160 - Introduction to Engineering Analysis - 2 Credits

This course introduces students to analytical methods employed in engineering problem solving using computer software. (Prerequisite: PHYS 1100, MATH 1920; Corequisite: ENGR 2150) Lecture: 3 hours

ENGR 2230 - Digital Electronics - 4 Credits

This course studies logical building blocks and functional building blocks such as OR gates, AND gates, inverters, XOR gates registers, counters, adders, D/A converters, A/D converters, decoders, encoders and binary multiplexers. Number systems and codes, arithmetic processes and memory devices are also covered. Input, output, memory, control and arithmetic functional units are developed using functional building-blocks. Note: Engineering students should consult department advisor before enrolling. Lecture: 3 hours, Lab: 3 hours

ENGR 2520 - Microprocessor and Microcomputers - 4 Credits

This hands-on course familiarizes students with computer and microprocessor software and hardware. Computer architecture and interfacing with input and output devices is studied. Students develop an understanding of how the computer is used to control electronic and mechanical devices. (Recommended: Digital electronics background) Lecture: 3 hours, Lab: 3 hours

ENGR 2540 - Mechanics of Materials for Engineering - 3 Credits

This is a basic study of the theory of stresses and strains in beams, columns and thin-walled cylinders including combined bending and direct stresses. (Prerequisite: ENGR 2050) Lecture: 3 hours

ENGR 2620 - Linear Electrical Systems and Circuit Theory for Engineers - 3 Credits

This course offers a study of electrical linear circuit theorems, Kirchhoff’s Laws, DC resistive networks, dependent sources, natural and forced response of first and second order circuits, sinusoidal steady-state response and AC power. (Recommended: Calculus background) Lecture: 4 hours

ENGR 2621 - Linear Circuits Lab - 2 Credits

Topics covered in this lab include: D.C. measurements, natural and step response of first and second order circuits, A.C. measurements, impulse and frequency response and operational amplifiers. (Corequisite: ENGR 2620) Lecture: 1 hour, Lab: 3 hours

ENGT (ENGINEERING TECHNOLOGY)

ENGT 1020 - Manufacturing Processes - 3 Credits

This course provides students with insight and practical experiences in the set-up and safe operation of basic machines and measuring tools used in manufacturing processes. Turning, milling, grinding, drilling and precision measurement are covered. A practical lab project is designed and manufactured by the student. This total manufacturing experience gives students the responsibility of managing design, machine tools, tolerances and final inspection. Lecture: 1 hour, Lab: 4 hours

ENGT 1040 - Introduction to Solar Energy - 3 Credits

This is an introductory course in solar energy and some of its applications. The sun as an energy source is discussed along with elements of solar collection and passive, active and hybrid systems. Other topics include blackbody radiation, heat transfer, and heat storage, as well as maximizing solar yield to include heating. (Prerequisite or corequisite: MATH 1700) Lecture: 3 hours

ENGT 1060 - AutoCAD (Basic) - 2 Credits

Manufacturing engineers are responsible for determining competitive ways to manufacture a product. The certificate in Manufacturing Engineering Technology is a comprehensive program that gives students a strong foundation of technical skills and knowledge needed for employment in fields such as production, planning and control, quality control, process control, production methods, technical sales, product development and safety. The courses in this certificate program can be applied toward an associate degree in Mechanical Engineering Technology. Lecture: 2 hours, Lab: 2 hours

ENGT 1070 - AutoCAD (Advanced) - 2 Credits

This course will continue to build on the skills and concepts developed in AutoCAD Basics ENGT-1060. Commands and concepts introduced include advanced editing, hatching, attributes, X-ref. and blocks, model and paper space, Dtext and Mtext and advanced dimensioning. (Prerequisite: ENGT-1060). 3 Lecture/Lab hours for 15 weeks, 45 hours

ENGT 1090 - Solid Modeling (Solid Works) - 2 Credits

This course teaches students the fundamentals of “solid works” and the technique of three-dimensional design. Lecture: 2 hours, Lab: 1 hour

ENGT 1100 - Engineering Applications of Computers - 3 Credits

In this course, object-oriented software development tools are explored. A method for solving problems is developed, and applied to designing object-oriented language program solutions to engineering
ENGT 1420 - Land Surveying II - 3 Credits
This course is designed to prepare students with in-depth knowledge of federal, state, and local land use regulations. Competencies covered are field measurements, survey calculations, evidence gathering, and assessment, boundary determination and applicability of emerging technologies. In addition, all state and federal regulations regarding land surveying are reviewed. (Prerequisites: ENGT 1060 or CVE-240 and CVE-241, CAD/Drafting experience) Lecture: 3 hours, Lab: 1 hour

ENGT 2310 - Statistics and Quality Control - 3 Credits
This course takes an elementary approach to the statistical techniques used in the quality-control of manufactured articles. Emphases are on sampling, inspection techniques, construction and interpretation of control charts. Lecture: 3 hours, Lab: 2 hours

ENGT 2410 - Methods and Operations Analysis - 4 Credits
This course studies the techniques used in determining methods of production from elementary to advanced stages. Emphasis is on methods engineering, operations analysis, production scheduling and process flowchart preparation. (Prerequisites: ENGT 1700 and 1710) Lecture: 3 hours, Lab: 3 hours

ENGT 2430 - Process Planning - 4 Credits
This course covers the fundamental principles, practices and methods of process planning. (Prerequisite: ENGT 1020) Lecture: 3 hours, Lab: 3 hours

ENGT 2850 - Plant Layout and Materials Handling - 3 Credits
This course studies the relationship between good plant layout and efficient materials handling, including basic packaging and materials protection methods. Lecture: 2 hours, Lab: 2 hours

ENGT 2930 - Industrial Materials - 3 Credits
This is a study of the five general classifications of materials and their application to industrial use. Special emphasis is given to the new materials that are presently used in maintaining equipment. Emphasis is on the nature of electricity and its relation to magnetism, application of electrical laws in basic DC and AC circuits, behavior of common semiconductors and their use in modern electronics, and the use of simple laboratory instruments for test and measurement. Lecture: 2 hours, Lab: 2 hours

ETEK 1000 - Computer Repair I A+ Hardware - 3 Credits
This course covers the installation, configuration and troubleshooting of hardware components. The material is presented to prepare the student for the A+ Core Hardware examination. This course may not be used as an elective in the Electronics or Instrumentation programs. (Recommended: COMI 1415) Lecture: 2 hours, Lab: 2 hours

ETEK 1010 - Digital Electronics for Computers - 3 Credits
This course concentrates on the concepts and circuits necessary for the modern computer technician. Circuits and concepts that are presently used in maintaining computer and network systems are concentrated upon. Topics covered include number systems and codes, decoders and encoders, registers and counters, masking techniques, error correction, memory and interface circuits. (Prerequisite: ETEK 1100)

ETEK 1030 - Fundamentals of Circuit Analysis I - 4 Credits
This course covers basic DC circuit analysis using Ohm's Law, Kirchhoff's Law and nodal analysis. The concepts of voltage and current, resistance, capacitance and inductance are introduced, as well as magnetism and magnetic effects. Weekly laboratory work using a variety of instruments is an important part of the course and reinforces the lectures. (Corequisite: MATH 1700 or consent of instructor) Lecture: 3 hours, Lab: 3 hours

ETEK 1060 - Fundamentals of Circuit Analysis II - 4 Credits
A course covers basic AC circuit analysis. Impedance and inductive and capacitive reactance are discussed as they relate to using phasors. RMS AC voltage and current is defined and AC power and power factor are discussed, as well as impedance networks, resonance, transformers and three-phase AC. Weekly laboratory experiments are an important part of the course and reinforces the lectures. (Prerequisites: MATH 1700 and ETEK 1030, Corequisite: MATH 1710) Lecture: 3 hours, Lab: 3 hours

ETEK 1100 - Introduction to Electronics - 3 Credits
This course is open to all students except those enrolled in the following programs: Electronics, Instrumentation Technology and Engineering Technology. It may be used as an elective if permitted by a student's program. The course will introduce the student to the nature of electricity and its relation to magnetism, application of electrical laws in basic DC and AC circuits, behavior of common semiconductors and their use in modern electronics, and the use of simple laboratory instruments for test and measurement. Lecture: 2 hours, Lab: 2 hours

ETEK 1120 - Electronic Devices and Circuits - 4 Credits
This course is a study of the basic laws of electronic circuits theory applied to solid state devices including diodes, transistors and integrated circuits. Semiconductors studied and used in laboratory experiments include bipolar and field effect devices, and operational amplifiers. Circuits studied include amplifiers, oscillators, active filters and non-linear switching devices. Analysis techniques include the use of Bode plots and computerized experiments using circuit simulation software; in addition to bench work wiring up circuits that are analyzed and then tested. (Prerequisite: ETEK 1030; Pre or Co-requisites: ETEK 1060, MATH 1210) Lecture: 3 hours Lab: 3 hours

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
ETEK 1500 - Introduction to Wireless Networks - 3 Credits
This course introduces wireless networking over a range of applications, from cell phones to wireless local area networks (WLAN), to broadband wireless area networks and links. Topics covered include and overview of wireless communication technology, protocol layers, local area network (LAN) hardware, IP addressing, 802.11 standards, MA (Media Access Control) standards, WLAN components, basic security, basic RF theory, antennas and troubleshooting. The student will have hands-on experience with various LAN and WLAN networking components, applications, tools and projects. Lecture: 2 hours, Lab: 2 hours

ETEK 2010 - Telecommunications I - 4 Credits
This course introduces students to today's telecommunication environment and its underlying technology. Topics covered include analog and digital signals, modulation, transmission systems, telecommunications regulatory issues, standards bodies, voice technology fundamentals, telecommunications network traffic, transmission, facilities, network providers and services, customer premises equipment and services for voice communications, transmission carrier services, wireless telecommunications technologies and prospects for the future of telecommunications. (Prerequisites: COM 1100 and ENGR 2320 or equivalent) Lecture: 3 hours, Lab: 3 hours

ETEK 2100 - Desktop Technician I - 3 Credits
In this course, students learn how to install and support users running Microsoft Windows Operating System. Topics include installing and managing systems and service packs, managing access to files and folders, configuring hardware devices and drivers, setting up network protocols, configuring security options and troubleshooting associated problems. Lecture: 2 hours, Lab: 2 hours

ETEK 2110 - Desktop Technician II - 3 Credits
In this course, students learn how to install and support desktop applications running under the Microsoft Windows operating system. Applications include the complete Office Suite, Outlook and Internet Explorer. Students learn how to set up standard and custom configurations for these applications. They also learn how to manage security issues and respond to breaches. Troubleshooting problems associated with these applications including connectivity issues are also explored. (Prerequisite: COM 1100) Lecture: 2 hours, Lab: 2 hours

ETEK 2210 - Advanced Logic Systems - 3 Credits
This course is designed as a continuation of Digital Electronics. The course focuses on advanced forms of digital integrated logic devices and their interface in dynamic systems. The study of memory systems, digital control, data acquisition, micro-controllers, PICs, UARTs and PLDs is included as well as other programmable devices. (Prerequisites: ENGR 2320 or permission of instructor) Lecture: 2 hours, Lab: 2 hours

ETEK 2220 - Electronic Devices and Circuits II - 4 Credits
This course offers an in-depth study of solid-state circuits using the small signal equivalent analysis. The course also includes a study of the measurement of a variety of amplifier circuits and their practical applications to electronic circuits. Frequency effects, amplifier frequency response curves, negative and positive feedback, oscillator and op-amps are also studied. (Prerequisites: MATH 1710, ETEK 1120 and ETEK 1060) Lecture: 3 hours, Lab: 3 hours

ETEK 2280 - Electronic Communications - 3 credits
Modern electronic communications systems theory, techniques and terminology are examined in this course. Frequency spectrum, modulation schemes, and multiplexing techniques are analyzed. Topics covered include amplitude modulation, frequency modulation, wave and transmission line theory, antenna design, RADAIR, television, and fiber optics. Coursework includes lectures, interactive learning and laboratory exercises. (Recommended: Students are expected to have successfully completed a course in Electronic Communications, and Digital Electronics prior to taking this course.) Lecture: 2 hours, Lab: 2 hours

ETEK 2350 - Computer Repair 2 A+ Software - 3 Credits
This course offers a study of control systems and the elements that make up the systems including sensors, devices, transducers, amplifiers, servomechanisms, steppers and motors. Other components of the circuits studied include feedback systems, control devices such as switches and relays and output recording and readout displays. (Prerequisites: ETEK 2220, ENGR 2320 or permission of instructor) Lecture: 3 hours, Lab: 3 hours

ETEK 2360 - Computer Networking - 3 credits
In this course, students study networks from the ground up. Networking concepts and theory are presented and voice, video and data communications over local (LAN) and wide area (WAN) networks are examined. Planning, design and installation of networks in a variety of situations are studied. Hands-on laboratory exercises are used to reinforce critical concepts. (Recommended: Students are expected to have successfully completed courses in Electronic Communications, and Digital Electronics prior to taking this course.) Lecture: 2 hours, Lab: 2 hours

ETEK 2370 - Technical Capstone Project - 2 Credits
This self-directed learning experience provides students the opportunity to integrate core course work, knowledge, skills and experiential learning similar to a project assigned by a potential employer. The instructor functions as an advisor to insure that students' proposals cover major learning objectives. Students are required to complete a three-part project and a program portfolio. (Prerequisite: ENGR 2320 or permission of instructor) Lab: 4 hours

ETEK 2390 - Industrial Electronics - 4 Credits
This course offers a study of control systems and the elements that make up the systems including sensors, devices, transducers, amplifiers, servomechanisms, steppers and motors. Other components of the circuits studied include feedback systems, control devices such as switches and relays and output recording and readout displays. (Prerequisites: ETEK 2220, ENGR 2320 or permission of instructor) Lecture: 3 hours, Lab: 3 hours

Prerequisite: Successful completion of course required before registering.  Corequisite: Course must be taken prior to or at the same time.
FIRE (FIRE SCIENCE)
FIRE 1020 - Fundamentals of Fire Prevention - 3 Credits
This course provides fire service personnel with a basic knowledge of the field of fire prevention. (Prerequisite: FIRE 1030) Lecture: 3 hours

FIRE 1030 - Introduction to Fire Science and Officership - 3 Credits
This course provides an introduction to fire science and covers, in detail, the fire officer and his/her relationship with the fire organization. The fire officer’s responsibilities and duties, related to firefighting and non-firefighting activities, are also covered in detail. Lecture: 3 hours

FIRE 1040 - Fire Fighting Tactics and Strategy - 3 Credits
The essential elements in analyzing the nature of fires and methods of control are discussed in detail in this course. A segment of this course includes field projects with practical experience, building inspection and problems relative to major conflagrations. (Prerequisite: FIRE 1030) Lecture: 3 hours

FIRE 1050 - Building Construction and Fire Codes - 3 Credits
The elements of fundamental building construction, design and fire protection features are covered in this course. Attention is also given to special considerations related to national, state and local laws and ordinances directly related to the field of fire prevention. (Prerequisite: FIRE 1020) Lecture: 3 hours

FIRE 1070 - Fire Protection Systems and Equipment - 3 Credits
This course provides students with technical knowledge in the use of fire protection systems and equipment. Portable fire extinguishing equipment, sprinkler systems, protection systems for special hazards, and fire alarm and detection systems are covered. (Prerequisite: FIRE 1020) Lecture: 3 hours

FIRE 1090 - Fire Hydraulics and Equipment - 3 Credits
This course provides a review of basic mathematics and hydraulic laws and formulas as applied to the fire service. Time is allotted for practical application of formulas and mental calculation to hydraulic problems as well as for consideration of the water supply problem and underwriters’ requirements for pumps. A segment of this course includes practical field experience. (Prerequisite: MATH 1420) Lecture: 3 hours

FIRE 1100 - Municipal Fire Administration - 3 Credits
This course provides an overview of the technical and administrative tasks associated with maintenance, custody and operation of a fire department. (Prerequisite: FIRE 1030) Lecture: 3 hours

FIRE 1120 - Investigations, Fire and Explosions (formerly Introduction to Fire Protection) - 3 Credits
This course covers the history, development and philosophy of fire investigation and detection. Topics include inspection techniques, gathering evidence for the development of technical reports, fundamentals of arson investigations, processing of criminal evidence and criminal procedures related to the various states and local statutes. Considerable time is spent on examination of explosive and incendiary devices, methods of search and bomb-threat procedures. Lecture: 3 hours

FIRE 1130 - Emergency Medical Technician - Basic - 7 Credits
This course trains emergency medical technicians and other allied health and safety personnel for emergency care of the sick and injured at the scene and during transport. Classroom experience and practical demonstration are used to familiarize students with the use of rescue equipment. Students are assigned 15 hours of clinical experience in the emergency room of an affiliated hospital. Lecture: 6 hours, Lab: 2 hours

FREN (FRENCH)
FREN 1000 - Basic Spoken French I - 3 Credits
This is an introductory course for beginners emphasizing correct pronunciation and basic vocabulary for practical use in everyday conversational situations and travel dialogues. Students with no previous study of the language are prepared to use and understand it within a limited context and basic structure. Lecture: 3 hours

FREN 1100 - Basic Spoken French II - 3 Credits
This is a continuation of Basic Spoken French I - (FREN 1000). (Prerequisite: FREN 1000 or its equivalent) Lecture: 3 hours

FREN 1010 - Elementary French I - 3 Credits
This course is for students with little or no preparation and covers elements of the language including: conversation, pronunciation, reading, writing and grammar. Aspects of French-speaking cultures are also included. Lecture: 5 hours

FREN 1020 - Elementary French II - 3 Credits
This is a continuation of Elementary French I (FREN 1010). (Prerequisite: FREN 1010, FREN 1030 or its equivalent) Lecture: 5 hours

FREN 1030 - Elementary French I - 3 Credits
For students with previous experience in the language and/or placement testing. This course covers elements of the language including: conversation, pronunciation, reading, writing and grammar. Aspects of French-speaking cultures are also included. Note: Course content is the same as FREN 1010 with two fewer classroom hours per week. (Prerequisite: Prior preparation or permission of instructor) Lecture: 3 hours

FREN 1040 - Elementary French II - 3 Credits
This course is a continuation of FREN 1030. Note: Course content is the same as FREN 1020 with two fewer classroom hours per week. (Prerequisite: FREN 1030, FREN 1010 or its equivalent) Lecture: 3 hours, Lab: 1 hour

FREN 1510 - Conversational French I - 3 Credits
This course further develops students’ fluency in speaking French. Oral practice includes active use of the language in short dialogues stressing basic communication and correct pronunciation. The reading of easy cultural texts also provides material for conversation and discussion. CDs are available for individual practice. (Prerequisite: Two years of high school French or one year of college French or the equivalent) Lecture: 3 hours

FREN 1520 - Conversational French II - 3 Credits
This course is a continuation of Conversational French I (FREN 1510) and includes conversational practice, cultural readings and discussions. (Prerequisite: FREN 1510 or the equivalent) Lecture: 3 hours

FREN 2010 - Intermediate French I - 3 Credits
This course helps students develop skill in reading and discussing French texts related to culture and literature. Course work is supplemented by further work in grammar, conversation and composition. (Prerequisite: FREN 1020 or 1040 or its equivalent) Lecture: 3 hours
GERM (GERMAN)
GERM 1000 - Basic Spoken German I - 3 Credits
This is an introductory course for beginners emphasizing correct pronunciation and basic vocabulary for practical use in everyday conversational situations and travel dialogues. Students with no previous study of the language are prepared to use and understand it within a limited context and basic structure. Lecture: 3 hours

GERM 1020 - Basic Spoken German II - 3 Credits
This is a continuation of Basic Spoken German I (GERM 1000). (Prerequisite: GERM 1000 or its equivalent) Lecture: 3 hours

GERM 1040 - Elementary German II - 3 Credits
This course is a continuation of GERM 1030. Note: Course content the same as GERM 1020 with two fewer classroom hours per week. (Prerequisite: GERM 1030, GERM 1010 or its equivalent) Lecture: 3 hours

GEOG (GEOGRAPHY)
GEOG 1010 - Introduction to Geography - 3 Credits
Physical and cultural elements of geography are considered as they relate to each other in the economic, political, cultural and historical aspects of human civilization. Map study is a major focus of this course as we examine all major regions of the world. Lecture: 3 hours

GEOG 1020 - The Earth Through Time - 4 Credits
This course investigates the geologic history of the Earth. Topics include plate tectonics; climate change, such as the Ice Age; and the evolution of life (e.g. dinosaurs). A key goal is to learn how these topics have interacted through time resulting in the present location of our continents, oceans and present day life. A field trip within Rhode Island is taken. Course fulfills one lab science requirement for A.A. degree. Lecture: 3 hours, Lab: 2 hours

GEOG 1030 - Natural Disasters - 3 Credits
This course studies the Earth by focusing on natural disasters. The causes and consequences of such events are examined within the framework of earth sciences. Major topics covered include earthquakes, volcanoes, tsunami, landslides, climate change, hurricanes, floods and meteorite impacts. Lecture: 3 hours
HEAL (Nursing)

HEAL 0200 - CPR for Health Care Providers - 0 Credits

This course provides training in CPR skills and use of the automated external defibrillator (AED). It is a five-hour, noncredit course in which an American Heart Association course completion card is issued after satisfactory demonstration of CPR skills and a satisfactory score on a multiple-choice test. Course content includes risk factors, signs and symptoms of heart disease and stroke and actions to take when with an individual experiencing symptoms. CPR skills taught and practiced include relief of foreign body airway obstruction, rescue breathing and cardiopulmonary resuscitation for infants, children and adults. Note: Health care provider card is a requirement for all Health and Rehabilitative Sciences programs. There is a “no refund” policy for this course.

HEAL 1000 - Introduction to Health Careers - 3 Credits

This course provides an overview of the health field including the characteristics of health care workers, ethical and legal considerations in health care and selected content common to all health programs. Note: Required of all nursing students prior to Nursing I. Open to all other students. (Prerequisite: ACCUPLACER reading score of 75 or higher.) Lecture: 3 hours

HEAL 1010 - Children’s Health Issues - 3 Credits

This course introduces students to issues that cause stress for children at different stages of the developmental continuum. Students gain an understanding of the various life experiences that impact on children’s health status at various ages, through exploration of basic growth and developmental stages, functional and dysfunctional families, situational experiences and coping mechanisms. Students also submit reaction papers reflecting on issues influencing the health status of children. Lecture: 3 hours

HEAL 1020 - Personal Health Choices - 3 Credits

The course provides information on choices regarding personal health and wellness. It emphasizes the vital role that health plays in the successful achievement of one’s academic, social and personal goals. Decisions related to one’s health such as diet, stress management, relationships, exposure to disease, eating and sleeping, risk-taking behavior and time management are discussed. Focus is on the new definition of holistic health and high-level wellness, which goes beyond physical health to encompass the health of the whole person, including mental, emotional and spiritual. Lecture: 3 hours

HEAL 1040 - Pharmacology for Patient Care I: A Problem-Solving Approach - 3 Credits

This course focuses on the basic concepts necessary to understand the drug groups and families taught in the subsequent course. The history and development of drugs, standards and controls and the relationship of the nursing process to pharmacology serve as introduction. The action of drugs on the body and the body on the drugs (pharmacodynamics and pharmacokinetics) follow. Subsequent topics include: toxicology, drugs and special populations, teaching the patient and significant others and psychological aspects (i.e. adherence, substance abuse). Successful completion of this course gives students a theoretical background for understanding and implementing drug therapy. (Prerequisite: BIOL 1020 or permission of instructor) Lecture: 3 hours

HEAL 1060 - Dosage Calculations for Medication Administration - 3 Credits

This course is designed to meet the needs of any current or potential practitioners of nursing whose responsibilities include the safe administration of medications to clients within diverse clinical settings. A working knowledge of dosage calculations is necessary within any given medication administration system today. Information related to systems of measurements and conversions within these systems is presented. This course helps health care professionals calculate dosages accurately, with increased confidence and decreased math anxiety to ensure the safe administration of medications, which is the primary responsibility of nurses. (Prerequisite: MATH 0500 or appropriate placement test score) Lecture: 3 hours

HEAL 1070 - Physical Assessment for Nurses - 4 Credits

This course introduces students to examination and techniques of adult physical assessment. Anatomy and physiology are reviewed to reinforce understanding of bodily processes necessary to understand the physical exam. Focus is on techniques of physical assessment including normal and abnormal findings. Consideration is also given to cultural, ethnic and special populations. (Prerequisite: BIOL 1010, 1020) Lecture: 3 hours

HEAL 1080 - Nursing Documentation - 3 Credits

This course helps first-year nursing students develop learning strategies necessary to be successful in the nursing program. Attention is given to self-regulation; reading the current nursing textbook; general and technical vocabulary development; learning resource center activities; computer technology and test-taking and note-taking strategies. (Prerequisite: First or second-year nursing students) Lecture: 2 hours

HEAL 1090 - Advanced Dosage Calculation for Medication Administration - 3 Credits

This course is designed to meet the needs of any current practitioner of nursing (registered nurses, licensed practical nurses and senior nursing students) whose responsibilities include the safe administration of intravenous medications, blood and blood products, total parenteral nutrition and/or chemotherapeutic agents to clients within diverse clinical settings. A working knowledge of dosage calculation is required within any given medication administration system today. This course helps health care professionals calculate pediatric and critical care dosages accurately and with increased confidence. Safe administration of specialized medications and intravenous fluids via peripheral and central venous access devices are included. (Prerequisite: HEAL 1060 or permission of instructor) Lecture: 3 hours

HEAL 1100 - Learning Strategies for the First-Year Nursing Student - 2 Credits

This course helps first-year nursing students develop learning strategies necessary to be successful in the nursing program. Attention is given to self-regulation; reading the current nursing textbook; general and technical vocabulary development; learning resource center activities; computer technology and test-taking and note-taking strategies. (Prerequisite: First or second-year nursing students) Lecture: 2 hours

HIST (History)

HIST 1010 - Survey of Western Civilization I - 3 Credits

This course is a survey of Western cultural development from its inception in the Near East, through Greece and Rome, the Middle

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
Ages, the Renaissance and the Reformation of the sixteenth century. Lecture: 3 hours

HIST 1020 - Survey of Western Civilization II - 3 Credits
This survey course examines the dominant influences in Western culture from the 16th to the twentieth century. Lecture: 3 hours

HIST 1210 - History of the United States to 1877 - 3 Credits
This is a survey course of American history beginning with European backgrounds and discovery and continuing through the period of reconstruction. Lecture: 3 hours

HIST 1220 - History of the United States from 1877 - 3 Credits
This survey course covers American history from the rise of industrialism to the present. Lecture: 3 hours

HIST 2010 - Women in American History, 1600 - 1900 - 3 Credits
This course focuses on the history of American women from pre-contact populations to the present. Historical development of prescribed gender roles set in social, political and economic contexts. Analysis of women’s paid labor, political activism and changing notions of sexuality is also covered. Lecture: 3 hours

HIST 2015 - Women in American History, 1900 - present - 3 Credits
This course focuses on the history of American women from the turn of the twentieth century to the present. Historical development of prescribed gender roles set in social, political and economic contexts. Analysis of women’s paid labor, political activism and changing notions of sexuality. Lecture: 3 hours

HIST 2250 - History of Black America (formerly HIST 1250) - 3 Credits
This course focuses on the history of black Americans from African origins to the present. Consideration is given to slavery, reconstruction and ethnic relations from Colonial times to the present. (Recommended: HIST 1210 and/or 1220 prior to this course) Lecture: 3 hours

HIST 2260 - A Survey of East Asian Civilization - 3 Credits
This is a survey of East Asian civilization from ancient times to modern period. The course will also treat the region as part of world history with discussions and comparisons of East Asia and other world economies and cultures. Lecture: 3 hours

HIST 2270 - World Religions: An Historical Approach - 3 credits
This course is a comparative study of the historical background, basic tenets and individual practices of some of the major world religions. The approach is interdisciplinary yet is bound together by the discipline of history. It begins with an introduction that places prominent sociological and philosophical issues in historical context across cultures. The course then progresses through various regions of the world and exposes students to the religious experience in these regions. Among the regions covered are: South Asia, East Asia, The Middle East and the West.

HIST 2275 - The Age of the Renaissance - 3 credits
This course examines, in-depth, America’s involvement in Vietnam from World War II to 1975. Military, political, social and cultural reasons for, as well as consequences of, the American commitment are studied. (Recommended: HIST 1220 prior to this course). Lecture: 3 hours

HOSP (HOSPITALITY)

HOSP-1010 - Lodging Management I - 3 Credits
This course introduces the student to an overview of the lodging management industry, including the organization of guest services and hospitality careers, as well as front office cycle and housekeeping operations. Lecture: 3 hours

HOSP-1020-Lodging Management II - 3 Credits
This course builds on the concepts and principles presented in the Level 1 course and includes the areas of leadership/management, hospitality marketing and sales and the food and beverage service industry. (Prerequisite: Lodging Management I, HOSP-1010)

HMNS (HUMAN SERVICES)

HMNS 1010 - Introduction to Helping and Human Services - 3 Credits
This is the first in a sequence of courses required for those seeking a career in children’s residential treatment and is also required for those seeking certification. Students will learn about the basics of physical and emotional care; the etiology, symptoms and treatment of behavioral disorders; and children’s psychological disturbances. Emphasis is placed on appropriate attitude and value development, as well as mastery of behavior management skills. Lecture: 3 hours, Lab: 1 hour

HMNS 1040 - Drugs and Human Behavior - 4 Credits
This course provides general and specialized knowledge concerning the bio-psycho-social antecedents and consequences of drug taking behaviors. Additionally, it carefully examines the nature of compulsion as it relates to the activity addictions. The use of medical, behavioral and psychological models promote an understanding of addiction as a process, not an event, and students are exposed to current research documenting the connections between addictive behavior activities and brain chemistry. Students will gain knowledge and skills in the areas of assessment, intervention, treatment, relapse prevention and health promotion for working with individuals, groups and families affected by addictive and compulsive disorders. This course is required for placement in a substance abuse internship. Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
Students. Lecture: 4 hours

HMNS 1060 - American Sign Language I - 3 Credits

This is a beginner’s course in the sign language of the deaf in the United States. The course equips students with skills that enable communication in American Sign Language, both expressively and receptively. Topics relevant to the use of sign language include: the role of signs in American education of the deaf, the oral versus manual controversy, the philosophy of total communication and standards and ethics of sign language interpreting. Students are expected to attain competency with 600 common signs and to adhere to acceptable standards in utilizing this skill. "Elective for Liberal Arts. Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 1070 - American Sign Language II - 3 Credits

This is an intermediate level course in the sign language of the deaf in the United States. This course concentrates on improving skills acquired in HMNS 1060 and focusing on effective conversational skills, both expressive and receptive. Students are expected to attain competency with 600 signs and a working knowledge of American Sign Language. Elective for Liberal Arts program. (Prerequisite: HMNS 1060) Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 1075 - Sign Language Interpretation - 3 credits

This course builds on the student’s ability to demonstrate proficiencies in American Sign Language, as established in either HMNS-1060 or 1070. This course begins the student's preparation to translate the spoken word into ASL and vice versa. This course will explore the basic responsibilities in the sign language interpreter field. Students learn the process of interpreting, role of interpreter in a variety of settings, code of ethics, securing assignments, billing, available training and many other aspects of interpreting and the interpreting field. (Prerequisite: HMNS 1060 OR 1070) Lecture: 3 hours

HMNS 1080 - Health, Nutrition and the Young Child - 3 Credits

This course provides students with basic concepts of health, nutrition and food science as they apply to the care and education of young children. Students acquire those skills necessary for incorporating critical concepts into programming and curriculum in a wide variety of early childhood settings. Note: This course is approved by the Department of Education for RI Early Childhood Teacher Certification. Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 1090 - Foundations of Gerontology and Elder Care - 3 Credits

Using a competency-based approach, this course provides students with specialized skills needed to plan and implement the professional delivery of direct services to senior adults, nursing home residents, the frail and elderly and the chronic or disabled senior patient. Students become familiar with the construction and interpretation of diagnostic assessments as part of senior activity planning that addresses the physical, social and emotional needs of the nursing home client. Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 1130 - Introduction to Interpersonal Violence - 3 Credits

This course is designed to introduce students to current research and theories of interpersonal violence. Students acquire knowledge about developmental approaches as well as psychological and sociological theories as they relate to the effects of interpersonal violence on individuals and society. A systems perspective is used to examine both victim and perpetrator profiles in the areas of child abuse and neglect, attachment abuse, elder abuse, partner abuse, hate crimes and youth violence. Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 1140 - Interventions in Interpersonal Violence - 3 Credits

This course is designed as an extension of HMNS 1130 and will explore the continuum of prevention, intervention and treatment in interpersonal violence. Students will learn about treatment and intervention models as well as current research describing advocacy, psychological, sociological and systems approaches. The specific strategies suggested by each are reviewed toward providing students with skills for appropriate interventions. Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 1150 - Direct Support Professional Training I - 3 Credits

This is the first course in a competency-based professional development sequence required for human service workers who provide direct care to people with significant, severe and profound developmental disabilities. Knowledge and skills training appropriate to regional educational, occupational and community care facilities are presented to foster student understanding, practical application and career development. Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 1160 - Direct Support Professional Training II - 3 Credits

This is the second course in a competency-based professional development sequence required for direct care providers in the field of developmental disabilities. General content areas identified in HMNS 1150 are expanded in ways that support the development of hands-on skills with populations served by regional education, occupational and community care facilities. Skill enhancement toward career advancement is addressed and preparation for the ROC competency exam is included. Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

Level I Field and Practicum Experiences - 3 Credits

All field and practicum courses are competency-based internships designed to train students in basic human service skills through a combination of field placement and seminar activities. Field placements range from 50-90 hours per semester and require a one to two hour campus-based seminar. (Prerequisite: Grades of "C" or better in Introduction to Helping, and Human Services (HMNS 1010) and the required Human Services courses for each concentration) Note: Eligibility for field placement at all levels is subject to academic standing and instructor recommendations regarding readiness.

HMNS 1200 – Human Services Practicum I - 3 Credits

The purpose of this course is to develop and refine observation, communication, presentation, writing and service skills appropriate for entry level placement in a social service environment. It is designed to assist students in clarifying their concentration by providing a skill-specific seminar and a 50-hour Service Learning Practicum. Locations are sought for students to develop entry level helping skills while engaged in activities that support community service, civic commitment and the development of social consciousness. (Prerequisites: HMNS 1010, 2200) Grades of C or better required. Note: Placement is subject to instructor assessment of student readiness.
**HMNS 1201 - Practicum for Developmental Disabilities – 3 Credits**

Practicum for Developmental Disabilities introduces students to the day-to-day activities involved in the care and support of people with developmental disabilities in home and work settings. Students learn the basics of working as a direct support professional through classroom lectures and discussions of the core requirements of the job of the DSP. In field placement, students observe, assist and finally lead in the direct support of individual clients with the supervision of agency and college faculty mentors. (Prerequisite: HMNS 1010) Lecture: 3 hours

**HMNS 1210 - Field Experience and Seminar I - Child Development - 3 Credits**

This course provides a school or community-based internship and seminar to assist students in gaining entry-level skills for working with young children. Students will learn practical and professional skills for establishing rapport with young children and how to select age-appropriate materials that promote the cognitive, social-emotional and physical development of young children. Students begin the development of their professional portfolio in their Field I Seminar. (Prerequisites: HMNS 1010, 2100 with grades of ”C” or better required)

**HMNS 1220 - Field Experience and Seminar I - Education/Special Needs - 3 Credits**

This course places students in a school or community-based internship that provides hands-on training with typical and/or special needs students. Students gain entry-level skills in instructional work, developing rapport, behavior management, student assessment and materials presentation and utilize their seminar to address issues relating to their field placement. (Prerequisite: HMNS 1010 and either 2060 or 2070 with grades of ”C” or better required)

**HMNS 1300 - RI Learning Standards: Using the Standards to Support Children’s Learning - 1 Credit**

This course helps beginning early childhood professionals develop the skills, knowledge and competencies needed to engage in quality early childhood practice resulting in improved learning outcomes for children. Lecture: 1 hour

**HMNS 1310 - Heads Up Reading - 3 credits**

This course is offered by Ready to Learn/ Providence. Focus is on research-based principles and practices for providing children, birth through age five, a strong foundation in early reading and writing within a developmentally appropriate approach. Lecture: 3 hours

**HMNS 1320 - Mind in the Making - 3 credits**

This course is offered by Ready to Learn/ Providence. It complements existing early childhood teaching curricula, focusing on what research supports early learning and the application in everyday practice. (Corequisite: HMNS 2100) Lecture: 3 hours

**HMNS 1330 - Literacy in Early Childhood – 3 Credits**

Literacy in Early Childhood focuses on the role of literacy in the planning and implementation of curriculum for preschool children. Literacy and language development are examined in depth and provide a lens through which other subject areas are investigated. Curriculum planning and implementation stress development appropriateness, documentation and evaluation of how children learn, and involvement of the family. Lecture: 3 hours

**HMNS 1340 - American Sign Language I - 3 Credits**

This is an intermediate level sign language course that emphasizes further development of expressive and receptive skills appropriate for a broad range of conversational situations. Grammatical functions are stressed along with a more in-depth study of deaf history, deaf culture, linguistics and the use of classifiers. Note: Grade of ”C” or better is required for Human Services Program students. (Prerequisite: HMNS 1060, 1070) Lecture: 3 hours

**HMNS 2020 - American Sign Language IV - 3 Credits**

This course provides the second level of intermediate study in American Sign Language. Expressive and receptive skills are expanded and refined to advance students toward interpreter training in fields beyond human service settings. Proficiency in areas calling for in-depth dialogue with individuals and group members from the deaf community is stressed. Note: Grade of ”C” or better is required for Human Services Program students. (Prerequisite: HMNS 1060, 1070, 2020) Lecture: 3 hours

**HMNS 2070 - Characteristics and Needs of Special Populations - 3 Credits**

This course examines origins, indicators and issues related to children and adults who have significant differences mentally, physically, socially, behaviorally or in the area of communicative skills. Students gain a working knowledge for recognizing and responding appropriately to the needs of children and adults in a variety of educational and caregiving environments. Educational modifications and placement alternatives are discussed. This is a required course for Special Education, Education and Child Development majors. Note: Grade of ”C” or better is required for Human Services Program students. Lecture: 3 hours

**HMNS 2080 - Case Study Development for Special Needs Educators - 3 Credits**

This course is an applied learning experience that links and illuminates theoretical and academic information discussed in class with a student currently enrolled in an actual school-based program, in order to promote an understanding of differences in learning and development. Students will complete a minimum of 30 contact hours in an educational setting that includes children with disabilities. Students will select a child to study, review the student’s assessment and IEP for the purpose of presenting it as a formal case study. (Prerequisite OR Corequisite: HMNS 2070 or permission of instructor) Note: Grade of ”C” or better is required for Human Services Program students. Lecture: 3 hours

**HMNS 2100 - Child Growth and Development Skills - 3 Credits**

This course is the first in a sequence for Child Development majors and provides the foundation for understanding the physical, social, intellectual and emotional development of young children. (Corequisite: 2070 or permission of instructor) Corequisite: HMNS 2070 or permission of instructor) Note: Grade of ”C” or better is required for Human Services Program students. Lecture: 3 hours
needs of children. Students will explore various teaching styles for observing, assessing and guiding the growth and development of young children. As part of the course, students are required to spend additional time observing and/or working with children in selected child development settings. Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2110 - Introduction to Social Work and Social Welfare - 4 Credits

This course provides an overview of social work as a profession, including its history, values, practices, methods and settings. Students will gain a working knowledge of the structure and organization of public, private and voluntary social services, welfare programs and their interconnection in the human service delivery network. Students will understand the code of ethics, skills and competencies that guide effective practitioners in the social work profession. Note: Grade of “C” or better is required for Human Services Program students. Lecture: 4 hours

HMNS 2120 - Curricular for Young Children - 3 Credits

This course is designed to develop those skills necessary to plan developmentally appropriate curriculum and environments for young children in a variety of early childhood settings. Students will gain an understanding of how children learn and how to develop materials and techniques for assisting them in this process. (Prerequisite: HMNS 2100 or equivalent experience approved by instructor) Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2130 - Therapeutic Interventions I: Working with Individuals - 3 Credits

This course provides a comprehensive overview of major therapeutic models including psychoanalytic, Adlerian person-centered reality, Gestalt, transactional, rational-emotive and behavioral. Students will acquire related intervention skills and techniques for meeting the needs of individual clients of all ages served in social work, mental health and substance abuse settings. Emphasis is also placed on ethical standards and the development of skills needed for formulation of bio-psycho-social case/treatment plans. (Prerequisite: HMNS 2200) Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2135 - Therapeutic Interventions II: Group Process and Practice - 3 Credits

This course provides a comprehensive overview of major therapeutic models and related intervention methods for use with families and small groups. Students will learn skills appropriate for constructing and facilitating groups in social service and mental health settings. (Prerequisites: HMNS 1010, 2200; HMNS 2130 also recommended) Lecture: 3 hours

HMNS 2140 - Guiding Children’s Behavior - 3 Credits

This course provides an overview of residential care and the critical issues faced by childcare workers in residential settings. Emphasis is placed on practical solutions to problems common to group living and issues related to staff and community relationships. Students will learn skills for enhancing the effectiveness of the professional childcare worker and for improving the mental health and functioning of children in these settings. As part of the course, students are required to spend additional time observing and/or working with children in actual or simulated childcare settings. Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2150 - Parent and Child Relations - 3 Credits

This course explores the parent-child relationship as it develops within the traditional and non-traditional family. Special attention is placed upon the various developmental stages that both children and parents pass through and, in turn, how children and parents influence and challenge each other's development. Selected topics include: cultural diversity and alternative child-rearing methods, the effects of divorce, disease, child abuse, temperament, sexuality and medication on children. Students develop an understanding of assessment and intervention skills appropriate to the promotion of healthy family systems. Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2160 - Prevention, Methods and Materials - 3 Credits

This course explores theories of primary, secondary, tertiary and community-based prevention as they apply to individuals, groups and families. Through both lecture and hands-on activities, students become familiar with risk and protective factors, methods and materials toward health promotion and prevention programs. The focus of this course is to help students learn how to use science-based knowledge, skills and personhood to aid in communication, value clarification and decision-making, toward prevention of behaviors such as substance abuse. Concrete program designing and evaluation techniques are developed. Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2170 - Learning Disabilities - 3 Credits

This course provides students with an understanding of learning disabilities as they manifest in children and as they impact learning and development. Students are able to recognize the characteristics; impact on self concept; various auditory, visual, perceptual and motor challenges; language delay and hyperactivity and become familiar with diagnostic tests and the appropriate remediation techniques most often prescribed. The Individuals with Disabilities Education Act, along with current changes in research and social policy, frame discussions around eligibility for special services, the referral process and parental rights. (Completion of HMNS 2070 strongly recommended.) Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2180 - Significant Developmental Disabilities - 3 Credits

This course provides a specialized understanding of individuals with significant developmental disabilities that includes a focus on multi-sensory impairment, severe mental retardation and profound multiple disability. Students will learn strategies through hands-on activities for developing appropriate intervention and remedial skills. Use of technology, supportive equipment and environmental modifications are included. (Completion of HMNS 2070 recommended.) Lecture: Note: Grade of “C” or better is required for Human Services Program students. 3 hours

HMNS 2190 - Infant/Toddler Care: Methods and Materials - 3 Credits

This course is designed to assist in the planning of curriculum and care for infants and toddlers in home and center-based settings. Students develop skills for planning, selecting materials and designing the physical and social environments related to the promotion of infant and toddler development. (Completion of HMNS 2100 recommended.) Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2200 - Assessment Interviewing for Treatment Planning - 3 Credits

This course provides an in-depth study of the interviewing process, including methods for creating client safety and rapport and most importantly how to obtain and assess...
client information. Data collection and client assessment are the initial steps in the social service process, therefore, this is the first course in the social work, mental health, gerontology and substance abuse concentrations for teaching appropriate intervention skills. Students are taught how to use the interviewing process to initiate helping strategies for use in a variety of mental health and social service settings. This course is a prerequisite for HMNS-1200. Note: Grade of "C" or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2210 - Family Intervention Skills - 3 Credits

This course provides insight into the family in contemporary society with focus on the impact and handling of pain, trauma and difficulty. It offers a theoretical background for understanding family development and examines trauma within the framework of family theory. Students learn how to identify the ways in which trauma impacts the family and how these traumas may be prevented and treated. The critical premise upon which this course is based is that families work as systems and that trauma does not occur as an isolated event. (Recommended prerequisites: PSYC 2010, HMNS 1010, 2130 or permission of instructor). Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2220 - Social Work Program and Policy Analysis - 3 Credits

This course critically analyzes the values, theories, history, economics and politics associated with the development, implementation and evaluation of social policies and programs. Special attention is given to policies in the areas of poverty, education, health, race and sex. In addition to understanding the forces and processes that establish or change social policies, emphasis is placed on the systematic analysis of both existing and proposed social policy. Students will review current trends in national social policies and their effect on state/federal programs with particular attention to oppressed populations. This course places heavy emphasis on critical analysis. Students will learn to build on their skills in analyzing and critiquing various social policies. (Prerequisite: SOCS 1010, HMNS 1010, 1200, 2110, 2200) Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2230 - Individuals, Families and Small Groups - 3 Credits

This course examines how biological, psychological, social and cultural influences affect the behavior of individuals and families. Emphasis is placed on how human behavior is affected by social context and the forces of oppression as well as the impact of oppression on women, lesbians and gay men, persons with physical disabilities and the aged. Skills required to work with these populations, using an ecological/generalist person in environment approach, are discussed. (Recommended prerequisites: HMNS 1010, HMNS 1200, HMNS 2110, PSYC 2020, PSYC 2030, BIOL 1010 recommended). Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2240 - Social Research Methods - 3 Credits

This course provides students with instruction in the concepts and methods used in conducting social work research. By creating a foundation for empirically grounded practice, the course builds skills that will enable students to fill the role of social work practitioner/researchers. This course covers practice-based problems of: formulation, research design, sampling, measurement, data collection, ethical issues and their application to social work settings. Particular attention is given to the application of course material for developing skills to evaluate one’s own social work practice, social agency programs and the research of others. (Prerequisite: SOCS 1010, HMNS 1010, 1200, 2110) Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2250 - Social Systems, Institutions and Organizations - 3 Credits

This course is designed to offer students a sound theoretical base for social work intervention at both the micro and macro levels of social organization. The relationship between “private troubles” and “public issues” is stressed using social science theory in conjunction with social work values and concerns. Students will also be provided an opportunity to learn the system framework as a means of analyzing human behavior. Focus is on how the experience of class, political structure, race, ethnicity, community and organizations influence human behavior and are influenced by the needs and demands of people in the society. As a foundation course for the study of social work practice with large groups and communities within a generalist framework, this course focuses on institutional inequality and oppression. The implications of structural inequality for human behavior are addressed especially as it impacts various racial, ethnic and minority groups who are likely to be consumers of social services. The role of organizations both in the lives of recipients as well as social service workers are analyzed to gain a better understanding of human behavior as it is influenced by and reflects the larger social structures in which it takes place. In sum, we will look at the dynamic relationship between the individual society and society in the individual and underscore the personal as political. (Prerequisite: SOCS 1010, HMNS 1010, 1200, 2130) Note: Grade of “C” or better is required for Human Services Program students. Lecture: 3 hours

HMNS 2270 - Urban Education Practicum I - 1 Credit

This is a one-credit urban education practicum that includes an on-campus weekly seminar. Students are placed in an urban educational setting for approximately three hours per week for 10 weeks. (Prerequisite/Corequisite: This course can only be taken after or at the same time as HMNS 2060) Note: Grade of “C” or better is required for Human Services Program students.

HMNS 2290 - Driver and Traffic Safety Education-3 Credits

This course prepares B.A./B.S. Certified Teachers to deliver the RI Driver and Traffic Safety Education Curriculum in compliance with those requirements set forth by the RI Department of Motor Vehicles and the Office of Higher Education. Completion carries lifetime certification. Lecture: 3 hours

Level II Field Experiences - 3 Credits

Level II internships are designed to develop intermediate skills in various disciplines. Students are assigned to cooperating agencies and schools for 75-90 hours per semester and are also required to attend a one-to two-hour seminar each week. (Prerequisites: Grade of “C” or better in Field I and required Human Services courses) Seminar: 1-2 hrs., Field Work: 6-8 hrs.

HMNS 2310 - Field Experience and Seminar II - Child Development - 3 Credits

This course involves students in an early childhood setting and seminar to assist them in refining instructional skills and in beginning to develop competencies related to assessing the needs of young children. Students advance their skills for developing appropriate curriculum and activities for young children and continue the development of their professional...
HUMAN SERVICES-INST (PROCESS CONTROL TECHN.)

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
HSTO 2310 – Histology III – 9 credits
This course provides practical application of principles and techniques of histological practice. The clinical setting provides realistic conditions under which a histotechnician functions and allows students to refine those skills acquired in Histology II. Students are introduced to the procedures involved in the embedding, cutting, H&E staining and evaluation of various surgical and autopsy specimens. Students will also experience special stains for various tissue components including minerals, pigments, connective tissues, Amyloid and Carbohydrates. (Prerequisite: HSTO 1320)

HSTO 2320: Histology IV – 12 credits
This course provides practical application of principles and techniques of advanced histological procedures. The clinical setting provides realistic conditions under which a histotechnician functions and allows students to refine those skills acquired in Histology III. Students will refine skills in embedding, cutting tissue sections, H&E staining and evaluation of various surgical and autopsy specimens. Students experience special stains for microorganisms and neuropathology. Students are introduced to the special procedures such as immunohistochemistry, enzyme histochemistry and electron microscopy. (Prerequisite: HSTO 2310)

HSTO 2330 – Histology Seminar – 2 credits
This course provides students with an extensive review, as well as assistance in the preparation of a portfolio. Guest lecturers discuss advanced topics in histology and professional issues. (Corequisite: HSTO 2320)

INST (Process Control Technology)

INST 1010 - Introduction to Instrumentation Technology - 3 Credits
This course stresses the theory and practical application of mechanical and electrical sensing devices and control systems. Topics covered include sensing and control devices for temperature, humidity, pressure, level and flow. In addition, calibration procedures are covered. Lecture: 2 hours, Lab: 2 hours

INST 1020 - Basic Hydraulic and Pneumatic Components - 3 Credits
This course covers the principles and operation of basic hydraulic and pneumatic components and circuits. Emphasis is placed on system maintenance and repair. Lecture: 2 hours, Lab: 2 hours

INST 1030 - Introduction to Industrial Wastewater Treatment and Pollution Prevention - 3 Credits
This course introduces students to the fundamentals of industrial wastewater treatment and pollution prevention. Students become familiar with state-of-the-art wastewater recycling equipment, proper waste management techniques and practices and applicable federal, state and local environmental rules and regulations. Lecture: 2 hours, Lab: 1 hour

INST 1110 - Instrumentation I - 5 Credits
This course introduces the study of typical transducers and instruments used for the measurement of pressure, temperature and liquid level. In addition, calibration procedures are covered. Stress is placed on mechanical means of measurement and electrical sensing devices during each unit.

This course emphasizes the underlying principles of design and operation of industrial measuring devices. Lecture: 3 hours, Lab: 4 hours

INST 1210 - Instrumentation II - 5 Credits
A continuation of Instrumentation I, this course explores transducers and instruments used for the measurement of gas and liquid flow, humidity, specific gravity, viscosity and chemical analysis. Also considered are the principles and methods of transmission, both pneumatic and electronic. (Prerequisite: INST 1110 or permission of instructor) Lecture: 3 hours, Lab: 4 hours

INST 2310 - Control Principles - 5 Credits
This course focuses on the application of control techniques to the industrial process. Included are the study of electronic and pneumatic controllers, control valves, time constants, frequency response, closed and open loops and feedback control systems. Advanced control techniques such as cascade, feed forward and adaptive control are discussed. Laboratory experiments focus on modes of control, process dynamics and controller tuning. (Prerequisite: INST 1210 or permission of instructor) Lecture: 2 hours, Lab: 2 hours

INST 2320 - Introduction to Programmable Logic Controllers - 3 Credits
This course presents a theoretical and practical knowledge of the relatively low cost, very utilitarian member of the microprocessor family called the Programmable Logic Controller. It provides the programming and electrical design expertise for converting electro-mechanical control logical to the digital control logic of the Programmable Logic Controller. The course also provides an appreciation of the savings provided by the Programmable Logic Controller compared to the higher expense of comparable electro-mechanical systems. It also identifies the ease of operation of these systems for the relatively untrained operator. Lecture: 2 hours, Lab: 2 hours

INST 2330 - Advanced Programmable Logic Controllers - 3 Credits
This course presents theoretical and practical knowledge of the advanced programming software to control the Allen-Bradley Programmable Controller. It expands upon the basic PLC techniques for controlling industrial processes. It also develops the hardware as well as software configuration SLC 500 and the implementation of input/output modules, comparison, math, shift, sequencer and control instructions. (Prerequisite: INST 2320 or permission of instructor) Lecture: 2 hours, Lab: 2 hours

INTC (Health Care Interpreter)

INTC 1300- Interpreting in Health Care I - 6 Credits
This course is designed to prepare students that are bilingual to develop awareness, knowledge and skills necessary for effective language interpretation in health care settings. Emphasis includes the roles and responsibilities of a health care interpreter, basic knowledge of common medical conditions, treatments and procedures, insight in language and cultural nuances for specific communities necessary in the art of interpretation. (Prerequisite: RHAB 1010) Lecture: 6 hours.

INTC 1310- Interpreting in Health Care II - 6 Credits
This course is designed to prepare individuals that are bilingual to become integral members of the health care team. Bridging the language and cultural gap between clients and providers is a critical aspect of health care. Interpreting skills
ITAL 1020 - Elementary Italian II - 3 Credits
This is a continuation of Elementary Italian I (ITAL 1010). (Prerequisite: ITAL 1010, ITAL 1030 or its equivalent) Lecture: 5 hours

ITAL 1030 - Elementary Italian I - 3 Credits
For the student with previous experience in the language and/or placement testing. This course covers elements of the language including: conversation, pronunciation, reading, writing and grammar. Aspects of Italian culture are also included. NOTE: Course content is the same as ITAL 1010 with two fewer classroom hours of instruction per week. (Prerequisite: Prior preparation or permission of instructor) Lecture: 3 hours

ITAL 1040 - Elementary Italian II - 3 Credits
This is a continuation of Elementary Italian I (ITAL 1030). (Prerequisite: ITAL 1030, ITAL 1010 or its equivalent) Lecture: 3 hours

ITAL 1510 - Conversational Italian I - 3 Credits
This course further develops students' fluency in speaking Italian. Oral practice includes active use of the language in short dialogues stressing basic communication and correct pronunciation. Reading of easy cultural texts also provides material for conversation and discussion. CDs are available for individual practice. (Prerequisite: Two years of high school Italian or one year of college Italian or the equivalent) Lecture: 3 hours

ITAL 1520 - Conversational Italian II - 3 Credits
This is a continuation of Conversational Italian I (ITAL 1510) including conversational practice, cultural readings and discussions. (Prerequisite: ITAL 1510 or its equivalent) Lecture: 3 hours

ITAL 1900 - The Italian Heritage - 3 Credits
This course introduces students to the cultural development of the Italian people through the centuries. Guest lecturers and class discussion center on significant aspects of Italian literary, social and artistic life as they have contributed to Western Civilization. Audio-visual aids present the lives and works of great figures and are used for appreciation of Italian art, music, food and wine. Italian films viewed in class are a backdrop for discussing the history and cultural contributions of Italian-Americans are also included from the discovery of America to mass immigration to present times. Note: The course is conducted in English. Lecture: 3 hours

ITAL 1910 - Italian Culture-Cuisine - 1 Credit
The Italian Culture-Cuisine course offers students the opportunity to participate in the CCRI Summer Travel/Study Program in Italy to enhance their educational, professional and personal growth through a multidisciplinary approach to learning and a complete immersion in the Italian language and culture. The course combines linguistic, artistic, historical and literary traditions and hands-on workshops of the rich culinary traditions of Central Italy and other regions of Italy. Lecture: 6 hours, Lab: 9 hours (2 weeks)

ITAL 2010 - Intermediate Italian I - 3 Credits
This course helps students develop skill in reading and discussing Italian texts related to culture and literature. It is supplemented by further work in grammar, conversation and composition. (Prerequisite: ITAL 1020 or 1040 or its equivalent) Lecture: 3 hours

ITAL 2020 - Intermediate Italian II - 3 Credits
This is a continuation of Intermediate Italian I (ITAL 2010). (Prerequisite: ITAL 2010 or its equivalent) Lecture: 3 hours

ITAL 2210 - Italian Conversation and Composition I - 3 Credits
This is an intensive course in conversation and composition. Selected cultural videos, CDs, readings and classroom discussions provide an atmosphere to develop and improve speaking and understanding of Italian. Oral presentations and written compositions are required. (Prerequisite: ITAL 2010 or permission of instructor) Lecture: 3 hours

ITAL 2220 - Italian Conversation and Composition II - 3 Credits
This course is a continuation of Italian Conversation and Composition I (ITAL 2210). (Prerequisite: ITAL 2210 or permission of instructor) Lecture: 3 hours

JAPN (Japanese)
JAPN 1000 - Basic Spoken Japanese I - 3 Credits
This is an introductory course for beginners emphasizing correct pronunciation and basic vocabulary for practical use in everyday conversational situations and travel dialogues. Students with no previous study of the language are prepared to use and understand it within a limited context and basic structure. Lecture: 3 hours

JAPN 1100 - Basic Spoken Japanese II - 3 Credits
This is a continuation of Basic Spoken Japanese I (JAPN 1000). (Prerequisite: JAPN 1000 or its equivalent) Lecture: 3 hours

JAPN 1910 - Japanese Culture - 1 Credit
This course introduces students to the cultural development of the Japanese people through the centuries. Emphasis is placed on traditional arts. Lectures are used for appreciation of Japanese art, music, food and wine. Japanese films viewed in class are a backdrop for discussing the history and cultural contributions of Japanese-Americans are also included from the discovery of America to mass immigration to present times. Note: The course is conducted in English. Lecture: 3 hours
LAWS (Law)

LAWS 1000 - Introduction to Law Enforcement - 3 Credits

This course examines the history and philosophy of the role of police in society. It surveys organizational structures and basic procedures of police work, police ethics and major problems confronting the law enforcement profession. Students examine international, federal, state and local law enforcement agencies, identifying the origin, jurisdiction, mission and functions of each. Lecture: 3 hours

LAWS 1010 - Criminal Law - 3 Credits

This course is a study of crimes from early English common law to modern American criminal law including common law and statutory offenses. Criminal intent, criminal act and causation are thoroughly analyzed. General definitions of crimes, classifications of crimes, parties to crimes and common defenses such as insanity and self-defense are considered. Lecture: 3 hours

LAWS 1020 - Administration of Justice - 3 Credits

This course presents an overview of the criminal justice system, including an examination of the organization and jurisdiction of federal, state and local courts and law enforcement agencies. The arrest, arraignment, plea, preliminary hearing, bail, grand and petit jury proceedings, verdict, sentence and petitions for new trial are studied together with the jurisdiction of the courts on all levels. Lecture: 3 hours

LAWS 1030 - Criminalistics I - 3 Credits

This course surveys basic crime scene investigation methods. Topics include first responder duties, evidence collection and processing, photography, impression evidence, blood analysis, trace evidence, arson investigation and casting methods for impression evidence. Students complete projects involving plaster casting and crime scene sketching. A mock crime scene investigation is conducted. Lab fee required. Lecture: 3 hours

LAWS 1040 - Criminalistics II - 3 Credits

This course is an advanced study of criminalistics. Topics include the investigation of specific crimes (sexual assault, homicide, burglary and auto theft), alcohol and drug detection; firearms investigations; advanced latent fingerprint techniques; and forensic entomology. Lab fee required. (Prerequisite: LAWS 1030) Lecture: 3 hours

LAWS 1050 - Police Supervision - 3 Credits

A course designed to consider supervisory problems and concepts within police organizations and the equating of sound principles of human relations and supervisory techniques to effective police performance. Lecture: 3 hours

LAWS 1060 - Community Policing - 3 Credits

This course is designed to provide students with an understanding of the concepts of community policing. The course focuses on the history, philosophy and strategies used to establish positive relationships between the community and the police in a complex society. Lecture: 3 hours

LAWS 1070 - Basic Law for the Health Professions (formerly LAWS 8050) - 1 Credit

This course is designed to familiarize students with the body of law governing workers and their patients in health care settings. Topics include risk minimization, medical malpractice, disciplinary procedures, professional rights and responsibilities regarding confidentiality and record-keeping and informed consent. Lecture: 1 hour

LAWS 1080 - Introduction to Paralegal Studies - 3 Credits

This course incorporates English/Spanish simultaneous and consecutive interpreting modes, written and sight translation, the code of professional responsibility for interpreters in the judiciary and regional differences in language and culture. New vocabulary is introduced in every class, reinforced by class activities such as outside speakers from the judicial and legal profession, role playing, interpreting audio and video tapes and translating legal forms. A significant amount of classroom time is spent practicing, listening, interpreting and translating and sharpening both short-term and long-term memory skills. Lecture: 5 hours

LAWS 1090 - Criminal Procedure in Rhode Island Courts - 3 Credits

This course is a detailed explanation and examination of criminal procedure in the Rhode Island courts, from charging of crimes through trial, judgment and appeal, arrest and search warrants, bail and probation violation, including presentation, arraignment, bail, preliminary hearing, discovery, pretrial motions and post-conviction relief. The various methods and distinctions between misdemeanor criminal complaints, information and grand jury indictment are compared and contrasted as is the procedure in Providence and the outlying counties, including “PAC” and felony screening, daily criminal calendar in Courtroom No. 9, as well as trial procedure and the Rhode Island Rules of Evidence. The course emphasizes the practice of the principles of criminal justice that are currently taught in Administration of Justice. (Prerequisite: LAWS 1020) Lecture: 3 hours

LAWS 1100 - Interpretation and Translation (Spanish) I - 6 Credits

This course incorporates English/Spanish simultaneous and consecutive interpreting modes, written and sight translation, the code of professional responsibility for interpreters in the judiciary and regional differences in language and culture. New vocabulary is introduced in every class, reinforced by class activities such as outside speakers from the judicial and legal profession, role playing, interpreting audio and video tapes and translating legal forms. A significant amount of classroom time is spent practicing, listening, interpreting and translating and sharpening both short-term and long-term memory skills. Lecture: 5 hours

LAWS 1110 - Interpretation and Translation (Spanish) II - 6 Credits

This course incorporates advanced level of English/Spanish simultaneous and consecutive interpreting modes and written and sight translation in more complex settings. Advanced vocabulary is introduced in every class, reinforced by class activities such as outside speakers from the judicial and legal profession, role playing, interpreting audio and video tapes and translating legal forms. A significant amount of classroom time is spent practicing, listening, interpreting and translating and sharpening both short-term and long-term memory skills. (Prerequisite: LAWS 1100) Lecture: 5 hours

LAWS 2000 - Constitutional Law - 3 Credits

This course presents a view of the role of the Supreme Court in its interpretation of the United States Constitution. Areas to be scrutinized include judicial review, federalism, civil liberties and the Bill of Rights (through the 14th Amendment) as it applies to the states. Case and text method. Lecture: 3 hours

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
LAWS 2010 - Law of Evidence - 3 Credits
This course is a study of the body of rules governing the admissibility of evidence at trial. The nature of evidence; circumstantial and direct evidence; testimonial, documentary and real evidence; hearsay and the exceptions thereto; the presentation of evidence and the rules on relevancy; and lastly, competency, credibility and impeachment of witnesses are examined. Lecture: 3 hours

LAWS 2020 - Basic Civil Procedure for Paralegals - 3 Credits
This course introduces the legal concepts and practical applications of civil litigation using the rules of civil procedure as applied in the federal and state court systems. The course will cover the court system; jurisdiction and venue; pleadings (complaints, answers, counterclaims and cross-claims); and discovery documents (interrogatories, depositions and requests for production). (Prerequisite: LAWS 1020 and LAWS 1080 or permission of instructor) Lecture: 3 hours

LAWS 2030 - Criminal Law and the Constitution - 3 Credits
This course presents a consideration and analysis of the most significant and recent Supreme Court decisions as they pertain to the rights of the accused in the areas of arrest, search and seizure, interrogation and right to assistance of counsel. Case and text method. Lecture: 3 hours

LAWS 2040 - Law and Society - 3 Credits
This course studies adjudicated cases involving the leading social issues affecting society today and the impact such adjudications have had upon that society. Stress is placed upon the relationship of law to social values and morals. The delicate balance between the interests of society and individual rights is scrutinized and the students’ views as to the maintenance of the balance is evaluated in the light of the cases studied. Lecture: 3 hours

LAWS 2050 – Law of Contracts - 3 Credits
This course studies the legal rules, concepts and terminology relating to voluntary agreements entered into for the provision of services or the sale of property. The areas included are agreement, consideration, contractual capacity, legality, genuineness of assent and legal form. Lecture: 3 hours

LAWS 2060 – The Law of Property, Estates and Trusts - 3 Credits
This course studies the laws of real property, personal property and decedent’s estates. Topics to be covered include: definitions of real and personal property; the ownership and transfer of real estate (concurrent ownership, deeds, mortgages and leases); and the areas of gifts, wills, inheritance laws, probate and trusts. Lecture: 3 hours

LAWS 2070 – Law of Business Organization - 3 Credits
This course covers the law of agency (principal-agent relationships and independent contractors), federal and state employment law and the law regarding legal forms of business (sole proprietorships, partnerships of various kinds, corporations and limited liability companies). Lecture: 3 hours

LAWS 2080 - Commercial Paper and Secured Transactions - 3 Credits
This course explores the principles of the Uniform Commercial Code as they apply to notes, drafts, checks and certificates of deposit. The status of holders in due course, assignees and endorsers are discussed and the creation and perfection of the security instrument are viewed in conjunction with the rights and duties of parties to secured transactions. Lecture: 3 hours

LAWS 2090 - Legal Research and Writing - 4 Credits
This course for Paralegal Studies majors covers legal research using primary sources (statutes, court decisions, and regulations); case digests and finding aids; secondary legal sources (encyclopedias, treatises and annotations) and citators (Shepard’s Citations and WestLaw’s KeyCite). Emphasis is on legal research using computer-assisted legal research (CALR) tools. Students are expected to complete a full legal research project and write a legal memorandum. (Prerequisites: Laws 1080 and 24 credit hours earned or permission of instructor) Lecture: 4 hours

LAWS 2100 - Law of Torts - 3 Credits
Law of Torts involves the study of civil wrongs that result in personal injury, property damage or economic injuries. This course deals with areas of negligence, intentional torts and strict liability torts. It will also cover topics of professional malpractice, products liability and premises liability. (Prerequisite: LAWS 1020 or LAWS 1080 or permission of instructor) Lecture 3 hours

LAWS 2150 - Law of Business Organizations - 3 Credits
This course studies forms used by attorneys in legal and business transactions. An explanation of the origin and use of the forms introduces terminology in which the legal assistant should be versed. Discussions and simulations revolve around legal terms in the context of a variety of legal documents such as complaints, motions, stipulations and contracts. Lecture: 2 hours

LEGL 2420 - Legal Office Administration - 2 Credits
This course prepares students to work as legal administrative assistants in a variety of law office environments. Procedures followed by attorneys in various specialties of the law are covered including litigation, real estate law, criminal law, wills and estates and many other areas of the law. Students also become familiar with the court system. Lecture: 2 hours

LRCT (Library)
LRCT 1010 - Introduction to College Research - 1 Credit
This course introduces students to the wealth of research materials available on the Internet. Students will learn effective search techniques to locate books, periodical articles, reference sources and Internet resources. They will also learn to evaluate critically the resources they locate and cite them according to standard scholarly formats.

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LPNU-MAPR

LRCT 1020 - College Success

- 3 Credits

This course will give new students practical tips and strategies that will help them succeed in college. Emphasis is on attitude, study habits, time and stress management. In a setting of active and collaborative learning, students are engaged in a variety of instructional experiences, including discussions with reading, speaking, writing and listening assignments. The course will require the creation of a personal success plan that will include educational and career goals and will introduce and make use of the college’s resources and personnel.

LIBA (LIBERAL ARTS)

LIBA 1000 - The Learner’s Journey: Critical Thinking and Learning Strategies for College Students – 3 credits

This fully transferable, seminar-style course has been designed to help students maximize their effectiveness in the classroom, and, in turn, enhance their entire college experience. In The Learner’s Journey, students develop their critical thinking, reading and writing skills; acquire valuable strategies for analyzing course content and for expressing themselves more confidently and effectively; improve their writing, presentation, collaboration and research skills; and learn to make connections between courses in different disciplines. Through readings, discussions and active participation, students take ownership of their education and find their voices as learners in a higher education environment. (Note: To be eligible for this course, students must have an English placement of ENGL 1005 and/or ENGL 0890 or above.)

LIBA 1010 - Cooperative Work Experience I - 4 Credits

Cooperative work experience provides students with an opportunity to observe and participate in a work environment related to their academic interests or explore advancement in their current career. Students work approximately 15-20 hours a week at an approved site for competitive wages and participate in a one-hour and 40-minute weekly seminar on campus or online. Students must contact the CO-OP office before they register. Call CO-OP at (401) 825-2050 or (401) 333-7254. (Note: LIBA 1010 for Allied Health, Chemical Technology, Computer Science, Engineering, Fine Arts, Fire Science, General Studies, Human Service, Industrial Technology, Liberal Arts Nursing, Paralegal Studies and Law Enforcement) (195 hours work placement / 25 hours seminar. LIBA 1010-306 has LAWS 1100-306 as a prerequisite)

LIBA 1020 - Cooperative Work Experience II - 4 Credits

This is an extension of LIBA 1010 in which students develop an in-depth knowledge of specific content areas and demonstrate increased levels of expertise. Students work approximately 15-20 hours a week at an approved site and participate in a one-hour and 40-minute weekly seminar on campus or online. For information regarding prerequisites please contact CO-OP at (401) 825-2050 or (401) 333-7254. 

Note: LIBA 1020 for Allied Health, Chemical Technology, Computer Science, Engineering, Fine Arts, Fire Science, General Studies, Human Service, Industrial Technology, Liberal Arts, Nursing, Paralegal Studies and Law Enforcement (195 hours work placement / 25 hours seminar)

MAPR (MANUFACTURING TECHNOLOGY)

MAPR 1140 - Industrial Blueprint Reading - 2 Credits

In this course, students apply technical drawing principles to the construction of job sheets, assembly and detailed drawings. Dimensioning, notes, symbols, parts lists, specifications and the use of industrial tables are covered. Principles learned are applied in the interpretation of industrial prints related to the machine-tool industry. Lecture: 2 hours, Lab: 1 hour

MAPR 1200 - Lean Manufacturing - 5 Credits

This course examines the strategy to implement lean manufacturing and improve quality, cost and delivery. Students learn how to implement Kaizen principles. Focus is on preparatory steps taken to ensure achievable breakthrough goals and team success and on sustaining results. Lecture: 4 hours, Lab: 2 hours

MAPR 1220 - Tooling and Machining Operations - 8 Credits

A continuation of ENGT 1020, this course meets the theory-related classroom requirement for precision metal-working apprentices. It also provides Manufacturing Technology degree or certificate students with broad exposure to as many machining setups and operations experiences as possible. Students acquire the knowledge and the skill needed in performing the safe operation and setup of conventional machine tools. The tool room lathe, the vertical milling machine and the reciprocating table surface grinder are studied in much greater depth. (Prerequisite: ENGT 1020) Lecture: 3 hours, Lab: 10 hours

MAPR 1240 - Computer Aided Manufacturing - 2 Credits

A continuation of MAPR 1250, this course presents an overview of the software and documents in MasterCam software. Turning, milling and wire EDM methods of machining are discussed and part programs are generated for the machining processes using this software. Students are introduced to the most common types of machine tools controlled by a computer. In addition, students produce CNC part programs with the desired machining sequence and tool path verification using the software. Text editing, tool path sequence and CNC file management are discussed. (Prerequisite: MAPR 1250 and COMI 1100) Lecture: 1 hour, Lab: 2 hours

MAPR 1250 - Introduction to CNC - 2 Credits

This course introduces students to CNC manual programming techniques and familiarizes them with the most common machine tools used in industry that are controlled by computer. Direction of axis motion, methods of tool and work piece compensation, canned cycles and sub-routines are reviewed. Students produce manually written programs for three axis-machining centers, two-axis-turning centers and EDM wire machines. Different types of machine tool controllers are discussed and students learn code for use during verification and revising of programs. Lecture: 1 hour, Lab: 1 hour

MAPR 1260 - Geometric Dimensioning and Tolerancing - 2 Credits

This course helps students develop an understanding of how the Geometric Dimensions and Tolerancing (GD&T) system is applied to the engineering drawing and how it is used in the machine setup and the inspection of manufactured parts and products. (Prerequisite: MAPR 1140) Lab: 1 hour, Lab: 1 hour

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
MAPR 1620 - Measurements
- 2 Credits
This course develops students’ ability to accurately and precisely measure manufactured parts and assemblies. The class and lab combination study a range of tool uses, from basic hand-held measuring types of tools to the most sensitive and sophisticated types of electronic amplified measuring tools that measure the parts dimensional size and form. Precision gages, scaled and precision measuring equipment and surface plate preparation and part setup are discussed. Lecture: 1 hour, Lab: 2 hours

MAPR 1800 - Applied Machine Tool
Geometry - 2 Credits
This course introduces students to the concepts and theories used in the calculations of geometric features found on machined parts. Angular surfaces, dovetailed oomptes and tapered shapes are covered. Lecture: 2 hours

MAPR 2200 - Advanced Computer
Aided Manufacturing - 2 Credits
A continuation of the CAM-I course, this course focuses on more sophisticated commands and software flexibility using MasterCam. Students learn to use software to program circular profiles and to program with cutter and wire compensation. Configuring and editing subprograms are also reviewed. This course presents a more intensive overview of software and documents used with MasterCam. Students create part programs for turning, milling and wire EDM methods of machining and produce CNC part programs with the desired machining sequence, tool selection, cutter path and post-processing methods that is verified using MasterCam software. Text editing, tool path sequence and CAM file management are reviewed. Lecture: 1 hour, Lab: 2 hour

MAPR 2330 - Cost Estimating
- 3 Credits
This course provides an introduction to the basic approaches and tools used in cost estimating in the metalworking industry. Units covered include estimation of setup, machining and assembly times, labor and material estimating learning curve theory. Lecture: 3 hours

MAPR 2700 - Machinery's Handbook - 2 Credits
The Machinery's Handbook is more than a test or an encyclopedia. It is the storehouse for a wealth of practical information to help the machinist solve problems. While it deals with some items of interest to the beginner, it is highly technical and prepared specifically for the experienced technician, toolmaker, machinist and mechanic. Students are not expected to memorize the material in this book and all phases of machine work are not covered. Students are responsible for continually looking up answers to specific questions. Lecture: 2 hours

MATH (MATHEMATICS)

MATH 0500 - Fundamentals of Mathematics - 3 Credits in-house*
This course provides students with a thorough foundation in the topics of whole numbers, fractions, decimals, ratios and proportions, percents, geometric figures and measurement. (Offered in lab and lecture formats.) Lecture: 3 hours

MATH 0600 - Elementary Algebra
- 3 Credits in-house*
This course in basic algebra introduces the real number system, properties for solving linear equations and inequalities, formula rearrangement, properties of and operations with polynomials, basic factoring, quadratic equations, operations with rational expressions, roots and radicals, graphs of linear equations and the Pythagorean Theorem. (Prerequisite: MATH 0500) (Offered in lab and lecture formats.) Lecture: 3 hours

MATH 0700 - Geometry - 3 Credits In-House*
This course is designed for students with no previous exposure to the subject or who are in no need of review. Focus is on traditional topics of Euclidean geometry with proofs and constructions. If time permits, additional material on logic or analytic geometry may be presented. (Prerequisite: MATH 0600) Lecture: 3 hours

MATH 1200 - College Algebra
- 3 Credits
Designed for students who plan eventually to study quantitative business analysis or calculus, this course covers functions and graphs; systems of equations and inequalities; quadratic equations; polynomial and rational expressions; radical; exponential and logarithmic forms. (Prerequisite: MATH 0600; not recommended for those receiving a grade below “B” in MATH 0600) (Offered in lab and lecture formats.) Lecture: 4 hours

MATH 1210 - College Trigonometry - 3 Credits
Designed for students who plan eventually to study calculus, this course deals with trigonometry from an analytical approach. Topics include relations and functions in general, the trigonometric functions and their inverses, graphs, solutions of triangles, vectors, trigonometric identities and equations and applied problems. (Offered in lab and lecture formats.) (Prerequisite: MATH 1200) Lecture: 4 hours

MATH 1420 - Introduction to College
Mathematics - 3 Credits
Covering the development of the real number system and the fundamental concepts of algebra and geometry, this course is suitable for prospective elementary school teachers or anyone desiring an introduction to college mathematics. (Prerequisite: MATH 0500) Lecture: 3 hours

MATH 1430 - Mathematics for Liberal
Arts Students - 3 Credits
This course deals with the fundamentals of logic, set theory, probability and statistics. (Prerequisite: MATH 0600 or MATH 1420) (Offered in lab and lecture formats.) Lecture: 3 hours

MATH 1450 - Development of the
Number System - 3 Credits
Topics covered in this course include: ancient numeration systems, bases, modulo arithmetic; set theoretical and historical development of our number system including natural numbers; integers; rational, irrational, imaginary and complex numbers (with operations and computation within each system); groups and fields; and elementary number theory (basic proofs, divisibility rules, Pythagorean studies, Fermat and Mersenne numbers.) Note: Recommended for future teachers. (Prerequisite: MATH 1430) Lecture: 3 hours

MATH 1470 - Topics in Mathematics - 3
Credits
This course is designed primarily for the liberal arts student who does not plan to pursue any continuing mathematics program. Each semester, different sections focus on different topics and are announced in the CCRI Course Bulletin. The depth of the material is similar to

Note: Prerequisites for MATH courses are fulfilled only by a grade of “C” or better or by a sufficient placement test score. The Math Department strongly recommends courses and their prerequisites be taken sequentially in consecutive sessions.

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
that of MATH 1450. Note: This course may be repeated for credit with a change of topic. (Prerequisite: MATH 1430) Lecture: 3 hours

MATH 1472 - History of Mathematics - 3 Credits
This course traces the development of mathematical thought through history. Topics include: mathematicians, primitive number systems and algorithms, early formulas for area and volume, proofs of theorems, pi, the golden ratio, the development of advanced mathematics, the computer, calculus, network theory and non-Euclidean geometries. Note: Recommended for future teachers. (Prerequisite: MATH 1430) Lecture: 3 hours

MATH 1475 - Statistics for the Social Sciences - 3 Credits
Statistical procedures required for the analysis of data are explored using data acquired from such fields as medicine, social work, biology, education and business and employing statistical packages as a tool. (Prerequisite: MATH 1430) Lecture: 3 hours

MATH 1510 - Scientific Programming - 3 Credits
This course offers instruction in scientific programming using a current programming language. Problems, both numerical and non-numerical, are programmed and solved by use of a main frame and/or personal computers. (Prerequisite: MATH 1200 or 1700) Lecture: 3 hours, Lab: 1 hour

MATH 1550 - Statistical Analysis I - 3 Credits
An introduction to elementary statistics, this course covers methods used in the collection, presentation, analysis and interpretation of data. Topics include frequency distributions, measures of central tendency and dispersion and sampling, with emphasis on estimation and hypothesis testing. (Prerequisite: MATH 1200 or 1700) Lecture: 4 hours

MATH 1560 - Statistical Analysis II - 3 Credits
This course includes a study of simple and multiple linear regression, curvilinear regression, correlation analysis, basic designs of experiments, analysis of variance and an introduction to the concepts of time series and index numbers. A statistical package is used in the development and application of topics. (Prerequisite: MATH 1550) Lecture: 3 hours

Note: Prerequisites for MATH courses are fulfilled only by a grade of “C” or better or by a sufficient placement test score. The Math Department strongly recommends courses and their prerequisites be taken sequentially in consecutive sessions.

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
MATH 1600 - Business Mathematics - 3 Credits
This course deals with the application of elementary mathematics to various areas of business and retail mathematics, including simple interest, bank discount, compound interest, commercial discounts, markup and markdown. (Prerequisite: MATH 0500) Offered in lab and lecture formats. Lecture: 3 hours

MATH 1620 - Mathematics of Finance - 3 Credits
This course studies in depth the topics of simple interest, bank discount, compound interest and annuities, including amortization and sinking funds. (Prerequisite: MATH 0600 or 1600) Lecture: 3 hours

MATH 1670 - Quantitative Business Analysis I - 3 Credits
The purpose of this course is to develop the quantitative methods needed to solve various problems in business and economics. Topics include functions and graphs, systems of linear equations, linear programming, matrices and determinants, logarithmic and exponential functions and the mathematics of finance. (Prerequisite: MATH 1200) Lecture: 3 hours

MATH 1680 - Quantitative Business Analysis II - 3 Credits
Differential and integral calculus are developed with special emphasis on practical applications to business and economics. (Prerequisite: MATH 1670) Lecture: 3 hours

MATH 1700 - Algebra for Technology - 3 Credits
Topics considered in this course include linear equations and their graphs, systems of linear equations, quadratic equations, algebraic fractions, exponents, radicals and logarithms. (Prerequisite: MATH 0600) Offered in lab and lecture formats. Lecture: 4 hours

MATH 1710 - Trigonometry for Technology - 3 Credits
This course covers application of the trigonometric functions and their graphs, the solution of triangles, vectors, complex numbers, trigonometric identities and equations and applied geometric problems. (Prerequisite: MATH 1700) Offered in lab and lecture formats. Lecture: 4 hours

MATH 1900 - Pre-Calculus Mathematics - 4 Credits
Functions and their graphs are discussed with particular attention paid to polynomial, rational, trigonometric, exponential and logarithmic functions. Determinants, matrices, complex numbers and analytic geometry are also studied. (Prerequisite: MATH 1200 and 1210) Offered in lab and lecture formats. Lecture: 4 hours

MATH 1910 - Calculus I - 4 Credits
Topics considered in this first course of differential and integral calculus include limits and continuity, first and higher-order derivatives with applications (including curve sketching), the differential and definite and indefinite integrals with applications (including areas and volumes). (Prerequisite: MATH 1900) Lecture: 4 hours

MATH 1920 - Calculus II - 4 Credits
This course covers the calculus of logarithmic, exponential, trigonometric, inverse trigonometric and hyperbolic functions. Some methods of integration are covered, including integration by parts and numerical methods. L'Hospital's rule, improper integrals, infinite series and the calculus in polar coordinates also are introduced. (Prerequisite: MATH 1910) Lecture: 4 hours

MATH 2500 - Applications in Science and Math - 1 Credit
This capstone course is intended for students in their final semester of the Science Program. It allows students an opportunity to demonstrate an integration of knowledge and abilities acquired in previous science and mathematics courses with the added intent of developing new insights. Students read selected articles, such as those that come from scientific journals, in a variety of fields and then have the opportunity to collaborate with their peers and hone writing, synthesis and presentational skills in a seminar setting. (Prerequisite: Successful completion of a minimum of 21 General Education credits and a minimum of 18 Science credits or permission of instructor) Lecture: 2 hours

MATH 2910 - Calculus III - 4 Credits
This course covers the calculus of three-dimensional space, including partial derivatives, multiple integrals and the calculations of vector-valued functions. (Prerequisite: MATH 1920) Lecture: 4 hours

MATH 2990 - Advanced Engineering Mathematics - 4 Credits
This course covers first-order ordinary differential equations, second-order linear differential equations, Laplace transforms and power series solutions. A unit on applied linear algebra is also included. (Prerequisite: MATH 2910) Lecture: 4 hours

MEDL (Administrative Office Technology)
MEDL 2350 - Medical Terminology - 2 Credits
This course introduces medical, diagnostic, symptomatic and surgical terms. Literal definition and spelling are stressed. Lecture: 2 hours

MEDL 2360 - Medical Document Processing - 2 Credits
This course acquaints the medical administrative secretary/assistant with formatting and editing skills needed for processing medical documents which are commonly part of their work environment.

MEDL 2380 - Medical Office Transcription I - 3 Credits
This course focuses on the skills a medical transcriptionist must possess in preparing for eventual employment in a private physician's office, clinic or hospital. Emphasis is placed on the efficient production of case histories and physical examinations, radiological reports, X-rays, operative reports, pathology reports, discharge summaries and autopsy reports from pre-recorded dictation material. (Corequisite: OFTD 1220 or permission of instructor) Lecture: 2 hours, Lab: 2 hours, Fall only

MEDL 2390 - CPT Medical Insurance Coding - 2 Credits
This course familiarizes students with Current Procedural Terminology (CPT) codes and modifiers along with their corresponding unique descriptions. Topics include use of guidelines, notes, index, appendices and modifiers and AMA documentation guidelines to ensure correct coding. OIG (Office of Inspector General) compliance for individual and small group physicians’ practice is also included. (Corequisite: MEDL 2350). Lecture: 2 hours

MEDL 2400 - ICD-CM Medical Insurance Coding - 1 Credit
This course familiarizes students with International Classification of Diseases and Clinical Modification codes (ICD-CM). An overview of the Tabular List (Volume I) and the Alpha Index (Volume II) will include coding Fundamentals and Conventions. Various coding scenarios challenge small
course descriptions

student groups to apply techniques learned to code claims. (Prerequisite: MEDL 2350 or permission of instructor) Lecture: 1 hour

MEDL 2410 - Medical Insurance Billing - 3 Credits
This course prepares students for employment as medical insurance specialists in physicians' offices and clinics. Topics include the claim process, inpatient and outpatient billing, procedural coding and billing requirements of various health care providers. (Corequisite MEDL 2390 and 2400) Lecture: 2 hours, Lab: 1 hour

MEDL 2420 - Practical Applications in Professional Medical Coding - 3 Credits
This course advances the student's knowledge of the Current Procedural Terminology (CPT) code set and outlines the application of the fundamentals of coding and documentation in the physician's practice. This course prepares students for the American Academy of Professional Coders (CPC) Certification Examination. (Prerequisite MEDL 2390 and 2400) Lecture: 3 hours

MEDL 2460 - Medical Office Administration - 3 Credits
This advanced course integrates previously learned office skills and develops proficiency in performing clerical and administrative duties through the use of medical office simulations. Study of The Medical Manager Computerized Account Management software is also included. (Prerequisite: OFTD 1120 or permission of instructor) Lecture: 2 hours, Lab: 1 hour, Spring only

MEDL 2480 - Medical Office Transcription II - 2 Credits
This is a continuation of the applications of medical transcribing skills (MEDL 2380) and provides a more in-depth understanding of medical terminology pertaining to the body systems. Medical reports are transcribed for individual case studies in patients with specific medical problems. In addition, outpatient medical reports are transcribed using the HP/PI (history, physical, impression and plan) and SOAP (subjective, objective, assessment and plan) formats. (Prerequisite: MEDL 2380) Lecture: 2 hours, Lab: 1 hour Spring only

MEET 2410 - Medical Cooperative Work Experience - 4 Credits
This is a required field experience. Students are placed in a medical office during their last semester for the purpose of observing the operations and routines of that office. The opportunity to perform tasks required in a medical office is provided. In addition, students participate in a one-hour and 40-minute weekly seminar on campus. (Prerequisite: MEDL 2360 and 2380).

MEET (MECHANICAL ENGINEERING TECHNOLOGY)

MEET 1020 - Fundamentals of Dimensional Metrology - 2 Credits
The objective of this course is to develop dimensional measurement ability for the technician. This ability must include an understanding of the need for standards and determination of required precision as well as recognition of uncertainty in measurements. This includes a practical knowledge of instruments in use and techniques of measurements. Lab: 3 hours

MEET 1510 - Statics and Strength of Materials - 5 Credits
This course is a study of the fundamentals of statics for rigid bodies and the deformations and internal stresses in elastic bodies resulting from the action of external forces. Graphical and analytical methods of problem solutions are developed. Problems deal with application of forces, equilibrium free body diagrams, analysis of stresses and properties of materials necessary to meet functional requirements in design. (Prerequisites: MATH 1700, ENGR 1020, MATH 1710) Lecture: 4 hours, Lab: 2 hours

MEET 1810 - Design Drafting - 3 Credits
This is a course in the production of accurate and complete detail and assembly drawings. Students will gain experience in using handbooks and other source and reference materials. The areas covered are developments, gears, cams, advanced dimensioning systems and working drawings. A requirement of the course is the successful completion of an original design project. (Prerequisite: ENGR 1030 or equivalent) Lecture: 2 hours, Lab: 4 hours

MEET 2150 - Principles of Production Management (formerly BUSN 2150) - 3 Credits
This is a beginning course intended to introduce students to the basic concepts of inventory and production management. Major emphasis is placed upon approaches to planning, scheduling and control of plant inventory and operations. Lecture: 3 hours

MEET 2820 - Basic Tool Design - 3 Credits
This course is designed to help students gain the knowledge and experience necessary to design tools commonly used in modern manufacturing. (Prerequisite: MATH 1700) Lecture: 1 hour, Lab: 4 hours

MEET 2830 - Elements of Machine Design - 3 Credits
This is a course in which the design principles of machine elements are studied and calculations are made in determining the size and shape of various machine parts. Lecture: 3 hours

MEET 2840 - Design Problems - 5 Credits
This course involves applying acquired knowledge in mathematics, sciences and drawing to practical problems. Students analyze problems, gather data, check mathematical calculations, sketch and make working drawings. Lecture: 1 hour, Lab: 8 hours

MLTC (CLINICAL LABORATORY TECHNOLOGY)

MLTC 1110 - Bacteriology - 4 Credits
The biological aspects of microbial structure, metabolism and growth are presented. Emphasis is on classification of microorganisms, mostly bacteria and identification of disease-producing organisms. (Prerequisite: Enrollment in Clinical Lab Tech program or department permission) Lecture: 2 hours, Lab: 4 hours

MLTC 1120 - Clinical Immunology/Serology - 3 Credits
This course covers basic theories of immunology, laboratory diagnosis of infectious diseases and diseases of the immune system. Students learn to perform basic serological techniques. Note: This course is a prerequisite for MLTC 1160. (Prerequisite: Enrollment in Clinical Lab Tech program or department permission) Lecture: 2 hours, Lab: 3 hours

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
MLTC 1130 - Phlebotomy for Clinical Laboratory Technicians I (5 weeks) - 1 Credit

This course covers principles of phlebotomy and specimen handling. Students perform venipuncture on training arms, venipuncture on adults, capillary punctures, blood film preparation, isolation techniques, blood donor site preparation and specimen processing. (Note: This course is a prerequisite for MLTC 1930. (Prerequisite: Enrollment in Clinical Lab Tech program or department permission) Lecture: 2 hours, Lab: 2 hours

MLTC 1150 - Urinalysis - 3 Credits

The formation of urine and the principles of the laboratory procedures used in the physical, chemical and microscopic examination of urines are discussed. Normal values are presented and the significance of abnormal results explained. Complete urinalysis is performed in the training laboratory. Quality control in the urinalysis laboratory is stressed. (Prerequisite: Enrollment in Clinical Lab Tech program or department permission) Lecture: 2 hours, Lab: 2 hours

MLTC 1160 - Immunohematology - 3 Credits

This course covers red cell antigens and antibodies, antibody identification, crossmatching, donor processing and component therapy. Theory is presented in lecture and a laboratory experience connected with the medical laboratory and general principles of all areas of the clinical laboratory. Current concepts and general principles of all areas connected with the medical laboratory field are explored. Students are introduced to selected basic techniques used in the clinical laboratory. (Note: This course is open to any student interested in the field of clinical laboratory technology or can be used as a general studies elective). Lecture: 2 hours, Lab: 2 hours

MLTC 1180 - Specimen Collection and Handling for Health Care Professionals (5 weeks) - 1 Credit

This course covers the principles of specimen collection and handling. National standards are presented. Various specimen collection techniques are introduced to the health care professional, with emphasis on the importance of a properly collected specimen. (Prerequisite: Second-year students enrolled in RESP, XRAY, ADNU or LPNU, RENL programs or department permission) Lecture: 2 hours, Lab: 2 hours

MLTC 1190 - Fundamentals of Clinical Chemistry - 3 Credits

This course introduces the analytical skills needed to correctly perform analytic procedures that yield accurate and precise information. Basic principles and practices of clinical chemistry are emphasized. Laboratory safety, quality control and statistics, analytical techniques and instrumentation are stressed. (Prerequisite: Enrollment in Clinical Lab Tech program or department permission) Lecture: 3 hours

MLTC 1210 - Introduction to Clinical Laboratory Science - 3 Credits

This course offers a basic introduction to the clinical laboratory. Current concepts and general principles of all areas connected with the medical laboratory field are explored. Students are introduced to selected basic techniques used in the clinical laboratory. (Note: This course is open to any student interested in the field of clinical laboratory technology or can be used as a general studies elective). Lecture: 2 hours, Lab: 2 hours

MLTC 1930 - Phlebotomy for Clinical Laboratory Technicians II - 1 Credit

This course provides clinical laboratory technology students with the opportunity to become proficient in phlebotomy in a clinical laboratory setting. In addition, use of laboratory information systems, accessioning and proper record-keeping are demonstrated. (Prerequisite: MLTC 1130 or permission of department) Clinical: 40 hours/week

MLTC 1940 - Clinical Immunology/Immunohematology (4 weeks) - 4 Credits

Students perform selected procedures in serology and immunohematology at the clinical site. (Prerequisite: MLTC 1120 and 1160) Lab: 40 hours/week

MLTC 1950 - Clinical Urinalysis (2 weeks) - 2 Credits

Student perform selected procedures in urinalysis at the clinical site. (Prerequisite: MLTC 1120 or equivalent) Lecture: 2 hours, Lab: 2 hours

MLTC 1960 - Clinical Laboratory Information Systems (5 weeks) - 1 Credit

Workflow in the laboratory has been adjusted due to the introduction of the computer. This course is an introduction to data entry processing and retrieval of laboratory information. Specimen tracking is emphasized in this hands-on environment. (Co-requisite: PHLE 1010) Lecture: 2 hours, Lab: 2 hours

MLTC 1970 - Clinical Laboratory Information Systems for CLT (2 weeks) - 2 Credits

This course provides students with the knowledge to perform laboratory procedures that require the use of a computer. Students learn to understand the basics of a system that delivers rapid and accurate reporting to caregivers and to understand the role that the regulatory agencies play in the laboratory information system. (Prerequisite: COMI 1100) Lecture: 2 hours, Lab: 2 hours

MLTC 2110 - Clinical Microbiology I - 4 Credits

Procedures for cultivation and identification of pathogenic microorganisms from clinical material are covered in this course. Additional topics such as antimicrobial susceptibility tests, quality control and automation in microbiology are also included. (Prerequisite: MLTC 1110 or equivalent) Lecture: 2 hours, Lab: 4 hours

MLTC 2120 - Hematology - 4 Credits

The study of the structure and function of blood and its role in health and disease is presented. Red blood cells, white blood cells and coagulation factors including platelets are observed and discussed. The classification of leukemias, anemias and other hematological disorders is studied. Development of skills in manual and automated laboratory procedures is stressed. Laboratory procedures include coagulation studies, manual and automated red blood cell, white blood cell and platelet counting and enumeration of special cells. Films of normal and abnormal peripheral blood are examined. Lecture: 2 hours, Lab: 6 hours

MLTC 2130 Selected Topics in Clinical Laboratory Science - 1 Credit

This course is for individuals interested in maintaining proficiency in clinical laboratory medicine. It provides students with
MLTC 2930 - Clinical Laboratory Science Seminar - 2 Credits
The course examines case studies as they relate to hematology, clinical chemistry, microbiology, urinalysis, immunohematology and immunology. Computer programs and audiovisual slides are used to enhance students' knowledge base. (Corequisite: MLTC 2910 or 2920 or 2990 or permission of department) Lecture: 3 hours
MLTC 2990 - Clinical Chemistry II (4 weeks) - 4 Credits
This course provides practical application of principles and techniques that have been previously learned. Students learn by doing actual testing at the bench with the same exposure to realistic conditions under which a technician works. (Prerequisite: MLTC 2190) Lab: 32 hours/week

MNFG 1010 - Introduction to Robotics - 3 Credits
This course provides students with an introduction to various types of robots and the various types of robot control. Students will learn to control an industrial robot in the laboratory portion of the course. Lecture: 2 hours, Lab: 2 hours
MNFG 1020 - Robots in Manufacturing - 5 Credits
This is a one-semester course providing students with an introduction to robot use in manufacturing. The student will explore the industrial use of robots in work cells, assembly operations and general flexible manufacturing operations are explored. Lecture: 3 hours, Lab: 4 hours

MRIC 2260 - Introduction to Magnetic Resonance Imaging - 6 Credits
This course provides students with a knowledge of MRI image production, including image acquisition and reconstruction. The selection of scan protocols will be related to anatomical region, patient history and physical condition. Attention is given to patient education, screening and care. Clinical application is part of this course. Anatomical regions of the head and neck, spine, thorax and abdomen are considered. (Prerequisite: Registered radiographer) Lecture: 3 hours, Clinical: 16 hours

MRIC 2270 - MRI Physics and Instrumentation - 3 Credits
This course provides students with a basic understanding of the physics of magnetic resonance imaging and the instrumentation used to acquire MRI images. The basic principles of electricity and magnetism are addressed, as well as the characteristics of radio frequencies and the phenomenon of resonance. Application of these principles to data acquisition is discussed. Hazards associated with strong magnetic fields and radio frequencies are addressed, as well as the actual components of magnetic resonance equipment. (Prerequisite: Registered radiographer) Lecture: 3 hours

MRIC 2280 - Procedures and Methods for MRI Imaging - 6 Credits
This course addresses advanced imaging techniques, including MR angiography, cardiac imaging and spectroscopy. The nature and use of contrast agents is discussed. Factors related to image quality, artifacts and quality assurance are considered. Imaging of the pelvis, musculoskeletal and vascular systems are discussed. Supervised clinical practice is included. Lecture: 3 hours; Clinical 16 hours

MRIC 2290 - MRI Safety and Quality Assurance - 3 Credits
This course addresses safety practices and quality assurance as they relate to magnetic resonance imaging. Factors related to image quality and optimal operation of imaging equipment are considered. Students evaluate MRI images for quality and learn to manipulate parameters when necessary. MRI screening procedures and safety considerations for all patients are addressed as well as special concerns for patients with biomedical implants and devices. Students apply knowledge from classroom instruction and activities as part of a supervised clinical experience. Lecture: 3 hours

MUSC 1015 - Essentials of Rhythm - 2 Credits
This is a beginning study of music reading and writing including notation, terminology, major and minor keys, interval recognition, triad identification, rhythmic perception, melodic dictation and sight-singing. This course can be used as an elective for non-majors. Music majors may enroll in the course as a review if necessary, but this course does not count toward music degree requirements. (See MUSC-1700) Lecture: 4 hours

MUSC 1015 - Essentials of Rhythm - 2 Credits
This course involves intensive study of rhythm concepts and practices, designed for students whose rhythm comprehension needs strengthening. Students are challenged to master visual, aural, performed and written rhythm skills. Note: Course required for Music or Jazz A.F.A. degree students who, upon examination at the end of two semesters, show inadequate rhythm skills. Lecture: 3 hours, Fall semester
MUSC 1030 - Voice Class - 3 Credits
This course is designed to develop basic vocal technique in terms of breath control, tone production, tone placement, articulation and diction through appropriate exercises, as well as to develop basic musicianship through careful study and singing of a diversified vocal repertoire. Both ensemble and solo pieces are assigned. Lecture: 4 hours

MUSC 1040 - Woodwind Class I - 3 Credits
This course acquaints students with the fundamentals of playing a flute, clarinet, oboe, saxophone or bassoon, including tone quality, intonation, technical facility, sight reading and basic performance. A limited number of instruments are provided by the Music Department. No prior playing experience is necessary but students must read music. Prerequisite: MUSC 1010 or 1700 or permission of instructor. Rehearsal: 3 hours

MUSC 1045 - Woodwind Class II - 3 Credits
This is a sequel to MUSC 1040, to improve basic playing skills and to acquaint students with a woodwind instrument not studied in MUSC 1040. (Prerequisite: MUSC 1040 or permission of instructor.) Rehearsal: 3 hours

MUSC 1050 - Music Before 1750 - 3 Credits
The history of music of the early Christian, Medieval, Renaissance and Baroque periods is examined in reference to the culture in which each was created. Special emphasis is placed on intensive listening. Lecture: 3 hours, Spring semester

MUSC 1060 - Music After 1750 - 3 Credits
This course covers the history of music of the Rococo, Classical, Romantic and early 20th century periods with cultural correlations to the periods. Special emphasis is placed on intensive listening. Lecture: 3 hours, Fall semester

MUSC 1070 - Twentieth Century Music - 3 Credits
This course is designed to familiarize students with literature and techniques employed in both jazz and classical music from 1900 to 2000. The course begins with a study of Impressionism and concludes with contemporary music. Major forms of music are considered and several significant composers such as Debussy, Stravinsky, Ives, Schoenberg and Bartok are studied. Lecture: 3 hours

MUSC 1090 - Introduction to Opera - 3 Credits
This historical course is concerned with the emergence and spread of opera from Monteverdi to Gershwin and beyond. Lecture: 3 hours

MUSC 1091 - Opera Workshop I - 1 Credit
This course is a workshop in developing the techniques and skills of operatic performance. Emphasis is placed equally on singing and acting skills in two consecutive semesters. Each student is assigned at least two opera scenes for study and preparation. During the first semester, the scenes are musically prepared and memorized. Detailed musical coaching includes stylistic study, diction, ornamentation and discussions of performance practice. Students also read the complete libretto and prepare a synopsis of each assigned opera. Opera Workshop I may be repeated four times. (Prerequisite: College freshman ability in singing, as demonstrated in an informal audition at the first class meeting. Corequisite: Enrollment in sequential course, Opera Workshop II-MUSC 1092 in Spring semester) Lecture: 2 hours Fall semester

MUSC 1092 - Opera Workshop II - 1 Credit
This course is the second semester of a workshop in developing the techniques and skills of operatic performance. Students are coached in acting, stage movement, props, costuming and the overall dramatic presentation of the opera scenes studied and learned in the immediate previous semester. Opera Workshop II culminates in a final performance of the scenes that have been studied for the entire academic year. The course may be repeated four times. (Prerequisite: Completion of Opera Workshop I-MUSC 1091 in the same academic year) Lecture: 2 hours, Spring semester

MUSC 1100 - The Creative Process in the Arts - 3 Credits
This course examines the creative process in three types of artistic expression: verbal (poetry, prose, drama), aural (music) and visual and tactile (drawing, painting, sculpture, ceramics). An attempt is made to find relationships between these various disciplines and to identify sources of inspiration common to all. Projects, either individual or group, are initiated in workshop sessions and supplemented by discussions and guest lecturers. Lecture: 3 hours, Spring semester

MUSC 1105 - Beginning Guitar Class - 3 Credits
This course is designed to introduce students to the fundamentals of music through a study of the guitar. The basics of rhythm, melody and harmony are applied directly to the guitar in an ensemble setting. Students develop basic music reading skills directly to the guitar in an ensemble setting. Prerequisite: MUSC 1130 or 1700 or permission of instructor. Rehearsal: 3 hours, Spring semester only

MUSC 1107 - The Creative Process in Music - 3 Credits
This course is designed to familiarize students with literature and techniques employed in jazz from the 1890s to the present. The course begins with a study of the elements of music and major jazz styles are considered in historic context. Significant jazz artists studied include Louis Armstrong, Duke Ellington, Charlie Parker and Miles Davis. Lecture: 3 hours

MUSC 1110 - Jazz History - 3 Credits
This course is designed to develop the basic skills of playing the violin, viola, cello or double bass, including tone quality, intonation, technical facility, sight reading and basic performance. A limited number of instruments are provided by the Music Department. No prior playing experience is necessary, but students must read music. (Prerequisite: MUSC 1010 or 1700 or permission of instructor.) Rehearsal: 3 hours, Spring semester only

MUSC 1115 - String Class II - 3 Credits
This is a sequel to MUSC 1110 to improve basic playing skills and to acquaint students with a string instrument not studied in String Class I. (Prerequisite: MUSC 1130 or permission of instructor.) Rehearsal: 3 hours, Spring semester

MUSC 1120 - The American Musical - 3 Credits
This course is a study of the American Broadway musical from 1870 through the present, including works by Kern, Rodgers/Hammerstein, Sondheim and Webber. Lecture: 3 hours

MUSC 1130 - String Class I - 3 Credits
This course is designed to develop the basic skills of playing the violin, viola, cello or double bass, including tone quality, intonation, technical facility, sight reading and basic performance. A limited number of instruments are provided by the Music Department. No prior playing experience is necessary, but students must read music. (Prerequisite: MUSC 1010 or 1700 or permission of instructor.) Rehearsal: 3 hours, Spring semester only

MUSC 1135 - String Class II - 3 Credits
This course is designed to improve basic playing skills and to acquaint students with a string instrument not studied in String Class I. (Prerequisite: MUSC 1130 or permission of instructor.) Rehearsal: 3 hours, Spring semester

MUSC 1137 - Beginning Guitar Class - 3 Credits
This course is designed to introduce students to the fundamentals of music through a study of the guitar. The basics of rhythm, melody and harmony are applied directly to the guitar in an ensemble setting. Students develop basic music reading skills by studying and playing classical trios and quartets, learn chord accompaniment to songs and learn simple classical improvisation techniques. Individual projects enhance students’ creativity as composers or arrangers. No previous musical experience is required. Students must supply their own non-electric instruments. Lecture: 3 hours, Spring semester

Prerequisite: Successful completion of course required before registering.
Corequisite: Course must be taken prior to or at the same time.
MUSC 1140 - Piano Class I - 2 Credits
This course develops basic keyboard skills, including two-octave scales and chord progressions, improvisation of simple accompaniments and sight reading of easier selected pieces. (Prerequisite: MUSC 1010 or 1700 or permission of instructor) Lecture: 4 hours

UPDATE 8/21/09

MUSC 1145 - Piano Class II - 3 Credits
A sequel to MUSC 1140, this course places emphasis on improving finger dexterity, hand coordination, pedalling techniques, sight-reading, articulation and interpretive skills. (Prerequisite: MUSC 1140 or permission of instructor) Lecture: 4 hours

MUSC 1160 - Introduction to Music - 3 Credits
This course is designed to foster better understanding and appreciation of great music of the Western world. European and American musical styles, techniques and forms are presented from the listener's standpoint. Lecture: 3 hours

MUSC 1170 - Music in Human Services and Education - 3 Credits
This course is designed to prepare Early Childhood Education, Social Services and Elementary Education students for teaching music in day care and retirement centers and the elementary classroom. Fundamental music skills are included to enable students to prepare and present music activities confidently. Students learn to use autoharp and rhythm band instruments for accompaniment purposes. Lecture: 3 hours

MUSC 1180 - Jazz Ensemble - 1 Credit
This is a course designed to provide students with opportunities to participate in a musical ensemble, perform various styles of jazz and develop their improvisational ability. Note: Instrumentation and stylistic direction of the ensemble may vary from semester to semester. Four credits of this ensemble may be counted toward the A.F.A. degree ensemble requirement. Additional credits are counted as electives. (Prerequisite: Technical proficiency on an instrument and audition during the first week of classes) Rehearsal: 3 hours

MUSC 1200 - Chamber Ensemble - 1 Credit
The course provides an opportunity for students to develop ensemble skills in a small group setting. Various combinations of winds, strings, piano and percussion are utilized. Note: Four credits of this ensemble are counted toward the A.F.A. degree requirement. Further ensemble credits are counted as electives. (Prerequisite: Moderate technical proficiency on an instrument and/or permission of instructor) Rehearsal: 3 hours

MUSC 1210 - Chorus - 1 Credit
This course is designed to provide singers an opportunity to perform in an ensemble while developing vocal technique (breath support, tone production, tone placement, etc). Note: Four credits of this ensemble are counted toward the A.F.A. degree requirement. Further ensemble credits are counted as electives. (Prerequisite: Audition at first class meeting) Rehearsal: 3 hours

MUSC 1220 - Chamber Singers - 1 Credit
This course is for a select group of singers who perform a variety of choral repertoire, including a cappella polyphonic compositions and twentieth century styles. Note: Four credits of this ensemble are counted toward the A.F.A. degree requirement. Further ensemble credits are counted as electives. (Prerequisite: Audition at the first class meeting) Rehearsal: 3 hours

MUSC 1700 - Music Theory I - 3 Credits
This is a study of the organizing factors of music including scales, key signatures, intervals, triads with inversions, seventh chords with inversions, rhythm, meter, four-part writing and harmonization with primary triads. Basic keyboard assignments are included. (Prerequisite: MUSC 1700 or permission of Music Department, Corequisite: MUSC 1710) Lecture: 3 hours, Fall semester

MUSC 1710 - Sight Singing and Ear Training I - 1 Credit
This is a course in practical sight singing and ear training via solfeggio, to express and comprehend aurally the concepts studied in MUSC 1700 Music Theory I. (Prerequisite: MUSC 1700 and 1710) Lecture: 2 hours Fall semester

MUSC 1720 - Chamber Singers II - 1 Credit
This course is for a select group of singers who perform a variety of choral repertoire, including a cappella polyphonic compositions and twentieth century styles. Note: Four credits of this ensemble are counted toward the A.F.A. degree requirement. Further ensemble credits are counted as electives. (Prerequisite: Audition at the first class meeting) Rehearsal: 3 hours

MUSC 1800 - Music Theory II - 3 Credits
A sequel to MUSC 1700, this course continues with the principles of four-part writing, seventh chords, chorale analysis, modulations and two-part counterpoint. Basic keyboard assignments are included. (Prerequisite: MUSC 1700 or permission of Music Department, Corequisite: MUSC 1810) Lecture: 3 hours Spring semester

MUSC 1810 - Sight Singing and Ear Training II - 1 Credit
A sequel to MUSC 1710, this course provides practical application of concepts studied in MUSC 1800. Special emphasis is placed on seventh chords and more complex rhythm studies. (Prerequisite: MUSC 1710 or permission of Music Department, Corequisite: MUSC 1800) Lecture: 2 hours Spring semester

MUSC 2040 - Jazz-Rock Arranging - 2 Credits
This course is designed to introduce students to the skills required for arranging in the jazz and jazz-rock idioms. Topics include instrumental characteristics, writing for winds and rhythm sections, multi-part writing and analysis of works by significant arrangers. Student projects include the preparation of two arrangements for jazz ensemble. Apply directly to the music department. (Prerequisites: Music 1800 and 1810) Private lesson: 1 hour per week by appointment. Applied Music Fee: $175

MUSC 2070 - Jazz Harmony I - 2 Credits
This course is designed to introduce students to theoretical analysis and aural recognition in the jazz idiom. Topics include chord construction and identification, sight singing and ear training. (Prerequisites: MUSC 1800 and 1810) Lecture: 4 hours, Fall semester

MUSC 2080 - Jazz Harmony II - 2 Credits
This course is designed to develop further understanding of theoretical analysis and aural recognition in the jazz idiom. Topics include modal harmony, re-harmonization, sight singing and ear training. (Prerequisite: MUSC 2070) Lecture: 4 hours, Spring semester

MUSC 2090 - Jazz Improvisation I - 3 Credits
This course introduces students to the skills required for jazz improvisation. Topics include chord progressions, scales, modes and the analysis and creation of melodic lines. Musical performance is emphasized. (Prerequisite: MUSC 1800 and 1810) Lecture: 3 hours, Fall semester

MUSC 2100 - Jazz Improvisation II - 3 Credits
This course is designed to further develop students’ improvisational skills. Topics include complex chords, modes of the
MUSIC—NURSING—OCEANOGRAPHY—OCUPATIONAL THERAPY ASSISTANT

MUSC 2110 - MIDI Sequencing and Notation - 3 Credits
This course introduces the fundamentals of music sequencing and notation using MIDI. Musical Instrument Digital Interface Macintosh computers and various synthesizers and sound modules. Students work independently with MIDI equipment during scheduled lab times. They complete two projects during the semester: one sequenced and one in musical notation. (Prerequisite: basic piano skills, intermediate theory skills—classical or jazz, basic computer skills) Lecture: 3 hours

MUSC 2700 - Music Theory III - 3 Credits
This course involves further study of musical organization to include 18th century polyphony, augmented and Neapolitan sixth chords, borrowed chords and instrumental forms of the eighteenth and nineteenth centuries. Basic keyboard assignments are included. (Prerequisite: MUSC-1800 or permission of Music Department, Corequisite: MUSC 2710) Lecture: 3 hours, Fall semester

MUSC 2710 - Sight Singing and Ear Training III - 1 Credit
This course offers a practical aural/vocal study of the concepts presented in MUSC 2700 with particular emphasis upon non-diatonic pitches and modulation. (Prerequisite: MUSC-1810 or permission of Music Department, Corequisite: MUSC 2700) Lecture: 2 hours, Spring semester

MUSC 2720 - Applied Music: Composition - 2 Credits
This course provides students the opportunity to study music composition on an individual basis with a private instructor. Students pursue either jazz or classical music instruction is due to the beginning of the semester. Students are assigned to CCRI music faculty. Apply directly to the Music Department for detailed audition information and dates and/or see Music Student Handbook at www.ccri.edu/music/handbook.shtml. (Prerequisite: College freshman ability in playing an instrument or singing, as demonstrated in an audition)

- Bassoon-Senior 1382, 1392, 2382, 2392
- Clarinet-Senior 1362, 1372, 2362, 2372
- Flute-Senior 1322, 1332, 2322, 2332
- French Horn-Senior 1422, 1432, 2422, 2432
- Guitar-Senior 1622, 1632, 2622, 2632
- Oboe-Senior 1342, 1352, 2342, 2352
- Organ-Senior 1522, 1532, 2522, 2532
- Percussion-Senior 1482, 1492, 2482, 2492
- Piano-Senior 1502, 1512, 2502, 2512
- Saxophone-Senior 1602, 1612, 2602, 2612
- String/Electric Bass-Senior 1302, 1312, 2302, 2312
- Trombone-Senior 1442, 1452, 2442, 2452
- Trumpet-Senior 1402, 1412, 2402, 2412
- Tuba/Euphonium-Senior 1462, 1472, 2462, 2472
- Viola-Senior 1262, 1272, 2262, 2272
- Violin-Senior 1242, 1252, 2242, 2252
- Violoncello-Senior 1282, 1292, 2282, 2292
- Voice-Senior 1542, 1552, 2542, 2552

NURS (NURSING)
NURS 1010 - Nursing I - 10 Credits
This course is designed to introduce the nursing student to basic human needs, concepts of nursing care and basic nursing skills. The content is organized within the nursing process framework utilizing accepted nursing diagnoses. Caring and mental health concepts are integrated in Nursing I. Students apply theory in clinical practice, a major focus of which is care of the elderly in subacute care facilities. All students registered for principal applied courses in nursing are required to perform in a student recital at least once per semester: Admission is by audition only, with a fee for private instruction due at the beginning of the semester and the balance of the instructor’s fee to be paid directly to the private teacher. Students are assigned to CCRI music faculty. Apply directly to the Music Department for detailed audition information and dates. (Prerequisite: Basic proficiency in playing an instrument or singing, as demonstrated in an audition)

- Bassoon-Senior 1382, 1392, 2382, 2392
- Clarinet-Senior 1362, 1372, 2362, 2372
- Flute-Senior 1322, 1332, 2322, 2332
- French Horn-Senior 1422, 1432, 2422, 2432
- Guitar-Senior 1622, 1632, 2622, 2632
- Oboe-Senior 1342, 1352, 2342, 2352
- Organ-Senior 1522, 1532, 2522, 2532
- Percussion-Senior 1482, 1492, 2482, 2492
- Piano-Senior 1502, 1512, 2502, 2512
- Saxophone-Senior 1602, 1612, 2602, 2612
- String/Electric Bass-Senior 1302, 1312, 2302, 2312
- Trombone-Senior 1442, 1452, 2442, 2452
- Trumpet-Senior 1402, 1412, 2402, 2412
- Tuba/Euphonium-Senior 1462, 1472, 2462, 2472
- Viola-Senior 1262, 1272, 2262, 2272
- Violin-Senior 1242, 1252, 2242, 2252
- Violoncello-Senior 1282, 1292, 2282, 2292
- Voice-Senior 1542, 1552, 2542, 2552

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
NURS 1020 - Nursing II - 11 Credits
Building upon the basic concepts and skills taught in Nursing 1010, this course continues to develop a foundation for the student to utilize the nursing process in caring for adult patients. Incorporating Maslow's Hierarchy of Needs, attention is directed to the physiological, psychosocial, spiritual, cultural, legal and ethical aspects of patient care. Emphasis is placed on the patient's response to common and less complex medical-surgical disorders. Attention is also directed toward the nurse's role in all phases of health promotion. A variety of medical-surgical facilities are utilized for clinical learning experiences. (Prerequisites: NURS 1010, BIOL 1020, PSYC 2030) Lecture: 10 hours, Lab: 2.5 Clinical Days

NURS 1030 - Nursing III - 12 Credits

UPDATE 7/15/09
This is the completion course for students who wish to qualify as practical nurses. Utilizing the nursing process and Maslow's Hierarchy of Needs, this course introduces the practical nurse student to the needs of the family in adapting to life in a changing society. Students are taught basic knowledge of the reproductive process and care of the individual during the antepartal, intrapartal and postpartal periods. Content includes care of the mother during a normal pregnancy and care of the normal newborn. Care of the developing child and family member with maladaptive physical or psychological responses is stressed. Basic knowledge of the leadership role for the PN is presented. Caring is integrated throughout the course content. Consideration is given to the physical, emotional and psychosocial aspects of the individual and family. The role of the practical nurse as a health team member is stressed throughout the course. Students have clinical experience with maternity, pediatric, psychiatric and geriatric patients. (Prerequisites: ENGL 1010, PSYC 2030) Lecture: 10 hours, Lab: 2.5 Clinical Days

OCEN (Oceanography)

OCEN 1010 - Introduction to Oceanography - 3 Credits
This course is a study of the marine environment describing principles of physical, chemical, biological and geological oceanography. Topics include the origin of oceans; the composition and history of seawater; oceanic currents, tides, waves and beaches; the sea floor; plant and animal life in the sea; oceanic resources and food; and marine pollution. Note: Completion of both OCEN 1010 and OCEN 1030 will satisfy one laboratory science requirement in the liberal arts and general studies programs. Lecture: 3 hours

OCEN 1020 - Applied Oceanography - 3 Credits
This course covers ocean resources; minerals and fossil fuels and marine mining; offshore petroleum exploration, operation and development; and alternative energy resources from the oceans. It also explores geological and geophysical techniques including satellite observation and remote sensing of the oceans; subsurface and aerial maps and photos; and hydrographic charts and geochemical techniques of ascertaining the quality of sea water. Oceanic problems on national, state and local levels are examined at greater depth. Narragansett Bay is used as the case study. Lecture: 3 hours

OCEN 1030 - Oceanography Laboratory - 1 Credit
This lab course emphasizes topics covered in OCEN 1010 (Introduction to Oceanography) such as ocean life, sediments, salinity, currents and plate tectonics. It allows a more hands-on approach to learning. Note: Completion of both OCTA 1010 AND OCEN 1030 will satisfy one laboratory science requirement in the Liberal Arts and General Studies programs. Lab: 2 hours

OCEN 1040 - Applied Oceanography - 3 Credits
This course covers ocean resources; minerals and fossil fuels and marine mining; offshore petroleum exploration, operation and development; and alternative energy resources from the oceans. It also explores geological and geophysical techniques including satellite observation and remote sensing of the oceans; subsurface and aerial maps and photos; and hydrographic charts and geochemical techniques of ascertaining the quality of sea water. Oceanic problems on national, state and local levels are examined at greater depth. Narragansett Bay is used as the case study. Lecture: 3 hours

OCEN 1050 - Oceanography Laboratory - 1 Credit
This lab course emphasizes topics covered in OCEN 1010 (Introduction to Oceanography) such as ocean life, sediments, salinity, currents and plate tectonics. It allows a more hands-on approach to learning. Note: Completion of both OCTA 1010 AND OCEN 1030 will satisfy one laboratory science requirement in the Liberal Arts and General Studies programs. Lab: 2 hours

OCTA (Occupational Therapy Assistant)

OCTA 1010 - Fundamentals of Occupational Therapy - 3 Credits
This course uses the concept of a wellness and pathology continuum to focus on the study of diagnoses frequently seen in clients referred for occupational therapy services. It addresses the impact of these illnesses on performance components and performance areas, as well as the typical outcome expected as a result of therapy. (Corequisite: OCTA 1010 and 1070) Lecture: 3 hours

OCTA 1020 - Wellness and Pathology - 3 Credits
This course uses the concept of a wellness and pathology continuum to focus on the study of diagnoses frequently seen in clients referred for occupational therapy services. It addresses the impact of these illnesses on performance components and performance areas, as well as the typical outcome expected as a result of therapy. (Corequisite: OCTA 1010 and 1070) Lecture: 3 hours

OCTA 1030 - Fundamentals of Treatment II - 4 Credits
This course approaches the concept of activity analysis through the definition of occupational performance areas, task components and occupational challenges. Individual and group activities are analyzed and graded in the context of relevant occupational environments. (Prerequisite: OCTA 1010, 1020, 1070, RHAB 1110; Corequisite: OCTA 1040, 1050, 1060 and 1080) Lecture: 3 hours

OCTA 1040 - Gerontologic Occupational Therapy - 3 Credits
This course examines the aging process and offers an overview of medical conditions and precautions associated with treatment of the elderly client. Therapeutic modalities of treatment are practiced in the laboratory setting. (Prerequisite: OCTA 1010, 1020, 1070, RHAB 1110; Corequisite: OCTA 1040, 1050, 1060 and 1080) Lecture: 2 hours, Lab: 2.5 hours

OCTA 1050 - Pediatric Occupational Therapy - 4 Credits
This course examines the physical and social needs of the growing child and explores their impact on the learning and adaptation processes that accompany the development of performance skills. It includes an overview of diseases and disabilities that may affect children seen

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
in school-based occupational therapy, accompanied by theory and practice as it relates to this population. **Prerequisite:** OCTA 1010, 1020, 1070, RHAB 1110; **Corequisite:** OCTA 1030, 1040, 1060 and 1080) Lecture: 3 hours, Lab: 3 hours

**OCTA 1060 - Level I Fieldwork - 1 Credit**

The student will participate in a minimum of 35 hours of clinical observation and selected practice of occupational therapy skills and processes. Each student will complete observation at two clinical sites. Emphasis is on experiential learning and development of clinical reasoning skills as well as the development of professional behaviors. **Prerequisites:** OCTA 1010, 1020, 1070, RHAB 1110; **Corequisite:** OCTA 1030, 1040, 1050 and 1080) Clinical: 40 hrs

**OCTA 1070 - Tests and Measurements for Occupational Therapy Assistants - 2 Credits**

This course focuses on the methodology for joint measurement and manual muscle testing. Emphasis is placed on the study of the upper extremities. **Corequisite:** OCTA 1010 and 1020) Lecture: 1 hour, Lab: 2 hours

**OCTA 1080 - Therapeutic Activity Group Skills - 2 Credits**

Therapeutic activity groups are frequently used in physical rehabilitation facilities, nursing homes, mental health programs and wellness programs. This course provides students with an opportunity to explore the use of group activity for therapeutic effect. Students design their own group and conduct it in a community setting. There is an emphasis on occupational therapy framework and theory in designing groups. **Lecture:** 1 hour, **Lab:** 1 hour

**OCTA 2010 - Psychosocial Occupational Therapy - 4 Credits**

This course reviews psychiatric disorders and the interdisciplinary approach to the treatment of conditions commonly exhibited in clients referred to occupational therapy in a mental health setting. Topics of discussion include: clinical description and etiology of mental health diagnoses; use of the clinical team; legal issues; nomenclature; and alternatives to hospitalization, including outpatient programs; supervised living apartments; group homes and case management. Use of therapeutic groups and 1:1 interventions and treatments are practiced in lab. **Prerequisites:** OCTA 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1080, RHAB 1110; **Corequisite:** OCTA 2020 (2020) Lecture: 3 hours, Lab: 3 hours

**OCTA 2020 - Physical Rehabilitation and Health - 4 Credits**

This course teaches techniques for management of physical dysfunction cases typically referred to occupational therapy. Topics include screening, evaluation, treatment planning and implementation, interventions and prevention techniques utilized by occupational therapy assistants in a variety of clinical settings. Supervision concepts and reimbursement systems are discussed. Therapeutic intervention and treatment modalities are practiced in the laboratory setting. **Prerequisites:** OCTA 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1080, RHAB 1110; **Corequisite:** OCTA 2030 (2030) Lecture: 3 hours, Lab: 3 hours

**OCTA 2030 - Occupational Therapy Assistant Fieldwork IIA - 4 Credits**

This course is an eight-week placement in a clinical site. Under the supervision of licensed occupational therapists, students apply clinical reasoning skills which they have learned in the Occupational Therapy Assistant Program to individuals and groups. This fulfills one-half of the requirement for level II fieldwork as required for graduation from the Occupational Therapy Assistant Program and meets the accreditation standards set by the Accreditation Council for Occupational Therapy Education. **Prerequisites:** OCTA 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1080, RHAB 1110; **Corequisites:** OCTA 2035, 2040) Fieldwork: 32-40 hours/wk

**OCTA 2035 - Occupational Therapy Assistant Fieldwork IIB – 4 Credits**

This course is an eight-week placement in a clinical site. Under the supervision of licensed occupational therapists, students apply clinical reasoning skills which they have learned in the Occupational Therapy Assistant Program to individuals and groups. This fulfills one-half of the requirement for level II fieldwork as required for graduation from the Occupational Therapy Assistant Program and meets the accreditation standards set by the Accreditation Council for Occupational Therapy Education. **Prerequisites:** OCTA 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1080, RHAB 1110; **Corequisites:** OCTA 2030, 2040) Fieldwork: 32-40 hours/wk

**OCTA 2040 - Occupational Therapy Assistant Fieldwork Seminar - 2 Credits**

This course consists of lecture, demonstration, group discussion, student presentation and fieldwork assignments that are designed to assist students with transitioning from the classroom to the clinic setting. It allows students to share their fieldwork experiences with peers, expanding the knowledge base that each student will take into employment. **Prerequisites:** OCTA 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1080, RHAB 1110; **Corequisites:** OCTA 2030, 2035) Lecture: 2 hours

**OFTD (Administrative Office Technology)**

**OFTD I100 - Keyboarding - 1 Credit**

This course is for anyone who needs keyboarding skills - students of data entry, data processing and future managers. Touch typing of alphabetic, numeric and symbol keys is taught. Students are exposed to function/command keys of several electronic keyboards. **Lecture:** 3 hours, **Lab:** 2 hours

**OFTD I110 - Shorthand Theory - 4 Credits**

This course introduces the principles of Gregg or Speedwriting Shorthand. Supervised laboratory practice periods are designed to build preliminary dictation speed and to reinforce in-class instruction related skills of punctuation, spelling and word usage. **Corequisites:** OFTD I1130 and I1120 or permission of instructor) Lecture: 3 hours, **Lab:** 2 hours

**OFTD I120 - Microcomputer Keyboarding - 3 Credits**

This course is designed for business use. It emphasizes proficiency in touch-typing keyboard mastery, proper typing techniques and the development of speed and accuracy. It also provides practice in applying these skills to document formatting such as centering and business letters. Individualized instruction units are given throughout the course. A minimum typing speed of 15 wpm is required to pass this course. **Lecture:** 4 hours, **Lab:** 1 hour

**OFTD I130 - Editing Skills for Office Communications I - 2 Credits**

This course emphasizes the elements of style applied in written business communications. It is for the student who is developing editing skills in order to transcribe accurately. There is particular concentration on spelling, proofreading.
OFTD-OPTI

Prerequisite: Successful completion of course required before registering.
Corequisite: Course must be taken prior to or at the same time.

OFTD 1140 - Office Technology and Procedures I - 3 Credits
This course is designed to provide students with a basic background in the rapidly expanding applications of office technology, including an introduction to telework telecommunications, Web research, online projects, PowerPoint presentations and Outlook. In addition, students develop their communication skills and learn about proper business attitudes with an emphasis on developing soft skills (people skills), critical thinking and problem-solving skills. Lecture: 2 hours, Lab: 1 hour

OFTD 1160 - Basic Keyboarding Mastery - 2 Credits
This course is designed for the personal development of keyboarding skill. It is intended for the beginning student and those who have had a minimum of keyboarding instruction. The major objectives are to develop touch control of the keyboard and proper typing techniques, build basic speed and accuracy skills and provide practice in applying these beginning skills to basic document formatting. Lecture: 2 hours, Lab: 1 hour

OFTD 1170 - Office Transcription I - 2 Credits
This course develops entry-level proficiency in transcribing dictation to final copy. It is designed to refine and integrate office skills and applications. Emphasis is on the application of language arts skills in the production of written communications. (Prerequisites: OFTD 1120 or 1340 and 1130, Corequisites: OFTD 1220 and 1280 or permission of instructor) Lecture: 2 hours, Lab: 1 hour

OFTD 1180 - Speech Recognition Software Applications I - 1 Credit
This course assists students in increasing their computer-use productivity. Topics include enunciation, correcting speech errors and navigating and formatting documents. Students should be able to attain speeds of about 130 wpm or more with 95-98 percent accuracy. Lecture: 3 hours

OFTD 1190 - Speech Recognition Software Applications II - 1 Credit
The purpose of this course is to gain further expertise in the creation of voice-typed documents by building on the skills attained in OFTD 1180. In addition, students are trained in the use of career-specific terminology and applications. (Prerequisite: OFTD 1180) Lecture: 3 hours

OFTD 1220 - Microsoft Office Applications I - 4 Credits
This course further refines students' keyboarding speed and accuracy. In addition, the beginning and intermediate levels of MS Word skills are covered. The keyboarding speed needed to pass this course is 25-50 wpm. (Prerequisite: OFTD 1120) Lecture: 4 hours, Lab: 2 hours

OFTD 1250 - Office Accounting - 3 Credits
This course develops the office worker's understanding of the basic procedures used in keeping a set of accounting records in a service business. Basic accounting principles are covered along with their implementation in an electronic office system. Lecture: 3 hours, Lab: 1 hour

OFTD 1280 - Editing Skills for Office Communications II - 3 Credits
This course continues with the mechanics of the transcription process in business correspondence. It includes sentence structure as a foundation for an intense study of punctuation rules required for business communication. Students are trained to consult a reference manual for variations in usage. Lecture: 3 hours

OFTD 1340 - Advanced Microcomputer Keyboarding - 3 Credits
This course enhances previously attained typing skill by emphasizing the refinement of proper typing techniques and machine operations along with an in-depth development of business keyboarding requirements. Specially constructed drills, exercises and problem-solving competencies are practiced. The minimum keyboarding speed needed to pass this course is 20 wpm. Lecture: 3 hours, Lab: 1 hour

OFTD 1350 - Shorthand Dictation and Transcription - 5 Credits
This course continues the study of shorthand theory and intensive dictation practice in a multi-media dictation laboratory. Students develop solid skills in either Gregg or Speedwriting Shorthand. Spelling, proofreading, punctuation, editing, keyboarding and the development of transcription techniques are integral parts of this course. Focus is on developing the ability to take sustained dictation and transcribing material efficiently and accurately. Basic elements of good language art skills are incorporated in the production of business correspondence. Final speed requirement is 60-80 wpm. (Corequisite: OFTD 1220 and 1110 or permission of instructor) Lecture: 3 hours, Lab: 4 hour

OFTD 1360 - Advanced Shorthand Dictation and Transcription - 4 Credits
This course reviews the principles of shorthand and assists students in developing the ability to construct outlines for unfamiliar words under the stress of dictation. Students also build dictation speed to the highest possible point.

Knowledge of the basic elements of business communications - including punctuation, spelling, word usage and typing style - are expanded and various problems of dictation are addressed. (Corequisites: OFTD 1280 and 1220 and 1110 or permission of instructor) Lecture: 3 hours, Lab: 3 hours

OFTD 1370 - Business File Management - 2 Credits
This course provides a foundation in business information maintenance. It covers life cycle concepts of document control, creation, filing, storage and retrieval procedures using a manual method and introduces electronic filing. Students are also introduced to the basics of Access and Excel. Lecture: 2 hours

OPTI (OPTICIANARY)

OPTI 1010 – Optical Theory I – 3 Credits
This course examines the nature of light and details the behavior of light when it encounters various refractive surfaces. In addition, the course examines lens power, indices and prisms. This course establishes the foundation for advanced ophthalmic applications. (Co-requisites: OPTI 1020, 1030, 1040) Lecture: 3 hours

OPTI 1020 – Ophthalmic Laboratory I - 3 Credits
This course introduces students to terms, instruments, calculations, lenses, frames, materials and processes to be used in the surfacing and finishing of ophthalmic prescription eyewear. (Co-requisites: OPTI 1010, 1030, 1040) Lecture: 2 hours, Lab: 1 hour

OPTI 1030 - Ophthalmic Dispensing I - 3 Credits
This course introduces students to opticianry and the procedures necessary for becoming a dispensing optician. Topics
include the history of the profession, patient/client measurements, prescription analysis, ophthalmic frame and lens materials, and selection and adjustment techniques. (Co-requisites: OPTI 1010, 1020, 1040) Lecture: 3 hours

OPTI 1040 – Anatomy and Physiology of the Eye - 3 Credits
This course gives opticianry students an insight into the anatomical structure of the eye and its adnexa. Students learn the function of the parts of the eye as they relate to vision and fitting of contact lenses. Learners are presented with common pathologies of the eye and ocular pharmacology. (Prerequisites: OPTI 1010, 1020, 1030, 1040; Co-requisites: OPTI 1060, 1070, 1080) Lecture: 3 hours

OPTI 1050 – Optical Theory II - 3 Credits
This course is taken subsequent to OPTI 1010: Optical Theory I. It continues the study of optical theory. Topics include prism notation and vertical imbalance. It also presents methods of correction such as vertex power, illuminance, reflection and absorption, diffraction, third order aberrations, lens tilt, anisometropia, and spectacle magnification. (Prerequisites: OPTI 1010, 1020, 1030, 1040; Co-requisites: OPTI 1060, 1070, 1080) Lecture: 3 hours

OPTI 1060 – Ophthalmic Laboratory II - 3 Credits
This course continues the study of prescription eyewear fabrication processes. Students learn to calibrate and maintain equipment, layout and edge multi-focal lenses, tint and coat lenses, perform advanced neutralization of lenses for verification or duplication purposes. Instruction is provided in techniques for special surfacing processes such as biconic grinding and prism thinning. (Prerequisites: OPTI 1010, 1020, 1030, 1040; Co-requisites: OPTI 1050, 1070, 1080) Lecture: 2 hours, Lab: 1 hour

OPTI 1070 – Ophthalmic Dispensing II - 3 Credits
This course continues an examination of lens materials, types and fitting with a particular focus on multi-focals, progressive addition lenses, absorptive lenses and special lens designs. Focus is on understanding and using ophthalmic instruments and devices to take patient measurements, read prescriptions and perform frame adjustments. Governing agencies of the optical profession and legal and ethical issues are introduced. (Prerequisites: OPTI 1010, 1020, 1030, 1040; Co-requisites: OPTI 1050, 1060, 1080) Lecture: 3 hours

OPTI 1080 – Ophthalmic Dispensing Clinical I - 3 Credits
This course is part of a three-semester Dispensing Laboratory. During the three semesters, the student should learn and demonstrate competencies from the competency lists. By the end of the three experiences, students must demonstrate all listed competencies. Students may be required to demonstrate some competencies in more than one course. (Prerequisites: OPTI 1050, 1060, 1070, 1080; Co-requisites: OPTI 2010, 2040) Clinical: 90 hours

OPTI 2010 – Ophthalmic Laboratory III - 3 Credits
This course is part of a three-semester Dispensing Laboratory. During the three semesters, students should learn and demonstrate competencies from the competency lists. By the end of the three experiences, students must demonstrate all competencies listed. Students may be required to demonstrate some competencies in more than one course. (Prerequisites: OPTI 2010, 2020, 2040; Co-requisites: OPTI 2030, 2060, 2070) Clinical: 90 hours

OPTI 2020 – Ophthalmic Laboratory Clinical I - 3 Credits
This course is the clinical component of OPTI 1020: Ophthalmic Laboratory I. Students learn clinical laboratory skills at the advanced level under the direction and supervision of a preceptor. Emphasis is placed on accuracy and attaining skills that meet acceptable professional level. (Prerequisites: OPTI 1050, 1060, 1070, 1080; Co-requisites: OPTI 2010, 2040) Clinical: 90 hours

OPTI 2030 – Optical Business Management - 3 Credits
This course presents basic management and leadership skills necessary for a successful eye care office. The course teaches analysis, creative thinking, judgment, planning strategy and implementation skills necessary for optical business challenges. (Prerequisites: OPTI 2010, 2020, 2040; Co-requisites: OPTI 2050, 2060, 2070) Lecture: 3 hours

OPTI 2040 – Introduction to Contact Lenses - 3 Credits
This course includes a historical review of contact lenses as well as theory, design and optical principles. Indications and contraindications for contact lens wear; patient evaluation, lens types and availability, and fundamental techniques and fitting philosophies are covered. The uses of the biomicroscope, keratometer and radioscope are presented as well as patient education on care, cleaning, insertion, and removal of contact lenses. (Prerequisites: OPTI 2010, 2020, 2040; Co-requisites: OPTI 2030, 2050, 2060) Clinical: 90 hours

OPTI 2050 – Ophthalmic Dispensing Clinical II - 3 Credits
This course includes a historical review of contact lenses as well as theory, design and optical principles. Indications and contraindications for contact lens wear; patient evaluation, lens types and availability, and fundamental techniques and fitting philosophies are covered. The uses of the biomicroscope, keratometer and radioscope are presented as well as patient education on care, cleaning, insertion, and removal of contact lenses. (Prerequisites: OPTI 1050, 1060, 1070, 1080; Co-requisites: OPTI 2010, 2020) Lecture: 3 hours

OPTI 2060 – Ophthalmic Laboratory Clinical II - 3 Credits
This course is the clinical component of OPTI 1060: Ophthalmic Laboratory II. Students learn clinical laboratory skills at the advanced level under the direction and supervision of a preceptor. Emphasis is placed on accuracy and attaining skills that meet acceptable professional level. (Prerequisites: OPTI 2010, 2020, 2040; Co-requisites: OPTI 2030, 2050, 2070) Clinical: 90 hours

OPTI 2070 – Contact Lenses Clinical - 3 Credits
This course includes a historical review of contact lenses as well as theory, design and optical principles. Indications and contraindications for contact lens wear; patient evaluation, lens types and availability, and fundamental techniques and fitting philosophies are covered. The uses of the biomicroscope, keratometer and radioscope are presented as well as patient education on care, cleaning, insertion, and removal of contact lenses. (Prerequisites: OPTI 2010, 2020, 2040; Co-requisites: OPTI 2030, 2050, 2060) Clinical: 90 hours
PHED (Physical Education)

PHED 1110 - Introduction to Tennis and Badminton - 1 Credit
This course covers the basic skills of tennis and badminton, including the rules, strategy and etiquette of these games.

PHED 1210 - Team Sports - 1 Credit
This course introduces students to the basic skills for team-oriented sports, including the rules and strategy of the games. Special emphasis is placed on the enjoyment of these team sport activities in a recreational environment.

PHED 1400 - Swimming I - Primary Skills - 1 Credit
This course focuses on helping students feel comfortable in the water in order to enjoy the water safely. For students who have little or no experience.

PHED 1410 - Swimming II - Stroke Development - 1 Credit
This course is designed for those who have experience in the water and would like to work on development of the key strokes. Additional water safety skills are presented. (Prerequisite: Swimming I or permission of instructor)

PHED 1420 - Swimming III - Fitness Swimming - 1 Credit
This course will assist efficient swimmers (passed Swimming II) in developing a swimming fitness program or in adapting the life skill of swimming into their current personal fitness program. (Prerequisite: Swimming II or permission)

PHED 1430 - Water Safety Instructor - 3 Credits
This course will teach American Red Cross candidates to teach the infant and preschool aquatics program and the seven levels of the Learn-to-Swim Program. (Prerequisite: permission of instructor)

PHED 1440 - Lifeguard Training - 2 Credits
This course is designed to teach lifeguards the skills and knowledge needed to prevent and respond to aquatic emergencies. Lifesaving materials of the American Red Cross are included to meet requirements for the state of Rhode Island.

PHED 1450 - Lifeguard Training Review - 1 Credit
This course will allow currently certified lifeguards to renew their certifications without taking the entire course.

PHED 1460 - Introduction to Aquatics/Aquatic Sports - 1 Credit
The purpose of this course is to introduce individuals to the concepts and principles of aquatics/aquatic sports with special focus on rules and regulations of water sports and staffing considerations. Equipment and rules of water polo, water basketball and water volleyball are discussed.

PHED 1610 - Essentials of Physical Fitness - 3 Credits
This course focuses on the components of physical fitness. Lectures focus on nutrition, cardiorespiratory endurance, muscular strength, muscular endurance and flexibility. Students will be active participants in the development of individualized fitness programs.

PHED 1620 - Advanced Physical Fitness and Wellness - 3 Credits
A continuation of PHED 1610, this course provides more comprehensive and advanced techniques of fitness. Emphasis is placed upon personal responsibility for lifestyle changes to foster wellness. (Prerequisite: PHED 1610)

PHED 1630 - Weight Training and Sports Conditioning I - 2 Credits
This introductory course provides a foundation of knowledge, skills and techniques in resistance training as well as an opportunity for the creation of an individualized training program.

PHED 1640 - Weight Training and Sports Conditioning II - 1 Credit
A continuation of PHED 1630, this course focuses on advanced techniques of strengthening and building endurance. (Prerequisite: PHED 1630 Weight Training and Sports Conditioning I) Five-week module.

PHED 1650 - Weight Training and Sports Conditioning III - 1 Credit
A continuation of PHED 1640, this course assists students in developing specific sport performance components. (Prerequisite: PHED 1640 Weight Training and Sports Conditioning II) Five-week module.

PHED 1660 - Weight Training and Sports Conditioning IV - 1 Credit
This course provides an opportunity for the development of specific methods for maximizing sport performance. The theory of periodization and structuring short- and long-term training plans are emphasized. Students should have knowledge of Olympic lifts and power lifting techniques. Each student is responsible for creating and performing an individualized program as well as evaluating established programs. (Prerequisite: PHED 1630, 1640 and 1650). Five week module.

PHED 1670 - Athletic Performance Enhancement - 3 Credits
The purpose of this course is to introduce basic psychological concepts and principles with special reference to motor performance, learning motor skills, perception and emotion in sport situations. The study of numerous psychological parameters pertinent to the prospective athletic coach, teacher, parent and student-athlete are investigated.

PHED 1700 - Prevention and Care of Athletic Injuries and First Aid - 3 Credits
This course will introduce techniques for conditioning, taping and bandaging as they relate to the prevention and care of athletic injuries. The latest Red Cross procedure is reviewed with the opportunity to receive standard Red Cross certification. Lecture: 2 hours, Lab: 1 hour

PHED 1720 - Real Coaching* - 3 Credits
Designed for teachers who coach, coaches who teach and others who lead sports, this course provides an analysis of the operational, managerial, physiological, social, ethical and moral aspects of coaching. Those currently coaching or with aspirations of coaching at the secondary level or intercollegiate level will find this course particularly useful. Lecture: 3 hours

PHED 1730 - Sport and Recreation Operations - 3 Credits
This course is designed to introduce students to the broad range of administrative responsibilities involved in conducting sports and recreation programs.

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
PHIL (PHILOSOPHY)
PHIL 1010 - Introduction to Philosophy - 3 Credits
This course is a systemic study of basic philosophical questions, including: Is there a God? How is knowledge acquired? Does life have meaning? These questions are examined by reading major Western philosophers such as Plato, Aristotle, Descartes and others. Students learn and practice several critical reasoning skills applicable to academic, professional and personal areas of life. **Lecture: 3 hours**

PHIL 2020 - Philosophy of Religion - 3 Credits
A systemic study of basic issues in the philosophy of religion, this course covers the concepts of God, traditional arguments for the existence of God, the problem of evil, mysticism and philosophical atheism. Students engage in theoretical discussions, develop critical reasoning skills and gain practical insight into their personal philosophy of religion. **Lecture: 3 hours**

PHIL 2030 - Ethics - 3 Credits
This course is a critical analysis of main theories of moral conduct. In the areas of personal and social morality (e.g. citizenship, employment, student life, family life, etc.), some major moral problems are discussed: capital punishment, abortion, race relations, social justice, war, sex and marriage and ecology. When student curriculum needs in a given program, such as Law Enforcement, Nursing, etc., require a special focus, the instructor can provide special assignments to meet those needs. Note: Meets Ethics requirement. **Lecture: 3 hours**

PHIL 2040 - Logic - 3 Credits
This course studies the basic principles of correct thinking in semantics and in deductive and inductive reasoning. It introduces beginning students to the logical techniques of thought and argument. Exercises incorporate various current issues and topics. Clear and adequate thinking is the goal of the course. **Lecture: 3 hours**

PHIL 2070 - Honors Course in American Thought - 3 Credits
This is a survey of American intellectual achievements in which the student's own research is the focal point. Beginning with the English and American Puritans, it includes, among others, the work of Edwards, Emerson, James and Dewey. **(Prerequisite: Cumulative average of 3.25 or permission of the instructor.) Lecture: 3 hours**

PHIL 2080 - Honors Seminar, Philosophies of Human Nature - 3 Credits
This honors seminar introduces philosophical inquiry by critically examining some major traditional and contemporary views of human nature. Four philosophical perspectives are explored: Judeo-Christian, Marxist, Existentialist and Behavioralist. Members of the CCRI faculty and people from outside the college representing various perspectives may be invited to participate in the seminar. **(Prerequisite: Cumulative average of 3.25 or permission of the instructor.) Lecture: 3 hours**

PHIL 2090 - Honors Course in Selected Topics in Philosophy - 3 Credits
This course is an advanced, independent and directed study of a major philosopher (such as Plato, Kant, Nietzsche, etc.) or study of selected problems in any of the main subfields of philosophy (metaphysics, epistemology, ethics, logic). Note: This course is offered in the spring semester and may be repeated once for credit. **(Prerequisite: Cumulative grade point average of 3.25 or permission of the instructor.) Lecture: 3 hours.**

PHLE (PHLEBOTOMY)
PHLE 1010 - Phlebotomy I - 6 Credits
This course includes collection and handling of non-blood specimens, quality assurance, specimen handling, specimen processing, communications techniques, legal issues, professionalism and arterial puncture. A review of CLSI Standards for skin puncture and venipuncture is included. In the college laboratory, students perform specimen processing, blood smear preparation, blood culture collection, skin puncture and venipuncture collection. Students spend a total of 160 hours of clinical training in phlebotomy techniques at an affiliated site. Note: students must be available to train weekdays (8 hrs x 5 days/week) for four (4) consecutive weeks. **Lecture: 5 hours, Lab: 2 hours, Clinical: 160 hrs.**

PHLE 1020 - Phlebotomy II - 6 Credits
This course includes an introduction to fundamentals of patient care procedures including body mechanics, bed and chair positioning, bed mobility, transfers, aseptic procedures, burn and wound care, edema assessment and management, vital signs and their relationship to treatment programs; measurement of assistive devices and ambulation training, wheelchair mobility and measurement, and introduction to basic principles of therapeutic exercise. Guidelines for documentation of physical therapy treatment will be introduced. **Lecture: 4 hours, Lab: 4 hours, Clinic: 16 hours**

PHLE 1030 - Phlebotomy III - 6 Credits
This course includes venipuncture and blood collection techniques at an affiliated site. **Lecture: 5 hours, Lab: 2 hours, Clinical: 160 hrs.**

PHTA (PHYSICAL THERAPIST ASSISTANT)
PHTA 1000 - Introduction to the Physical Therapist Assistant - 2 Credits
This course is open to students who are considering admission into the Physical Therapist Assistant Program. An overview of the field of physical therapy and the roles of the physical therapist and physical therapist assistant within the health care delivery system are presented. Topics such as licensure, reimbursement, education and employment opportunities and professional organizations are covered. Ethical issues facing health care workers, the Code of Ethics for the Physical Therapist Assistant and the attitudes of health care workers toward illness and injury are discussed. **Lecture: 2 hours**

PHTA 1010 - Physical Therapist Assistant I - 6 credits
This course will introduce the student to fundamentals of patient care procedures including body mechanics, bed and chair positioning, bed mobility, transfers, aseptic procedures, burn and wound care, edema assessment and management, vital signs and their relationship to treatment programs; measurement of assistive devices and ambulation training, wheelchair mobility and measurement, and introduction to basic principles of therapeutic exercise. **Guidelines for documentation of physical therapy treatment will be introduced. Lecture: 4 hours, Lab: 4 hours, Clinic: 16 hours**

PHTA 1020 - Physical Therapist Assistant II - 3 Credits
This course includes an introduction to physical agents and modalities used for pain relief and improvement of tissue healing and function. Content includes the theory and utilization of massage and the theory and application of physical agents as they reduce inflammation and pain and...
course descriptions

PHTA - Physical Therapist Assistant

PHTA 1120 - Tests and Measurements for Physical Therapist Assistants - 2 Credits

This course instructs PTA students in testing and measurement techniques, specifically manual muscle testing and goniometry for the head, spine and extremities. Lecture: 1 hour, Lab: 2 hours

PHTA 2010 - Physical Therapist Assistant IV - 7 Credits

This course focuses on interventions for the pulmonary, cardiovascular and musculoskeletal systems with a broad overview of the other body systems. Lecture and laboratory presentations instruct cardiovascular training for risk assessment and rehabilitation; chest physical therapy procedures; therapeutic exercise, particularly as it pertains to orthopedic physical therapy and movement dysfunction; and the management of lower extremity prosthetics. This course runs the first 10 weeks of the semester. (Prerequisite: RHAB 1110, 1030, PHTA 1120, 1010, 1020) Lecture: 9 hours, Lab: 6 hours

PHTA 2020 - Physical Therapist Assistant IV - 1 Credit

This course is designed to support PHTA 2020 Physical Therapist Assistant IV. This course reviews the structure and function of the nervous system and neuropathology as it affects structures of the nervous system. The course offers additional laboratory time for students to practice treatment interventions as they relate to abnormal movement and function caused by neuropathology. The course runs concurrently with PHTA 2020 and is scheduled at intervals that will help students with theoretical information and practical skills presented in PHTA 2020. (Prerequisite: PHTA 2010; Corequisite: PHTA 2020) Lecture: 9 hours, Lab: 6 hours

PHTA 2040 - Career Development Seminar - 1 Credit

This course is designed to support the students as they prepare for graduation, licensure and employment. Topics such as resume development, interviewing skills, preparation for licensure, negotiation and professionalism will be presented. Appropriate resources for professionalism will be referenced, including the RI Rules and Regulations for Physical Therapists and Physical Therapist Assistants, Physical Therapy Code of Ethics and Professionalism in PT: Core Values document.

Lecture: 1 hour

PHTA 2110 - Selected Topics in Physical Therapy - 1 Credit

This course is designed for PTAs or PTA students enrolled in the PTA program, interested in maintaining and improving clinical skills utilizing various physical therapy treatment modalities such as pool therapy. Lecture: 2 hours, Lab: 2 hours

PHTA 2910 - Clinical Education I - 3 Credits

This course is the first of three full-time clinical experiences in the PTA program, and runs for a period of six weeks during the summer semester. Students are assigned to clinical sites for 35-40 hours per week of supervised clinical practice. Students observe and assist with Physical Therapy treatment under direct supervision and guidance of physical therapists and physical therapist assistants. Students will participate in an online seminar in which relevant clinical issues will be discussed. (Prerequisite: RHAB 1110, 1030, PHTA 1120, 1010, 1020) Lecture: 1 hour, Clinical hours: 240

PHTA 2920 - Clinical Education II - 3 Credits

This course is the second of three full-time clinical experiences in the PTA program, and runs for the last six weeks of the fall semester. Students are assigned to clinical sites for 35-40 hours per week of supervised clinical practice. Students will have the opportunity to grow more independent in performing physical therapy treatment under the supervision and guidance of physical therapists and physical therapist assistants. Participation in ancillary components of physical therapy practice will foster the development of a responsible professional identity. Students will participate in an online seminar in which relevant clinical issues will be discussed. (Prerequisite: RHAB 1110, 1030, PHTA 1120, 1010, 1020, 2010, 2910, 2920) Clinical hours: 240

PHYS (Physics)

PHYS 1000 - Physical Science - 4 Credits

This course is for students not majoring in science. Physical principles are presented with emphasis on non-quantitative, practical applications of these concepts. Note: This course satisfies one semester of the science requirement for the Associate in Arts degree. (Prerequisite: Basic knowledge of algebra) Lecture: 3 hours, Lab: 2 hours

PHYS 1030 - General Physics I - 4 Credits

Mechanics and heat are studied as the basic topics of this course. One lecture hour is used as a help session. (Prerequisite: High school algebra AND trigonometry) Lecture: 4 hours, Lab: 3 hours
PHYS 1040 - General Physics II
- 4 Credits
Sound, electricity and magnetism, light, atomic and nuclear theories and their applications are studied in this course. (Prerequisite: This course is a sequence to PHYS 1030 or equivalent) Lecture: 3 hours, Lab: 3 hours

PHYS 1050 - Physics for Technology I - 4 Credits
This course is for students in the Electronic Engineering and Mechanical Engineering Technology programs. Mechanics, sound, temperature and heat are studied. Lecture: 3 hours, Lab: 3 hours

PHYS 1060 - Physics for Technology II - 4 Credits
This course is for students in the Electronic Engineering Technology program. Electrical circuits, simple harmonic motion and selected topics in modern physics are studied. (Prerequisite: PHYS 1050) Lecture: 3 hours, Lab: 3 hours

PHYS 1080 - Fundamentals of Optical Communications - 4 Credits
Course content includes the components of optical fiber systems, devices, integrated optics, light source and detectors, complex and distribution network. (Prerequisite: Basic knowledge of algebra and trigonometry, some background in physics helpful, but not required) Lecture: 3 hour, Lab: 3 hour

PHYS 1100 - Engineering Physics - 4 Credits
This course is a study of the basic equations of mechanics, heat and thermodynamics. Note: It is usually taken by engineering students in the second semester of the first year. (Pre- or corequisite: Enrollment in MATH 1910 or equivalent or permission of instructor) Lecture: 4 hours, Lab: 3 hours

PHYS 1110 - Radiographic Physics - 4 Credits
This course covers the fundamentals of electrical and radiation physics. Student gain an understanding of the basic principles underlying the operation of X-ray equipment and auxiliary devices. Note: Open only to students currently enrolled in Radiography Program (Prerequisite: MATH 1700 or its equivalent) Lecture: 3 hours, Lab: 2 hours

PHYS 1120–Modern Technical Physics I - 4 Credits
This is an introductory physics course presenting the principles and laws of modern physics. Units studied include kinematics, dynamics, energy-work relationships and principles and laws of modern physics. Lecture: 3 hours, Lab: 2 hours

PHYS 1130 - Technical Physics - 4 Credits
This introductory physics course in which the fundamental principles of physics are presented. Units include dynamics energy-work relationships, wave behavior, electric and magnetic fields, motor and generator principles. Lecture: 3 hours, Lab: 2 hours

PHYS 1140 - Newtonian Physics - 4 Credits
This is an introductory physics course presenting the principles of physics with special emphasis on the Newtonian physics. Fundamental laws of motion, kinematics, dynamics and energy are studied. Lecture: 3 hours, Lab: 2 hours

PHYS 1220 - Modern Technical Physics II - 4 Credits
This introductory physics course presents the principles and laws of electricity, circuits, solid state circuits, semi-conductors and automatic control systems. Lecture: 3 hours, Lab: 2 hours

PHYS 2110 - Topics in Acoustics, Optics and Thermodynamics - 3 Credits
This course deals in the fundamentals of acoustics and optical phenomena and introduces topics of thermodynamics, kinetic theory and wave motion. Calculus is used. Note: Usually taken by engineering students in the first semester of the second year. (Prerequisite: PHYS 1100 or equivalent AND MATH 1910, 1920 or equivalent or instructor’s permission) Lecture: 3 hours

PHYS 2111 - Introduction to Acoustics and Optics Laboratory - 1 Credit
This course deals with laboratory experiments in simple harmonic motion sound waves, reflection and refraction of light, lenses, prisms, diffraction of light, holography and some fiber optic systems. (Prerequisite: PHYS 2110 or equivalent) Lab: 3 hours

PHYS 2310 - Intermediate Physics I - 4 Credits
Mechanics and thermodynamics are the topics covered in this course. Calculus is used. Note: Recommended for students planning to major in one of the sciences. (Prerequisite: PHYS 1030, 1040 AND MATH 1900, 1910) Lecture: 3 hours, Lab: 3 hours

PHYS 2320 - Intermediate Physics II - 4 Credits
Electricity, magnetism and wave phenomena are studied in this course. Calculus is used. (Prerequisite: PHYS 2310 or equivalent, MATH 1920) Lecture: 3 hours, Lab: 3 hours

PHYS 2820 - Modern Physics I - 3 Credits
Basic concepts and theories of solid state and nuclear physics are studied in this course. (Prerequisite: PHYS 2820 or equivalent) Lecture: 3 hours

PHYS 2830 - Modern Physics II - 3 Credits
This capstone course is intended for students in their final semester of the Science Program. It allows students an opportunity to demonstrate an integration of knowledge and abilities acquired in previous science and mathematics courses with the added intent of developing new insights. Students read selected articles, such as those that come from scientific journals, in a variety of fields and then have the opportunity to collaborate with their peers and hone writing, synthesis and presentational skills in a seminar setting. (Prerequisite: Successful completion of a minimum of 21 General Education credits and a minimum of 18 Science credits or permission of instructor) Lecture: 2 hours

POLITICAL SCIENCE

POLITICAL SCIENCE - PORTUGUESE

POLS (POLITICAL SCIENCE)
POLS 1000 - Introduction to Government and Politics - 3 Credits
An introduction to the field of political science, covering each area of the discipline, including comparative government and political systems, political economy, political ideology, international and global politics and methods of political analysis. Recommended as a first course for those pursuing further study in political science. Also recommended as an only course for those not taking other political science courses. Lecture: 3 hours

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.
POLS 1010 - American National Government - 3 Credits

A study of the American political system at the national level. Covers the structure of the U.S. government and its powers and limitations, the governing and electoral processes and the roles of the people, the media, special interests and political parties. Areas of federal concern such as economic and foreign policy and national security are covered. Lecture: 3 hours

POLS 1030 (formerly POLS 2030) - State and Local Government - 3 Credits

A study of politics and government at the state and local level, including governmental structures, powers and limitations and governing and electoral processes. Areas of state and local concern such as urban and regional planning, most of the legal system and everyday matters ranging from public works to education, are covered. Lecture: 3 hours

POLS 2010 (formerly POLS 1210) - International Relations - 3 Credits

A study of international and global politics. Includes diplomatic history, theoretical approaches, global political economy, international law and organization issues of war, peace and political stability. (Recommend POLS 1000 or 1010 or HIST 1020 prior to this course.) Lecture: 3 hours

POLS 2040 - American Political Parties and Politics - 3 Credits

A study of political parties, politics and elections in the United States. Covers the political history of elections, voting patterns and party alignments, as well as the roles of special interests and the media in the electoral process. (Recommend POLS 1000 or 1010 or HIST 1210 or 1220 prior to taking this course) Lecture: 3 hours

POLS 2110 (formerly POLS 1110) - Modern Political Ideologies - 3 Credits

A study of modern and contemporary political ideologies in terms of their development and applications. This course involves the intensive reading and interpretation of original works. (Recommend POLS 1000 or 1010 OR HIST 1020 prior to this course.) Lecture: 3 hours

POLS 2900 (formerly POLS 1910/1920) - Independent Study - 3 Credits

Independent study projects in political science for students who have attained a sufficient level of proficiency in the field. To be arranged with and at the discretion of the instructor.

PORT (PORTUGUESE)

PORT 1000 - Basic Spoken Portuguese I - 3 Credits

This is an introductory course for beginners emphasizing correct pronunciation and basic vocabulary for practical use in everyday conversational situations and travel dialogues. Students with no previous study of the language are prepared to use and understand it within a limited context and basic structure. Lecture: 3 hours

PORT 1010 - Elementary Portuguese I (5 hours) - 3 Credits

This course is for students with little or no preparation and covers elements of the language including: conversation, pronunciation, reading, writing and grammar. Aspects of Portuguese culture are also included. Lecture: 5 hours

PORT 1020 - Elementary Portuguese II (5 hours) - 3 Credits

This is a continuation of PORT 1010. (Prerequisite: PORT 1010, PORT 1030 or its equivalent) Lecture: 5 hours

PORT 1030 - Elementary Portuguese I (3 hours) - 3 Credits

For students with previous experience in the language and/or placement testing, this course covers elements of the language including conversation, pronunciation, reading, writing and grammar. Aspects of Portuguese culture are also included. Note: Course content the same as PORT 1010 with two fewer classroom hours per week. (Prerequisite: Prior preparation or permission of instructor) Lecture: 3 hours

PORT 1040 - Elementary Portuguese II (3 hours) - 3 Credits

This course is a continuation of PORT 1030. Note: Course content the same as PORT 1020 with two fewer classroom hours per week. (Prerequisite: PORT 1030, PORT 1010 or its equivalent) Lecture: 3 hours

PORT 1100 - Basic Spoken Portuguese II - 3 Credits

This course is a continuation of Basic Spoken Portuguese I (PORT 1010). Lecture: 3 hours

PORT 1510 - Conversational Portuguese I - 3 Credits

This course concentrates on the development of more fluency in speaking Portuguese. Oral practice includes active use of the language in short dialogues stressing basic communication and correct pronunciation. The reading of easy cultural texts also provides material for conversation and discussion. CDs are available for individual practice. (Prerequisite: 2 years of high school Portuguese or one year of college Portuguese or the equivalent) Lecture: 3 hours

PORT 1520 - Conversational Portuguese II - 3 Credits

This is a continuation of Conversational Portuguese I that includes conversational practice, cultural readings and discussions. (Prerequisite: PORT 1510 or the equivalent) Lecture: 3 hours

PORT 1710 - Portuguese for Medical Service Personnel - 3 Credits

This course offers students an opportunity to master enough oral Portuguese to deal directly with the Portuguese-speaking patient and family from hospital admission to through discharge. Day-to-day dramatic recreations of hospital experiences from the points of view of both nurse and patient help students develop proficiency in spoken Portuguese. Lecture: 3 hours

PORT 2010 - Intermediate Portuguese I - 3 Credits

This course helps the students develop skill in reading and discussing Portuguese texts related to culture and literature. It is supplemented by further work in grammar, conversation and composition. (Prerequisite: PORT 1020 or 1040 or equivalent) Lecture: 3 hours

PORT 2020 - Intermediate Portuguese II - 3 Credits

This course is a continuation of Intermediate Portuguese I (PORT 2010). (Prerequisite: PORT 2010 or its equivalent) Lecture: 3 hours

PSYC (PSYCHOLOGY)

PSYC 1030 - Psychology of Personal Adjustment - 3 Credits

This basic course provides insight into the general problem of normal adjustment. Consideration is given to the role of personality and the influence of one’s environment, both physical and psycho-social. A practical approach is used to provide the student with greater self-understanding and greater awareness of the psycho-social factors in the community. Lecture: 3 hours

PSYC 1050 - Psychology in the Workplace - 3 Credits

This course is for individuals who may eventually become supervisors in their professions. The material covers psychological problems and how people adjust to them in the working environments of the business world. Lecture: 3 hours

PSYC 1070 - Psychology of Women - 3 Credits

This course focuses on how a woman’s role changes during her adult years. Concerns of women who are involved in career and lifestyle decisions are identified. Topics related to these concerns and ways to resolve them include role conflicts, role

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
**PSYCHOLOGY-RENAL DIALYSIS TECH.,-RESPIRATORY THERAPY**

**“overload,” role discontinuity, achievement expectations, myths about women workers and mid-life career changes. Lecture: 3 hours**

**PSYC 1110 - Career Information Seminar - 2 Credits**

This course assists individuals in formulating career goals and in understanding vocational development. Theories of career choice are applied to the exploration of different occupations and college majors. Students learn to develop a specific plan of action, including interview techniques and construction of resumes to apply for a position. Lecture: 2 hours

**PSYC 1970 - Human Relations Seminar and Application - 3 Credits**

This course involves an exploration into the human condition including: the process of communication and response; the art of helping; choice and the decision process; the limitations set by individual uniqueness; and the acceptance of self and of others. Emphasis is also placed on the role of the value system and problems that arise out of value conflicts. Practical application of the human relation theories are explored through student participation in group exercises and role-playing. Lecture: 3 hours

**PSYC 2010 - General Psychology - 3 Credits**

This course is a survey of the core areas of the science of psychology. Emphasis is placed on theories, methods and findings concerning learning, motivation, physiology, sensation-perception, social behavior, personality, behavior disorders and therapies. Lecture: 3 hours

**PSYC 2020 - Social Psychology - 3 Credits**

The emphasis of this course is the experimental approach to the study of social influence. The behavior of individuals in relation to their social-cultural environment is considered in light of special topics such as conformity, attitudes, aggression, cognitive organization, group dynamics, prejudice and interpersonal attraction. (Prerequisite: PSYC 2010) Lecture: 3 hours

**PSYC 2030 - Developmental Psychology - 3 Credits**

This course offers students an understanding of the significant dynamics of human development, with emphasis on the normal rather than abnormal. Levels or stages of development covered include prenatal, infancy, childhood, adolescence, adulthood and old age. The earlier, more formative years receive special consideration because of their importance to later development. (Prerequisite: PSYC 2010) Lecture: 3 hours

**PSYC 2040 - Psychology of Adult Development and Aging - 3 Credits**

This course is an intensive study of human growth and development in the adult years. Topics include adult personality, as affected by both continuity and change; mental and physical performance of adults; participation in social roles such as spouse, parent, worker and retiree; physiological aspects of aging and recent research in gerontology. Note: This course is of benefit to those who plan to work with adults in social service occupations, as well as those who are just growing through the phases of adulthood themselves. (Prerequisite: PSYC 2010) Lecture: 3 hours

**PSYC 2050 - Behavior Modification - 3 Credits**

This course reviews in detail basic research and data on learning, focusing primarily on operant and classical conditioning. Basic principles and theories of behavior modification are emphasized, including reinforcement, punishment and methods of collecting data in both laboratory and natural settings. Students are required to design and conduct a behavioral change project under the supervision of the instructor. (Prerequisite: PSYC 2010) Lecture: 3 hours, Lab: As required

**PSYC 2070 - Educational Psychology - 3 Credits**

This course deals with the application of psychological principles to preschool, elementary, special needs and secondary level classroom situations. Focus is on four topics essential to effective teaching: human development, learning and instruction, motivation and evaluation. Lecture: 3 hours

**PSYC 2080 - Psychology of Death, Dying and Bereavement - 3 Credits**

This course deals with the significant loss of someone through death. Topics covered include: death and the process of dying, the role of the helping professions, family and the dying child, suicide, society’s response to death and dying, grief and bereavement. The course incorporates readings, lectures, films, guest speakers, structural class exercises and field trips. Projects lead students beyond the readings to further research and independent study. Lecture: 3 hours

**PSYC 2090 - Adolescent Psychology - 3 Credits**

This is an in-depth study of the adolescent period, including significant theories of physical, cognitive and psychosocial development. The course surveys past and present sociocultural, economic and educational issues affecting the behavior of individuals from puberty into adulthood. (Prerequisite: PSYC 2010 and 2030) Lecture: 3 hours

**PSYC 2100 - Theories of Personality - 3 Credits**

This course provides a detailed review and formal representation of the major theories of personality. The role of personality theory in the development of psychology, along with the location of the major viewpoints in the contemporary scene is emphasized. (Prerequisite: PSYC 2010) Lecture: 3 hours

**PSYC 2110 - Abnormal Psychology - 3 Credits**

This course examines a wide range of psychological and behavioral problems including theories of their causation. Emphasis is placed on evidence and problems in connection with theories of treatment ranging from Freudian analysis to learning theory. (Prerequisite: PSYC 2010) Lecture: 3 hours

**PSYC 2120 - Foundations of Psychological Research - 3 Credits**

This course surveys the basic principles of scientific inquiry followed by an intensive development of the techniques involved in conducting and reporting behavioral research. Methods of experimental control and design, use of descriptive statistics and the appropriate form and style of written research reports are covered. (Prerequisite: PSYC 2010) Lecture: 3 hours

**RENL (RENAL DIALYSIS TECHNOLOGY)**

**RENL 1000: Introduction to Renal Dialysis Technology - 3 Credits**

This course is designed to give prospective Renal Dialysis Technology students an introduction to health professions in general and to renal dialysis in particular. The topics discussed include admission and graduation requirements for health programs. Medical terminology and an overview of anatomy is included, along with patient care concepts. Effective communication and ethical consideration are addressed. An observation is a requirement for renal dialysis technology students. The student will explore the field of renal dialysis including the various opportunities and specialties. The student will learn about the history, licensure requirements, ethics and the professional organizations. Lecture: 3 hours

**RENL 1010: Renal Dialysis Technology I - 4 Credits**

This course is designed to provide students with information concerning the principles of renal dialysis; the normal operation of dialysis equipment and the procedure for performance of renal dialysis. Emphasis is placed on the procedure for the performance of renal dialysis. Content includes the technical aspects of preparing,
RESP-RHAB-ROTC

RESP (Respiratory Therapy)

RESP 1000 - Current Health Care Concepts - 3 Credits

In this course, students explore current concepts in health care including patient/client care issues such as effective communication, cultural and age-specific concerns and disease management models. Health care provider topics such as professionalism, ethical and legal considerations, including credentialing and licensure are addressed. A brief overview of the U.S. health care system is discussed, addressing past and present payment structure, care settings and delivery models. An introduction to medical terminology is also included. Lecture: 3 hours

RESP 1010 - Introduction to Respiratory Therapy - 3 Credits

This course introduces students to the hospital and patient environment in the classroom and the laboratory. Students learn an array of respiratory therapy procedures, both therapeutic and diagnostic. An overview of the structure and function of the cardio-pulmonary system is examined as well as various disease states. Chest assessment, infection control, disinfection and sterilization are also addressed. Laboratory practice is included. Lecture: 3 hours

RESP 1020 - Development/Structure/Function of the Normal Lung - 3 Credits

This course is an in-depth study of the development, structure and function of the cardiopulmonary system, associated structures and the physical principles involved in ventilation, control of ventilation and gas transport. (Prerequisite: RESP 1010) Lecture: 3 hours

RESP 1030 - Cardiopulmonary Diseases I - 4 Credits

This course emphasizes the study of microorganisms and control of pathogens related to cardiopulmonary disorders, the study of common cardiopulmonary disorders with emphasis on characteristics, application of diagnostics and determining appropriate therapeutic regimens. Lecture: 4 hours

RESP 1100 - Respiratory Care I - 4 Credits

This course offers a detailed study of the clinical applications and patient care planning for therapeutic modalities in respiratory care including humidity, aerosols, inhalation therapy and airway management techniques. Equipment function and safety practices relating to medical gas handling and patient care are included. Laboratory practice is provided. (Prerequisite: RESP 1010) Lecture: 3 hours, Lab: 3 hours

RESP 1200 - Respiratory Care II - 4 Credits

This course covers the principles of positive pressure breathing devices, their clinical applications and alternatives. Students are introduced to critical care modalities with emphasis on artificial airway management, ACLS protocols, mechanical ventilation principles of operation, management and terminology. Critical care monitoring, including hemodynamic monitoring and pharmacological control, are discussed. Laboratory practice is part of this course. Lecture: 3 hours, Lab: 3 hours

RESP 1300 - Respiratory Care III - 4 Credits

Specialized respiratory therapy is studied in-depth with emphasis on unconventional mechanical ventilation including indications, equipment, procedures and precautions. A portion of this course focuses on pediatric and neonatal critical care modalities. Advanced cardiopulmonary diagnostics, including arrhythmia interpretation and ACLS support, rehabilitation practices, medical ethics and laws pertaining to the care of patients with cardiopulmonary disorders, are discussed. Laboratory practice is included. Lecture: 3 hours, Lab: 3 hours

RESP 1400 - Respiratory Care IV - 4 Credits

This course is designed to provide students with the information necessary to provide care appropriate to the renal dialysis patient. End-stage renal disease is discussed as well as methods of treatment and associated conditions. Psychosocial and dietary needs specific to patients with renal disease are discussed as are methods for patient assessment and documentation. The control of infection and measures for patient comfort and transfer are also considered. Lecture: 3 hours

RENL 1020: Patient Care and Assessment for Renal Dialysis Technicians - 3 Credits

This course is designed to provide students with the information necessary to provide care appropriate to the renal dialysis patient. End-stage renal disease is discussed as well as methods of treatment and associated conditions. Psychosocial and dietary needs specific to patients with renal disease are discussed as are methods for patient assessment and documentation. The control of infection and measures for patient comfort and transfer are also considered. Lecture: 3 hours

RENL 1030: Renal Dialysis Technology II - 6 Credits

This course is designed to provide students with information concerning the principles of renal dialysis. The skills critical to the recognition of complications or abnormal situations as well as the appropriate responses are stressed. An examination of previously discussed patient care skills and monitoring procedures relative to emergency situation is reviewed. Emphasis is placed on standards and regulations pertinent to water treatment, quality control issues and workplace safety. Theoretical information is supplemented with clinical observation. Written case presentations, as they relate to the dialysis patient, are required. (Prerequisite: RENL 1010, 1020) Lecture: 2 hours; Lab: 4 hours; Clinical: 24 hours

RESP 1800 - Clinical Practicum I - 1 Credit

This clinical experience introduces students to the hospital environment. Emphasis is on orientation, becoming familiar with respiratory therapy department structure and procedures and use of the medical record. Medical gas therapy and incentive spirometry are applied with direct bedside teaching. (Prerequisite: Successful completion of preclinical competency testing) Clinical: 120 hours

RESP 2000 - Clinical Practicum II - 3 Credits

This course covers the principles of positive pressure breathing devices, their clinical applications and alternatives. Students are introduced to critical care modalities with emphasis on artificial airway management, ACLS protocols, mechanical ventilation principles of operation, management and terminology. Critical care monitoring, including hemodynamic monitoring and pharmacological control, are discussed. Laboratory practice is part of this course. Lecture: 3 hours, Lab: 3 hours

RESP 2100 - Respiratory Care I - 4 Credits

This course offers a detailed study of the clinical applications and patient care planning for therapeutic modalities in respiratory care including humidity, aerosols, inhalation therapy and airway management techniques. Equipment function and safety practices relating to medical gas handling and patient care are included. Laboratory practice is provided. (Prerequisite: RESP 1010) Lecture: 3 hours, Lab: 3 hours

RESP 2102 - Respiratory Care II - 4 Credits

This course covers the principles of positive pressure breathing devices, their clinical applications and alternatives. Students are introduced to critical care modalities with emphasis on artificial airway management, ACLS protocols, mechanical ventilation principles of operation, management and terminology. Critical care monitoring, including hemodynamic monitoring and pharmacological control, are discussed. Laboratory practice is part of this course. Lecture: 3 hours, Lab: 3 hours

RESP 2120 - Respiratory Care III - 4 Credits

This course covers the principles of positive pressure breathing devices, their clinical applications and alternatives. Students are introduced to critical care modalities with emphasis on artificial airway management, ACLS protocols, mechanical ventilation principles of operation, management and terminology. Critical care monitoring, including hemodynamic monitoring and pharmacological control, are discussed. Laboratory practice is part of this course. Lecture: 3 hours, Lab: 3 hours
and pediatric procedures. (Prerequisite: Successful completion of preclinical competency testing) Clinical: 224 hours

**RHAB (REHABILITATIVE HEALTH)**

**RHAB 1010 - Medical Terminology - 1 Credit**

This course includes an introduction to word parts building medical terms, instruction in organization of the body, directional terms, abbreviations and an overview of the different systems in the body. Students are expected to complete the course via progression through course modules. The course is offered both on-site and on the Web. Lecture: 1 hour

**RHAB 1030 - Pathophysiology for Rehabilitative Health Practitioners - 3 Credits**

This course includes a systems study of pathological conditions. The structure and function of each organ system is presented. Discussion will involve the etiology, signs, symptoms, diagnostic procedures, common medical/surgical management and the prevention of pathological processes as they affect each system. Students will understand the implications of pathological processes on physical function and contraindications and precautions for treatment. (Prerequisite: BIOL 1020) Lecture: 3 hours

**RHAB 1100 - Foundational Kinesiology - 1 credit**

This online course will guide the student through a detailed study of human musculoskeletal anatomy. A regional approach will be taken to study the skeletal and muscular structures that dictate human movement. Basic joint structure and joint movements will also be covered to foster an understanding of the relationship between anatomical structure and human function. Each student will complete a muscle mapping project where the attachment points of the skeletal muscles are drawn on a real miniature skeletal model. Lecture: 1 hour

**RHAB 1110 - Kinesiology - 3 Credits**

This course covers the subjects of human movement and locomotion by combining human anatomy with aspects of biomechanics, muscle physiology and the physical laws of gravity, leverage and motion. This course deals with specific kinesiological functions of the musculoskeletal system, characteristics of normal posture, and ambulation and an introduction to the clinical manifestations of muscle dysfunction. Students will be instructed in palpation of surface anatomy. (Note: Restricted to OCTA, PHTA and TMSG students. Prerequisite: BIOL 1010) Lecture: 2 hours, Lab: 3 hours

**ROTC (ARMY ROTC)**

**ROTC 1010 – Freshman Military Science - 3 Credits**

Under auspices of Providence College Military Science Department

**ROTC 1020 – Leadership Skills - 3 Credits**

Under auspices of Providence College Military Science Department

**ROTC 2050 – Sophomore Military Science - 3 Credits**

Under auspices of Providence College Military Science Department

**ROTC 2060 – Advanced Leadership Skills - 3 Credits**

Under auspices of Providence College Military Science Department

**ROTC 2070 – Sophomore Military Science and Lab - 3 Credits**

Under auspices of Providence College Military Science Department. Prerequisite: ROTC 2050. Spring semesters only.

**RUSN (RUSSIAN)**

**RUSN 1000 - Basic Spoken Russian I - 3 Credits**

This is an introductory course for beginners emphasizing correct pronunciation and basic vocabulary for practical use in everyday conversational situations and travel dialogues. Students with no previous study of the language are prepared to use and understand it within a limited context and basic structure. Lecture: 3 hours

**SOCS (SOCIOLOGY)**

**SOCS 1010 - General Sociology - 3 Credits**

This is an introductory course presenting a description and analysis of the structure and dynamics of human society. It focuses on social norms, groups, inter-group relations, social change, stratification and institutions. Social interaction and the values that orient behavior in groups are examined. Contemporary society and its problems are discussed. Lecture: 3 hours

**SOCS 2010 - Marriage and Family - 3 Credits**

This is a survey of the basic factors of courtship, mate selection, engagement, marriage and rearing children in preparation for successful marriage and parenthood. Marital values and problems are discussed. The course studies the family as the basic unit in society and its relationship to society as a whole. Current changes in family life and their causes are examined. Lecture: 3 hours

**SOCS 2030 - Urban Sociology - 3 Credits**

This course analyzes the influences of urban interaction on group relationships. Consideration is given to multi-factors inherent in problems pertaining to urban population movements, economic dislocations, minority-majority cultural conflicts and pluralistic power patterns. The role of public media and pressure groups is also studied as integral to contemporary urban group relationships. Lecture: 3 hours

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**Prerequisite:** Successful completion of course required before registering.

**Corequisite:** Course must be taken prior to or at the same time.
SOCS 2040 - Cultural Diversity - 3 Credits
This course uses the sociological perspective in analyzing the formation and development of selected minority groups (including, but not limited to: Asian-Americans, Native Americans, African-Americans, Cape Verdians, Dominicans, Haitians and Liberians). Contemporary issues regarding racial, ethnic, religious and gender minority groups are explored. Note: May be taken as an alternative to SOCS 1010 in Human Services programs. Lecture: 3 hours

SOCS 2050 - Social Problems - 3 Credits
This is a survey of the sociological aspects of major contemporary social problems in the United States. Emphasis is placed on personal pathologies (e.g. alcoholism, drug addiction, sexual pathology, suicide), population problems, educational problems, racism, sexism, ethnic problems, family problems and crime. Lecture: 3 hours

SOCS 2070 - Sociology of African-American Religions - 3 Credits
This course looks at the many ways in which religious practice and faith have contributed to the development of contemporary African-American society and culture. Christian and non-Christian doctrines may be considered, including African and African-American Catholicism, conventional and Evangelical Protestantism (particularly Pentecostalism) as well as Islam, African traditional spirituality, syncretic traditions of the Caribbean such as Vodou, Santeria, Obeah and Rastafarianism. The course also investigates the influence of rap, rhythm and blues, rock and roll, etc. on African-American spirituality. Lecture: 3 hours

SOCS 2080 - Global Seminar - Man and the Environment - 3 Credits
This distance learning seminar provides students the opportunity to explore the dynamic linkages between sustainable development, food security, population, the environment and socio-economic progress from a global perspective. Students across the different sites interact via Internet, satellite and video conferencing technologies to analyze a series of interdisciplinary case studies related to global sustainable development. Teams of international students collaborate on a number of projects that are presented at the end of the semester. Lecture: 3 hours

SOCS 2110 - Introduction to Anthropology - 3 Credits
This course is an introduction to the basic principles and methods of cultural anthropology. Emphasis is placed on the concept of culture as a way of explaining human behavior, with illustrations from selected preliterate societies. The biocultural evolution of mankind is covered. Lecture: 3 hours

SOCS 2300 - Criminology - 3 Credits
This course considers the nature of crime and the criminal who commits social infractions. Emphasis focuses equally on theoretical and applied criminology. Lecture: 3 hours

SOCS 2310 - Introduction to Corrections - 3 Credits
This course is a survey of the past, present and possible future of the process of correction and correctional institutions in American society. Visits to a penal setting maybe included. Lecture: 3 hours

SPAN (SPANISH)

SPAN 1000 - Basic Spoken Spanish I - 3 Credits
This is an introductory course for beginners emphasizing correct pronunciation and basic vocabulary for practical use in everyday conversational situations and travel dialogues. Students with no previous study of the language are prepared to use and understand it within a limited context and basic structure. Lecture: 3 hours

SPAN 1100 - Basic Spoken Spanish II - 3 Credits
This course is a continuation of Basic Spoken Spanish I. (Prerequisite: SPAN 1000 or its equivalent) Lecture: 3 hours

SPAN 1010 Elementary Spanish I - 3 Credits
This course is for students with little or no preparation and covers elements of the language including: conversation, pronunciation, reading, writing and grammar. Aspects of Spanish and Hispanic-American culture are also included. Lecture: 5 hours

SPAN 1020 - Elementary Spanish II - 3 Credits
This is a continuation of Elementary Spanish I (SPAN 1010). (Prerequisite: SPAN 1010, 1030 or equivalent) Lecture: 5 hours

SPAN 1030 - Elementary Spanish I - 3 Credits
For students with previous experience in the language and/or placement testing, this course covers elements of the language including: conversation, pronunciation, reading, writing and grammar. Aspects of Spanish and Hispanic-American culture are also included. Note: Course content the same as SPAN 1010 with two fewer classroom hours per week. (Prerequisite: Prior preparation or permission of instructor) Lecture: 3 hours

SPAN 1040 - Elementary Spanish II - 3 Credits
This course is a continuation of SPAN 1030. Note: Course content the same as SPAN 1020 with two fewer classroom hours per week. (Prerequisite: SPAN 1030, SPAN 1010 or its equivalent) Lecture: 3 hours

SPAN 1210 - Spanish for Human Services Personnel I - 3 Credits
This is an elective course designed for the student seeking a position in the Human Services field and/or the professional already working in the career. The course focuses on common situations encountered by Human Services professionals providing students with many practical communication skills development and information needed for daily work routines. Correct pronunciation and basic grammar are addressed. Lecture: 3 hours

SPAN 1230 - Spanish for Law Enforcement Personnel I - 3 Credits
This is an elective course designed for the student seeking a position in the Law Enforcement field and/or the professional already working in the career. (Language elective for Law Enforcement students) The course focuses on common situations encountered by Law Enforcement professionals providing practical communication skills development and information needed for daily work routines. Correct pronunciation and basic grammar are addressed. Lecture: 3 hours

SPAN 1510 - Conversational Spanish I - 3 Credits
This course helps students develop more fluency in speaking Spanish. Oral practice includes active use of the language in short dialogues stressing basic communication and correct pronunciation. The reading of easy cultural texts also provides material for conversation and discussion. CDs are available for individual practice. (Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.)
Two years of high school Spanish or one year of college Spanish or the equivalent) Lecture: 3 hours

**SPAN 1520 - Conversational Spanish II - 3 Credits**

This is a continuation of Conversational Spanish I (SPAN 1510) that includes conversational practice, cultural readings and discussions. (Prerequisite: SPAN 1510 or its equivalent) Lecture: 3 hours

**SPAN 1710 - Spanish for Medical Service Personnel I - 3 Credits**

This course provides students an opportunity to master enough oral Spanish to deal directly with Spanish-speaking patients and family from hospital admission through discharge. Day-to-day dramatic recreations of hospital experiences from the points of view of both nurse and patient help students improve proficiency in the use of spoken Spanish. Note: Elective credit for students in Nursing and Allied Health fields. Lecture: 3 hours

**SPAN 1720 - Spanish for Medical Service Personnel II - 3 Credits**

This is a continuation of Spanish for Medical Service Personnel I (SPAN 1710). (Prerequisite: SPAN 1710 or permission of instructor) Lecture: 3 hours

**SPAN 1900 - Culture of Spanish-Speaking People - 3 Credits**

This course is a survey of the Spanish-speaking people from the earliest days of the Roman and Arabic occupations of Spain to the present day “cultures” in Latin America. Lecture: 3 hours

**SPAN 2010 - Intermediate Spanish I - 3 Credits**

This course helps students develop skills in reading and discussing texts related to Spanish and Hispanic-American culture and literature. Course work is supplemented by further work in grammar, conversation and composition. (Prerequisite: SPAN 1020 or SPAN 1040 or the equivalent) Lecture: 3 hours

**SPAN 2020 - Intermediate Spanish II - 3 Credits**

This is a continuation of Intermediate Spanish I (SPAN 2010). (Prerequisite: SPAN 2010 or its equivalent) Lecture: 3 hours

**SPAN 2210 - Advanced Spanish Conversation and Composition I - 3 Credits**

This is an intensive course in conversation and composition. Selected cultural videos, CDs, readings and classroom discussions provide an atmosphere to develop and improve speaking and understanding of Spanish. Oral presentations and written compositions are required. (Prerequisite: SPAN 2010 or permission of instructor) Lecture: 3 hours

**SPAN 2220 - Advanced Spanish Conversation and Composition II - 3 Credits**

This is a continuation of Spanish Conversation and Composition I (SPAN 2210). (Prerequisite: Permission of instructor) Lecture: 3 hours

**SPCH (SPEECH)**

**SPCH 1100 - Oral Communication I - 3 Credits**

This one-semester basic course in speech is designed to develop each student's ability to communicate effectively in his or her academic, business and social life. The major emphasis is on the preparation and delivery of formal speeches, but many areas of the communication process are explored. Lecture: 3 hours

**SPCH 1110 - Voice and Articulation - 3 Credits**

Designed for those people with speech habits resulting in problems of being heard and understood, this course emphasizes voice development and improvement in articulation for clearer and more effective speech. Lecture: 3 hours

**SPCH 1120 - Speech and Articulation for Speakers of English as a Second Language - 3 Credits**

This course emphasizes correct pronunciation of the English language, particularly through practice of the International Phonetic Alphabet. In addition, course content includes syllable stress and intonation. Perhaps equally important, ESL students will refine their listening skills in rapid American English speech. Lecture: 3 hours

**SPCH 1180 - Oral Interpretation - 3 Credits**

This course is designed for students with experience in speaking who are planning careers that require them to read aloud, to be dramatic and to tell stories, possibly to children. The student will learn to interpret prose and poetry orally for the entertainment and edification of small or large audiences. Admission is by approval of the instructor. Lecture: 3 hours

**SPCH 1200 - Introduction to Television Production - 3 Credits**

This course is meant to familiarize students with the elements of video production and to give them the skills and knowledge necessary to create basic video programs. Lecture: 1 hour, Studio: 3 hours

**SPCH 2200 - Television Production II - 3 Credits**

A more advanced course that assumes students have the basic skills and understanding of television production derived from SPCH 1200 or equivalent. Students will conceptualize and complete studio and remote/location video productions. Hands-on experience will include more advanced editing techniques, computer/character generated effects, voice-over narration and field planning and production techniques. Students will also learn to make and defend production proposals. (Prerequisite: SPCH 1200 or permission of instructor.) Lecture: 1 hour, Studio: 3 hours

**THEA (THEATRE)**

**THEA 1080 – Introduction to Costuming - 3 Credits**

This is a basic course in costume design, including theory and practice, with units on costume history, sewing and construction. Two hours of lecture and one hour of lab weekly. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Lecture: 3 hours (plus 25 hours practical costume work within the semester)

**THEA 1090 – Introduction to Theatre - 3 Credits**

This course includes both lecture and hands-on participation in all aspects of theatre, focusing on the ways in which a play is translated into a production. Functions of playwright, actor, director and designers are covered. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Lecture: 3 hours

**THEA 1120 – Stagecraft - 3 Credits**

This course is a survey of various aspects of technical theatre with emphasis on set design, scenic construction, scenic painting and properties. An artistic approach to a unified production concept is stressed. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Lecture: 3 hours (plus 25 lab hours within the semester)

**THEA 1130 – Origins of Theatre - 3 Credits**

This is a lecture course emphasizing the development of theatre in Western and Eastern civilization. Included are various theatrical forms and styles as reflections of the historical periods in which they grew. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Lecture: 3 hours
THEA 1140 – Acting I - 3 Credits
This is a beginning course in acting techniques. Students participate in a variety of theatre exercises, improvisations and scenes with the purpose of self-discovery leading to character development and interpretation. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Lecture: 3 hours

THEA 1150 – Theatre for Children - 3 Credits
This course acquaints students with theory and basic practices in working with children as participants in dramatic activities and with preparing theatrical productions for the child audience. Topics include creative dramatics, improvisational games, story dramatization, puppetry, script selection and analysis and play production. Students apply principles discussed to the preparation of a children's theatre production for public performance. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Lecture: 3 hours

THEA 1160 – Movement and Dance for Actors - 3 Credits
This is a lecture-performance course in Theatre considering body movement as a fundamental instrument of the actor. It deals with the basic principles, techniques and styles of movement for the actor. Major emphasis is on the various forms movement can take in creating a role (characterization) and on the dance forms commonly required of an actor in theatre today. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Studio work: 4 hours

THEA 1170 – Theatrical Make-up - 3 Credits
This course explores the use of make-up for theatrical purposes. Students develop and implement the make-up for several different characters, including basic beauty, old age and fantasy. The history of facial styles as well as the chemical components of make-up are also covered. Students receive hands-on practical experience by helping create the make-up for one of the semester's theatre productions. Lecture: 3 hours

THEA 1180 – Stage Lighting and Sound Production - 3 Credits
A survey of various aspects of technical theatre, with emphasis on light and sound design and execution and stage management. The course stresses an artistic approach to a unified production concept. (May be counted toward the Fine Arts requirement in the Liberal Arts program) Lecture: 3 hours (plus 25 lab hours within the semester)

THEA 1480 - Dance I (II, III, IV) - 1 credit
This course explores dance as an art form through familiarizing the student with various forms such as ballet, jazz and modern dance. Intensive studio experience emphasizes the acquisition of basic dance skills, kinesthetic perception, rhythmic awareness and development of strong fundamental technique. Repeatable up to four credits. Lecture: 2 hours

THEA 2140 – Acting II - 3 Credits
Continuing the work begun in Acting I, this course emphasizes increased depth in performance and further practical work in characterization, text analysis and scene preparation. (May be counted toward the Fine Arts requirement in the Liberal Arts program) (Prerequisite: THEA 1140 or consent of instructor) Lecture: 3 hours

THEA 2200 – Theatre Graphics - 3 Credits
This course offers a survey of U.S.I.T.T. standard graphics, drafting, rendering techniques and model construction for theatrical designs (settings, lighting and costuming). It prepares students for a major in design or theatre technology at a four-year college or university. This is a capstone course for students in the Technical Theatre track at CCR. (Prerequisites: ENGT 1060, ARTS 1010, THEA 1120, 1180 and 1090). Lecture: 3 hours

TMSG
(THERAPEUTIC MASSAGE)

TMSG 1000 - Introduction to Therapeutic Massage - 2 Credits
This course presents an overview of the field of massage therapy and the evolving roles and opportunities of the massage therapist within the health care delivery system is presented. Topics such as history, licensure requirements, education, employment opportunities, professional organizations and the benefits of massage are covered. Ethical issues for the massage therapist are discussed. The student will learn basic techniques for hand and foot massage. The student is required to receive one full body massage from a licensed massage therapist during the semester. Lecture: 2 hours (2.5 hours in summer due to condensed time frame)

TMSG 1020 - Therapeutic Massage I - 4 Credits
Students will learn the five standard Swedish massage strokes, as well as complementary strokes commonly used in Swedish massage. Through demonstration and practice, the students are able to perform a full-body Swedish massage in one hour. The theoretical principles including scientific study of professional touch is discussed. The indications, contraindications, limitations and physiological effects of these techniques are described. Students will learn methods and terminology for documentation. Laboratory experience will provide students the opportunity to become comfortable with the techniques and documentation models. (Prerequisite: RHAB 1110, 1030, TMSG 1020) Lecture: 3 hours, Lab: 3 hours

TMSG 1030 - Therapeutic Massage II - 4 Credits
The role of the sports massage therapist is discussed. The course will focus on the uses of massage in sporting activities. An overview of common sports injuries and conditions is presented. Musculoskeletal concerns are examined. Students will

TMSG 1040 - Therapeutic Massage III - 4 Credits
Students will learn the history and techniques of Oriental massage. This will include a study of the five element theory of the meridians and Eastern healing techniques as they apply to a variety of conditions. The indications, contraindications, limitations and physiological effects of these techniques are described. Students will learn methods and terminology for documentation. Laboratory experience will provide students the opportunity to learn the hands-on techniques of shiatsu and reflexology. (Prerequisite: RHAB 1110, 1030, TMSG 1020) Lecture: 3 hours, Lab: 3 hours

TMSG 2010 - Therapeutic Massage IV - 4 Credits
Students will learn the five standard Swedish massage strokes, as well as complementary strokes commonly used in Swedish massage. Through demonstration and practice, the students are able to perform a full-body Swedish massage in one hour. The theoretical principles including scientific study of professional touch is discussed. The indications, contraindications, limitations and physiological effects of these techniques are described. Students will learn methods and terminology for documentation. Laboratory experience will provide students the opportunity to become comfortable with the techniques and documentation models. (Prerequisite: RHAB 1110, 1030, TMSG 1020) Lecture: 3 hours, Lab: 3 hours

TMSG 2020 - Therapeutic Massage V - 4 Credits
Students will learn the five standard Swedish massage strokes, as well as complementary strokes commonly used in Swedish massage. Through demonstration and practice, the students are able to perform a full-body Swedish massage in one hour. The theoretical principles including scientific study of professional touch is discussed. The indications, contraindications, limitations and physiological effects of these techniques are described. Students will learn methods and terminology for documentation. Laboratory experience will provide students the opportunity to become comfortable with the techniques and documentation models. (Prerequisite: RHAB 1110, 1030, TMSG 1020) Lecture: 3 hours, Lab: 3 hours

Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.
understand the benefits and learn techniques for seated pre-event, post-event and training massage. Hydrotherapy as an adjunct to tissue and muscle healing is addressed. Sports specific massage and hydrotherapeutic methods are reviewed and presented in laboratory sessions. (Prerequisite: RHAB 1110, 1030, TMSG 1020, 1030) Lecture: 3 hour, Lab: 3 hours

**TMSG 2020 - Therapeutic Massage Fieldwork I Internship - 3 Credits**

This course focuses on community outreach and working with a healthy population. It is conducted in two parts. The first part (50 hours) of the course is the development and implementation of the “in-house” student clinic. The students will set up and run a clinic at CCRI providing massage service to clients from the community. The “in-house” clinic is supervised by program faculty. During the second part (50 hours) of the course, students will provide massage therapy services in a community setting where massage therapists are employed. During this second part students are supervised by a provider employed at the site. Both experiences will focus on delivery of massage services, professional behavior and communication skills. Students will gain experience relative to massage office practice, marketing, record maintenance, scheduling clients, accounting procedures and ensuring compliance with OSHA and HIPAA standards. (Prerequisite: RHAB 1110, 1030, TMSG 1020, 1030; Corequisite: TMSG 2021) Clinical: 100 hours

**TMSG 2021 - Massage Practice Building - 2 Credits**

This course focuses on providing students with knowledge of business management skills for massage practitioners. Students write their own business plan, research licensure issues and develop marketing tools used in establishing the “in-house” student clinic for TMSG 2020. Seminar topics include legal and ethical issues, record-keeping, taxes, pricing, bookkeeping, inventory maintenance, interviewing skills and resume development. Students are provided with an overview of OSHA, HIPAA and ADA regulations as they relate to the massage profession. (Prerequisite: RHAB 1110, 1030, TMSG 1020, 1030; Corequisite: TMSG 2020) Lecture: 2 hours, Summer Only

**TMSG 2030 - Therapeutic Massage Fieldwork II - 3 Credits**

The focus of this course is to gain experience providing massage to special populations including those with various pathologies and injuries. Clinical experience is available in a variety of health care settings including private offices, nursing homes, group homes, athletic training facilities and hospitals. Students are assigned to facilities according to their preference and faculty approval. Experience is provided relative to office practice, record maintenance, accounting procedures and ensuring OSHA standards in the health care environment. (Prerequisite: RHAB 1110, 1030, TMSG 1020, 1030, 2010, 2020, 2021; Corequisite: TMSG 2040) Clinical: 120 hours

**TMSG 2031 - Therapeutic Massage Career Development Seminar - 2 Credits**

This course consists of lecture, demonstration, group discussion, student presentation and written assignments that are designed to assist students with transitioning from the classroom to the community. It allows students to share their fieldwork experience with peers, preparation for RI licensure and national certification examination, while expanding the knowledge base previously learned that each student will take into employment. Lecture topics will include application process for obtain RI license and national certification examination, first-aid certification, national certification prep work, disaster response for massage therapist and professional development. (Prerequisites:

**TMSG 2040 - Foundation of Evidence Based Outcomes for Massage Therapists - 3 Credits**

This course is designed to provide students with information necessary to evaluate the effectiveness of various massage techniques, with client populations under various conditions. The emphasis is to provide the student with skills to conduct a literature search, appreciate the value of evidence-based practice for massage therapists, to critically evaluate research studies and to use the information to design more effective treatment plans. Students will demonstrate the ability to use this evidence to inform consumers, health care providers, government agencies, and professional association of the value of massage in the health care system. (Prerequisites: RHAB 1110, 1030, TMSG 1020, 1030, 2010, 2020, 2021; Corequisites: TMSG 2030) Lecture: 3 hours

**TRVL 1010 - Introduction to Travel and Tourism - 3 Credits**

This course provides an overview of the travel and tourism profession. Students explore a full range of travel products and destinations, as well as the business and technical skills necessary to begin a productive travel career. Lecture: 3 hours

**TRVL 1020 - Destination Geography - 3 Credits**

The major purpose of this course is to familiarize the student with basic travel geography as it relates to the travel and tourism industry. Major attractions of various countries at specific times, including cultural, industrial, historical and artistic displays are emphasized; and seasonal attractions such as festivals, camping and sports, etc., are also included. Lecture: 2 hours, Lab: 1 hour

**TRVL 2010 - Computer Reservation Systems I - 3 Credits**

This course is designed to give students simulated, hands-on training utilizing various computerized software programs, like SABRE, for ticketing on airlines, hotels and motels, car rental agencies and other essentials parts of travel. Students start with the basic steps of building a passenger name record to the complicated entries of extensive travel itineraries. (Prerequisite: TRVL 1010 and 1020 or permission of instructor) Lecture: 1 hour, Lab: 2 hours

**TRVL 2020 - Travel Agency Operations and Administration - 3 Credits**

This course provides students with the background necessary to handle the day-to-day operations of a travel agency. It provides a thorough understanding of agency business, including conference requirements, location and staffing, reservations and bookings, sales reports, agency record-keeping and commissions tracking. (Prerequisite: TRVL 1010 and 1020 or permission of instructor) Lecture: 3 hours

**TRVL 2110 - Computer Reservation Systems II - 3 Credits**

This course further expands the skills developed in the Computer Reservation Systems I course. It will provide the student with an opportunity to complete the most advanced areas of airline computer reservation systems. (Prerequisite: TRVL 2010 or permission of instructor) Lecture: 2 hours

**TRVL 2030 - Conference and Convention Planning - 3 Credits**

This course develops an understanding of the skills required to plan and conduct successful meetings and conventions. Topics

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**Prerequisite:** Successful completion of course required before registering.

**Corequisite:** Course must be taken prior to or at the same time.
covered include setting up timetables, selecting meeting sites, negotiating, menu planning and budgeting. \textit{Lecture: 3 hours}

**XRAY (Radiography)**

**XRAY 1000 - Introduction to Radiography - 3 Credits**

This course is designed to give prospective radiography students an introduction to allied health professions in general and to diagnostic imaging in particular. Topics include admission and graduation requirements for health programs. Medical terminology and an overview of anatomy is taught, along with basic imaging concepts. Radiation safety and patient care issues are addressed. An observation in an affiliated radiology department will be arranged. Note: This course is a requirement for radiography students but is open to all students. \textit{(Prerequisite: ENGL 1010) Lecture: 3 hours}

**XRAY 1010 - Clinical Radiography - 3 Credits**

This course familiarizes students with the field of radiological technology. Topics include basic anatomy, radiation protection and safety, as well as medical ethics and law as related to radiographic practice. The anatomy, positioning and film critique for selected procedures are included and coordinated with laboratory practice and clinical application. Students are assigned to a four-week rotation upon successful completion of the classroom and lab portion of this course. \textit{Lecture: 2 hours, Lab: 1 hour, Clinical: 40 hours/week}

**XRAY 1110 - Principles of Radiography I - 3 Credits**

This course introduces students to the principles of radiographic exposure, film processing and the prime factors in radiography. \textit{Lecture: 3 hours}

**XRAY 1130 - Radiographic Anatomy and Physiology - 3 Credits**

This course is a study of basic anatomy and physiology and provides students with the opportunity to develop an understanding of the normal functions of organs and body systems as a basis for radiological examination. \textit{Lecture: 3 hours}

**XRAY 1220 - Principles of Radiography II - 3 Credits**

This course is a continuation of XRAY 1110 and is designed to give the student a thorough knowledge of the manipulation of exposure factors and to construct technique charts. \textit{Lecture: 3 hours}

**XRAY 1230 - Patient Care for Radiographers - 1 Credit**

This course is designed to develop skills needed to address the needs of patients in the radiology department. Medical asepsis, patient assessment, communication skills, patients’ rights and standard of care are addressed, in addition to routine and emergency care. \textit{Lecture: 1 hour}

**XRAY 1910 - Radiography I - 6 Credits**

This course is a study of basic positioning for extremities, chest, abdomen and the bony thorax. Proper patient communication, radiation protection and identification of structures on radiographs are incorporated into each unit of study. This course is coordinated with practical application in the radiography laboratory and at the affiliated hospital. \textit{(Prerequisite: XRAY 1010 and 1110) Lecture: 3 hours, Lab: 1 hour, Clinical: 16 hours per week}

**XRAY 1920 - Radiography II - 7 Credits**

This course is a study of the vertebral column, skull and facial bones. The alimentary canal, biliary tract and the urinary system are studied in relationship to the contrast agents and positioning utilized for each examination. This course is coordinated with practical application in the radiography laboratory and at the affiliated hospital. \textit{Lecture: 3 hours, Lab: 2 hours, Clinical: 16 hours per week}

**XRAY 1930 - Radiography III - 6 Credits**

This course is designed to expand the students’ working knowledge of technique formulation and conversion factors; to understand the use and limitations of the X-ray tube; to develop an understanding of the function and use of various types of imaging equipment and accessories; and to examine methods for producing radiographic images in fluoroscopy, the operating room and at the patient’s bedside. This is related to the students’ ongoing clinical experience and their use of computer-assisted imaging modalities in a hospital setting. \textit{Lecture: 4 hours, Clinical: 32 hours per week}

**XRAY 2110 - Selected Topics in Radiography (Podiatry) - 1 Credit**

This course is for individuals interested in developing or maintaining diagnostic imaging skills. Course content requires background or employment in podiatric medicine. \textit{Lecture: 1 hour}

**XRAY 2340 - Quality Assurance in Radiography - 1 Credit**

This course is designed to examine the effective functioning of a radiology department. Methods for evaluating quality, equipment testing and documentation will be discussed, as well as the role of the registered radiographer in maintaining quality. \textit{Lecture: 1 hour}

**XRAY 2410 - Introduction to Radiation Biology - 3 Credits**

This course presents basic radiobiology in relationship to the possible genetic and somatic effects of radiation dependent upon dose and the rate to specific types of human cells, organs and systems. Every known method used to limit ionizing radiation from diagnostic examinations is presented. \textit{Lecture: 3 hours}

**XRAY 2430 - Sectional Imaging - 3 Credits**

This course is a study of human anatomy from a sectional perspective. The anatomy of the head, neck, thorax, abdomen, pelvis and vertebral column are studied. This anatomy is related to the use of computer-assisted imaging modalities. Common pathological findings in each area are discussed. \textit{Lecture: 3 hours}

**XRAY 2460 - Applied Radiographic Physics and Technique - 3 Credits**

This course allows students to apply the principles of physics in examining the function and capabilities of complex imaging systems. It includes methods of data acquisition, manipulation, display and storage for computer-assisted imaging modalities. The application of imaging principles to nontraditional patient populations is also discussed. \textit{Lecture: 3 hours}

**XRAY 2470 - Radiographic Pathology - 1 Credit**

This course examines the most common congenital and acquired diseases that are demonstrated radiographically. Etiology, symptoms, treatment and prognosis are discussed. Students evaluate the quality of radiographs of patients with these conditions. \textit{Lecture: 1 hour}

**XRAY 2910 - Radiography IV - 6 Credits**

This course deals with the specialized and highly technical procedures in radiography, the equipment and contrast media employed and the general indications for each examination. This course is coordinated with practical application in the radiographic laboratory and the clinical affiliate, where practical skills associated with these procedures are developed. \textit{Lecture: 3 hours, Lab: 1 hour, Clinical: 24 hours per week}

\textit{Prerequisite: Successful completion of course required before registering. Corequisite: Course must be taken prior to or at the same time.}
XRAY 2920 - Radiography V - 4 Credits

This course requires students to prepare a research project that forms the basis for a written paper and an oral presentation. Students are also required to read and evaluate material on selected topics in health care and new imaging modalities. Mastery of previously learned material is evaluated by comprehensive examinations. Mastery of clinical skills built on previously learned material is also evaluated. Observations in associated imaging modalities is required.

Lecture: 1 hour, Clinical: 24 hours per week

Prerequisite: Successful completion of course required before registering.

Corequisite: Course must be taken prior to or at the same time.