

3. Officials with Significant Responsibility for Student and Campus Activities campus officials who manage or otherwise oversee student and campus activities, for example, staff responsible for campus student housing, a student center, or student extra-curricular activities; a director of athletics or a team coach; faculty advisors to a student groups; staff responsible for student discipline; campus judicial staff; and ombudspersons who receive complaints.

Each campus must identify these individuals. The Clery Act Coordinator is responsible for ensuring that they are aware of their responsibilities and report periodically.

If you are a Campus Security Authority you must report unless you are one of those whom the regulations define as exempt.

What about confidentiality?

The crime statistics included in the Annual Security Report do not include any information that would identify the victim or the person accused of committing the crime. Your report to the Clery Act Coordinator should not include personally identifying information.

You may use the incident report form available online from Campus Police to record information on sexual assault offenses which also does not contain personally identifying information. Make sure you advise the student that you will not release that information but that you are obligated to report the alleged criminal conduct.

If you are a pastoral counselor or professional counselor, when you think it appropriate, you may tell a person you are counseling about campus procedures for reporting crimes confidentially for inclusion in the annual disclosure of crime statistics even if they person does not want to press charges or participate in an investigation. Procedures for reporting crimes confidentially must be included in the Annual Security Report.

What about timely warnings?

Immediate reporting of crimes allows the police to act in a timely fashion to investigate or otherwise address alleged crimes that may present a clear danger to the campus community. All you need do is report the crime by calling the police. The Campus Police Department is responsible for gathering the data for all crimes reported to it and for soliciting information from local police agencies concerning crimes reported to them.

Emergency Information

Knight Campus

Tel: 401-825-2109

Fax: 401-825-2065

Hearing Impaired:
401-825-2048

Flanagan Campus

Tel: 401-333-7035

Fax: 401-333-7065

Hearing Impaired:
401-333-7050

Liston Campus

Tel: 401-455-6050

Fax: 401-455-6047

Hearing Impaired:
401-455-6141

Newport Campus

Tel: 401-851-1620

Fax: 401-851-1621

Hearing Impaired:
401-851-1619

<http://www.ccri.edu/campuspolice>

College Police Clery Coordinator

tkurowsk@ccri.edu



COMMUNITY COLLEGE OF RHODE ISLAND

Jeanne Clery Act

Crime Statistics and
Report Training for
Campus Security Authorities

CCRI Campus Police
EMERGENCY 911



COMMUNITY COLLEGE OF RHODE ISLAND

Overview of Clery Act

The **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** is the landmark federal law, originally known as the Campus Security Act that requires colleges and universities across the United States to disclose information about crime on and around their campuses.

Because the law is tied to participation in federal student financial aid programs, it applies to most institutions of higher education both public and private. It is enforced by the U.S. Department of Education (DOE).

The "Clery Act" is named in memory of 19-year-old Lehigh University freshman Jeanne Ann Clery who was raped and murdered while asleep in her residence hall room on April 5, 1986. Jeanne's parents discovered that students hadn't been told about 38 violent crimes on the Lehigh campus in the three years before her murder. They joined with other campus crime victims and persuaded Congress to enact this law, which was originally known as the "Crime Awareness and Campus Security Act of 1990."

The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights, and was amended again in 1998 to expand the reporting requirements. The 1998 amendments also formally named the law in memory of Jeanne Clery.

What is a CSA?

CSA stands for "Campus Security Authority." CSA's are usually found in departments responsible for, but not limited to, student and campus activities, safety/security, discipline, housing, human resources, or judicial proceedings. This designation also includes any individual who has been specified by CCRI to receive and report offenses.

CSA's are responsible for reporting the number of crimes and incidents as described in the Clery Act that occur in their department to the CCRI Police Department. These numbers are then included in the federally-mandated Clery Report, which is distributed every year in the beginning of October.

How do I know what to report?

You must report all allegations of crimes that you determine are made in good faith as a statistic that will be included in the Annual Security Report. Although law enforcement personnel may conclude after further investigation that some allegations are not substantiated by the facts or the law, you must report information that is a reported to you. Neither a formal police report nor an investigation is needed in order for a crime report to be included in these statistics.

Definitions of the crimes are available on the Campus Police website. Campus Police has staff trained in Clery reporting. They have the final responsibility for assigning the crimes to the correct reporting categories and geographical areas. Your responsibility is to provide as accurate and complete a description as possible of what happened,

including the location and whether the victim or alleged perpetrator was a student.

What crimes must I report?

The Annual Security Report must include statistics on nine types of crime:

- Criminal Homicide - (A) Murder and Non-Negligent Manslaughter, and (B) Negligent Manslaughter;
- Sex Offenses - (A) Forcible Sex Offenses and (B) Non-Forcible Sex Offenses;
- Robbery;
- Aggravated Assault;
- Burglary;
- Motor Vehicle Theft;
- Arson;
- Arrests and Disciplinary Referrals for liquor law violations, drug law violations, and illegal weapon possession; and
- Hate Crimes/bias.

Campus Police will ensure that crimes are properly classified.

Who must report campus crime?

In addition to the Campus Police Department, Campus Security Authorities must report any crimes or incidents that may be crimes that are reported to them. You are a Campus Security Authority if you fit any the following descriptions:

1. Individuals with Campus Security Responsibility- staff assigned to security functions.
2. Designated Individuals – any individual or organization identified in the campus as Clery Act Coordinator to which crimes must be reported.