



COMMUNITY COLLEGE  
OF RHODE ISLAND

**POLICY MANUAL**

**POLICY TITLE:** 3.3.1 Grading Due Dates

**EFFECTIVE:** 2/1/14

**REVISED:** 12/12, 2/13, 9/13

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**A. BACKGROUND:**

CCRI has established the academic grading due date on the published academic calendar. The due dates for mid-term and final grades are established through the academic calendar committee and the calendar is posted online and required to be followed.

**B. POLICY STATEMENT:**

CCRI Faculty will award a grade at mid-term and at the end of course(s) to which assigned on or before the applicable due date.

Grading is completed by faculty online after the system is activated each semester. The grading is to be completed for both mid-term and final on or before the established due dates.

**C. POLICY APPLIES TO:**

This policy is applicable to all faculty assigned responsibility for CCRI credit courses. This policy also applies to all faculty assigned responsibility for CCRI courses carrying only "in-house credit".

**D. RESPONSIBLE DEPARTMENT:**

The Office of the Vice President for Academic Affairs in consultation with the appropriate Academic Dean through each academic department.

**E. RELATED POLICIES:**

None

**F. PROCEDURES:**

All CCRI faculty must enter a grade designation at mid-term and at the completion of the course during the timeframe identified for grade submission. In the event that no assessment was identified at mid-term, a designation of NA: Unofficial Withdrawal, No Assessment would be entered on the electronic grading system.

**G. APPROVED:**

Ray M. Di Pasquale, President

9/20/13

Date