

MEDICAL INSURANCE BILLING SPECIALIST CERTIFICATE (MIBC)

Knight Campus, Warwick only

This program provides students with the knowledge, skills and abilities to process medical insurance forms and to code medical records using the CPT and ICD-CM coding systems. Upon completion of the program, students are eligible to take the national CPC (*Certified Professional Coders*) examination. Employment of medical records and health information technicians is expected to grow much faster than average for all occupations.

Certificate program credits may be applied toward an Administrative Office Technology or General Studies degree.

Certificate Requirements

COURSE NO.		COURSE TITLE	CREDITS
MEDL 2350		Medical Terminology	2
BIOL 1070*		Human Anatomy and Physiology	3
MEDL 2390	ⓐ	CPT Medical Insurance Coding	3
MEDL 2400	ⓐ	ICD-CM Medical Insurance Coding	2
OFTD 1120		Microcomputer Keyboarding OR Challenge Exam	3
ENGL 1400*		Business Writing for Office Professionals	3
MEDL 2410		Medical Insurance Billing	3
MEDL 2420	ⓑ	Practical Applications in Professional Medical Coding	4
MEDL 2460	ⓑ	Medical Office Administration	4
MATH 1600*		Business Mathematics	3
Total Certificate Credits			30

*Placement test required.

GAINFUL EMPLOYMENT INFORMATION

Most students in this certificate program attend part time and take two courses each semester. Therefore, the average time to complete the Medical Insurance Billing Specialist certificate as a part-time student could be five semesters (or 30 months). Students who choose to attend full time and are proficient in keyboarding could complete this certificate program in as few as two semesters (12 months). For more information about the number of CCRI graduates for this program and other important gainful employment information, please visit www.ccri.edu/acadaffairs/gainful-employment/bst/oftd/med-ins-bill-cert.html.

ⓑ This course has a prerequisite. ⓐ This course has a corequisite. See Course Descriptions section for class hours, prerequisites and corequisites.