

**President's Council Minutes**  
**March 3, 2021, via Zoom**  
**Prepared by: Deb Zielinski**

**Attendees: Meghan Hughes, Alix Ogden, Deb Zielinski, Allyson Handley, Amy Kacerik, Amy Kempe, Barbara Nauman, Bob Cipolla, Bobby Gondola, Suzanne Carr, Michael Cunningham, Sara Enright, George Hart, Greg LaPointe, Kelly Morrissey, Kristen Albritton, Mike McNally, Phil Gordon, Ron Cavallaro, Rosemary Costigan, Sean Collins, Sybil Bailey, Tara Swift, Jude Tomasino, Zdenko Juskuv, Tracy Karasinski, and Tekla Moquin.**

**Minutes of 11/16/20 (previously distributed)**

Meghan called for a motion to approve the Council minutes dated 11/16/20. Alix made a motion to approve, Rosemary seconded, and the minutes were unanimously approved.

**President's Update**

1. Meghan welcomed the Council, acknowledging that it has been a year since we made the decision to transition to remote teaching and learning and expressed her gratitude for what it took to accomplish this.
2. Meghan updated the group on the bond measure, spring enrollment, summer and fall planning, our Covid operations, and the development of our 2022-25 strategic plan, adding that the division heads will provide more detail.

**Approval of Professor Emeritus Applications (previously distributed)**

1. Rosemary brought forward the application of Professor James Glickman. She asked for a motion to approve the application. The motion was made by Allyson, seconded by Alix, and unanimously approved.
2. Rosemary then brought forward the application of Professor Philip Miller. She asked for a motion to approve the application. The motion was made by Barbara, seconded by Alix, and unanimously approved.

**Policy Presentation**

1. Alix brought forward the Employee Public Health Expectations Policy relative to employee behavioral expectations during the pandemic (previously distributed).
2. Meghan asked for a motion to accept the policy as presented. Ron C. made the motion, it was seconded by Michael C., and unanimously approved.

**Divisional Updates**

Academic Affairs – Rosemary Costigan

- Update on ongoing searches for academic dean positions.
- 94% of full-time faculty have participated in online teaching.
- There has been a drop observed in student grades and an uptick in withdrawals and failures.
- Faculty have recognized that our students would have benefitted from a more structured online orientation. DLAC, Student Services, and Student Success put together an improved process.

#### Student Services – Sara Enright

- Sara gave an enrollment update, commenting on the disproportionate impact the pandemic has had on low-income and students of color. Enrollment is down 7%, with 12% for spring
- Sara provided additional detail about the Covid Scholarships. Sara said that they are for all of the populations we have discussed – those who need to stay in college, get back to college, etc.

#### Finance & Strategy

- State funding for the college is mostly flat, and we continue to manage. We took a hit on the revenue side because of the lower enrollment (tuition/fees).
- Kristen gave a brief report on the FY22-25 Strategic Planning cycle, noting that between now and May we want to talk to as many people as possible for thoughts and feedback.
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#### Administration

- Alix reported that Sean has been working on the accreditation for the college police and is getting very close.
- The annual legislative visits are about to begin. We have meetings scheduled with the Speaker and Senate Presidents. We will be thanking them for their support in removing the sunset clause from the RI Promise.
- Alix gave a brief update on returning to campus.
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#### Institutional Advancement

- We have raised \$1.5m YTD (from Champlin, commitments from corporate sponsors, contributions to the endowment, and funds generated from alumni programs).
- 185 scholarships have been awarded.
- Bobby reported on the Alumni After Hours, Black History Month, and Women's History Month events.

#### Workforce Partnerships

- Tekla provided an update of activities in Career Services, transportation programs, and adult education.
- There are 13 new back-to-work programs and there are new programs being developed with AWS, Electric Boat, and others.

#### Adjournment

- Meghan asked for a motion to adjourn; Ron made the motion, it was seconded by Tekla, and the motion was unanimously approved.