

President's Council Minutes
October 27, 2021
Prepared by: Deb Zielinski

Attendees: Meghan Hughes, Alix Ogden, Deb Zielinski, Amy Kacerik, Amy Kempe, Maddie Buke, Barbara Nauman, Deb Bennett, Bob Cipolla, Bobby Gondola, Suzanne Carr, John Cole, Michael Cunningham, Sara Enright, George Hart, Greg LaPointe, Kelly Morrissey, Phil Gordon, Rosemary Costigan, Sybil Bailey, Tara Swift, Jude Tomasino, Mike McNally, Tracy Karasinski, Sean Collins, Tekla Moquin, Sandra Sneesby, and student guest, Thomas Austin.

Welcome & Introduction

Meghan welcomed everyone and Bobby introduced a student, Thomas Austin, who shared his story. Meghan thanked Thomas for inspiring all at the table and opened the floor to questions. Many of the President's Council offered their assistance to Thomas and welcomed him to connect with them.

Minutes of 06/15/21 (previously distributed)

Meghan called for a motion to approve the Council minutes dated 06/15/21. Alix made a motion to approve, Amy Kempe seconded, and the minutes were unanimously approved.

President's Update

- Meghan reviewed the projected FY 23 unrestricted budget (totaling \$112.9m) broken down as follows:
 - \$50.4m in tuition and fees, representing \$1.1m in new monies and is based on a projection that our full-time equivalent enrollment will be flat as compared to this year.
 - \$2m in revenue from indirect cost recovery from our federal grants.
 - \$4.5m in revenues from the Division of Workforce Partnerships.
 - \$54.9m in state appropriations, which represents \$2.5m, or 5%, increase in state funds. The increase in state appropriations will allow us to make critical investments in our people, campus technology, and student support systems. It will take some time to know where we will land.
- Meghan reviewed the Capital Improvement Plan. We requested General Obligation bond referenda totaling \$159m over the next three election cycles, specifically broken down as follows:
 - \$52m in November 22
 - \$52m in November 24
 - \$55m in November 26
- Meghan provided additional detail about the HEERF funds. Amy Kempe informed the group how employees can bring ideas forward. There are strict guidelines on how we can spend the funds.
- Meghan then welcomed Deb Bennett, our acting CIO and thanked her for agreeing to step in while we undertake the search for a full-time CIO.
- Meghan concluded her remarks by recognizing Sara Enright, noting that Friday is Sara's last day with the college. On behalf of everyone at the college, especially our students, Meghan extended our sincere gratitude.

Policy Presentation

Rosemary brought forward and reviewed the Online Learning Policy. Meghan asked for a motion to approve the policy. The motion was made by Alix, seconded by Tekla, and unanimously approved.

Divisional Updates

Academic Affairs – Rosemary Costigan

- Rosemary spoke about Academic Impressions, the launch of CTE, the Academic Student Success Committee, the Faculty Senate, and General Education.

Student Services – Sara Enright

- Sara spoke about her departure and how much she will miss everyone, but looks forward to commencement at the 'Dunk.
- Sara gave a brief update of our fall enrollment and spring preview.
 - There are 4 parts to our charge for spring:
 - Hang on to the students we have (retention). Keep them here. We can all impact that.
 - Students who have stopped out – so many were lost since spring '20 semester. Their “pause” has been longer than expected. Students respond to personal communication.
 - Students who have never made it to college in the first place – who didn't have the support of high school guidance, etc. There is focused outreach for these students.
 - Support finishers – GEER funding for students with 30+ credits. We want to get them to a meaningful credential.

Administration – Alix Ogden

- Alix reported that the focus has been on Covid work, and she expressed her appreciation for the role everyone played in keeping our campuses as safe as possible.

Institutional Advancement – Bobby Gondola

- We raised more than \$2.7m with \$4m in total annual revenue; 700% up since 2015.
- Six new members were elected to the Board – incredible volunteer talent.
- At our last meeting, we were awaiting word from Champlin. We did receive \$376,000 from Champlin, which is the largest award it gave during its giving cycle. It will go to support the SIM innovation lab. His team partnered with Rosemary and Suzanne on this grant.
- The Foundation gave more than \$300,000 in student aid to 280 students, one-half are comeback scholars. Bobby expressed his gratitude to Kelly in support of our students and Lawrence from the IA team in driving student aid.

Workforce Partnerships – Tekla Moquin

- Tekla reported that the Workforce division finished FY21 strong with total revenues of \$8.5million, representing a 58% increase over FY20 and serving 25,698 students an increase of 45% over FY20.
- In FY21, the Partnership Development Team generated \$6.1m of the total \$8.5 mentioned, representing a 92% increase over FY20.
- Career Services staff served over 1300 students in the first quarter of FY22. Of those students, 399 completed career assessments – a 25% increase from where we were last year. We have over 1700 students and alumni active on Handshake – our jobs platform and lead communications tool for the department.
- As we continue to respond to the great need for more school bus drivers, we have increased the # of offerings of our school bus training class. Through Q1, we have enrolled 131 students. This represents 74% of the # enrolled for all of last fiscal year (178).

Information Technology – Deb Bennett

- She stated 3 goals/priorities:
 - Banner is not where it needs to be; there is considerable work to be done. There are opportunities in Banner that cannot be addressed until CCRI is able to move to Banner Self Service 9.
 - The second and most important priority is the replacement of an old portal platform that is no longer supported and creates the biggest security risk for the systems at CCRI.
 - The third priority is the wireless connectivity, which is central to all activities at the college, especially when it comes to student expectations.