Council Notes
March 27, 2019
Prepared by: Deb Zielinski

Attendees: Meghan Hughes, Deb Zielinski, Robyn Greene, Ron Cavallaro, Rosemary Costigan, Sara Enright, Kristen Albritton, Peter Shoudy, Amy Kempe, Cathy Poirier, Rajiv Malhotra, Bruce Busby, Bobby Gondola, Peter Bardsley, Greg LaPointe, Steve Murray, Jude Tomasino, Suzanne Carr, Lizzie Pollock, and Donna Sams.

President's Remarks:
Meghan welcomed everyone and introduced Donna Sams, who joined our team in February as the part-time campus coordinator for Liston and Flanagan. Meghan shared some of Donna's experience and background. Donna spoke briefly about her observations thus far.

Minutes of 1/30/19 (previously distributed)
Meghan called for a motion to approve the Council minutes dated 1/30/19. Ron C. made a motion to approve, Rosemary seconded, and the minutes were unanimously approved.

President's Update:
Meghan provided the following updates:
- The opening of the CCRI Food Pantry at our Flanagan campus on Monday. Future goals include opening food pantries in Warwick, Providence, and Newport. She thanked Michael Cunningham and Christine Jenkins, as well as the many student-led groups and CCRI Athletics, all helping to fill the shelves through food drives.
- Our partnership with Infosys to create the Digital Economy Aspirations Lab (DEAL), announced in February.
- Legislative and budget updates: CCRI has attended Promise hearings, and there are upcoming hearings on budget and expanded Promise, as well as individual meetings with the Senate President, Senate Majority Whip, and soon, the House Speaker. Meghan discussed the differences between the Governor's proposed budget and our original proposal.
- Upcoming events, including commencement on May 16, Grad Fest, and OneCCRI (formerly PDD).

Academic Affairs Update:
Rosemary welcomed Suzanne Carr, Interim Dean of Health and Rehabilitative Sciences. She noted that we are pursuing a Title III grant, and IA has helped engage a grant writer who has been successful in securing these grants. Rosemary discussed ACUE and provided a PowerPoint presentation about the Winter Session.

Student Affairs Update:
Sara talked about Grad Fest happening today, reminding us to tell graduates that there is no limit on guests for commencement and there are no tickets! URI is reporting that they have more transfer students from CCRI than ever before. Sara talked about summer enrollment and we have more course offerings. Sara also reported on the Promise expansion, reviewing the four pieces of the Governor's proposal and the alternative legislation that extends the program 2 additional years.

Finance & Strategy Update:
Kristen reported that there are 3 budget cycles open at once. They have begun releasing funds for year-end spending. The Controller is wrapping up a statewide payroll audit with the other schools for part-

time and student workers. Nothing glaring found; there will be suggestions for improvements. They are rolling out new software program for approvals and reimbursements and for budgets and forecasting.

Administration Update:
In Alix' absence, Kristen shared that the cleaning service bids are due today. Our regular employees are to be thanked for their hard work filling in until a new company is on board. The ramp project PO has been approved, with work to begin in June.

Institutional Advancement Update:
Bobby reminded everyone of our third annual Raising Opportunities Benefit on May 31. Please save the date. The event will be held in the Great Hall.

Information Technology Update:
Peter spoke about working with Marketing & Communications and College Police to test a new emergency system over the break. We have RAVE; we added Alterus with digital signage; alerts to college computers; PA systems on all campuses; College Police will have 4 buttons that can be activated in specific instances (lockdown, evacuation, shelter-in-place, and a test button). Peter talked about Starfish, DegreeWorks, and Signal Vine (a 2-way texting tool), and automated Help Desk ticket generation.

Next Meeting:
May 22, 2019