**C:\Users\mbraun\Downloads\CCRI_1Line_Blk (4).tif**

**Office of Enrollment Services**

**Course Change/Add Request**

**Department**:       **Term**:       **Date**:

**Check one: New Course**  **Modify Existing Course**

***Note: Adjustments impacting day and or time change to a course after the registration period has opened will result in a course cancellation, students dropped from their registration and a new section will need to be created.***

**CRN:**       **Course # (ex: ENGL 1010 001)**            

**Long Title**:

**Location: KN**  **FL**  **PV**  **NE**  **WN**  **OTHER**  **WS**  **DC**

**Course Type: Lecture**  **Lab**  **Hybrid**  **Web**  **Studio**

**Max Enrollment**:

**Course Start Date**:       **End Date:**

**Meeting Day(s):**       **Meeting Time Start:**       **Meeting time End**:

**Room type: Standard**  **Electronic**  **Theater/Lecture Hall**  **DL**  **Other**

**Instructor’s Name Last** **First** **Banner ID**:

**Additional Comments**:

**Please submit to Melissa Braun, Assistant Registrar for processing at** [mbraun@ccri.edu](mailto:mbraun@ccri.edu)

**Approvals: Department Chair**:       **Academic Dean:**